

VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING
June 5, 2017 6:30 p.m.

ROLL CALL: Present: Mayor Husk, Trustees Nolan, Perry and Warters and Attorney Williams. Excused – Trustee Luke.

PLEDGE OF ALLEGIANCE

COMMENDATION: Mayor Husk presented Officer Smith with a Certificate of Appreciation for the life saving techniques he used in the line of duty on May 19, 2017. As a result of his actions, a young lady is now recuperating from what appeared to be a drug overdose.

CALL TO ORDER: Mayor Husk called the meeting to order at 6:30 p.m.

REGULAR MEETING

APPROVAL OF ABSTRACT: Motion was made by Trustee Nolan, second by Trustee Perry to approve the payment of Abstract #1A vouchers 1-50 for \$99,063.93. Vote, 4 ayes. CARRIED.

APPROVAL OF MINUTES: Motion was made by Trustee Nolan, second by Trustee Warters to approve the minutes from May 15, 2017. Vote, 4 ayes. CARRIED.

SMART WATT PRESENTATION: Ryan Robinson and Chad Sydor with Smart Watt presented their street lighting preliminary feasibility assessment. Smart Watt is a nationwide provider of turnkey energy-efficiency solutions. In our case it could provide implementation of a street lighting upgrade. The report has identified a total cost savings of over \$41,000 a year. The savings is a result of purchasing the NYSEG owned street lights and converting them to LED which should reduce maintenance costs greatly and provide better lighting as well. They would suggest the upgrade be done through a Performance contract eliminating the need for a referendum. Our ability to bond future capital projects will not be affected. Procurement is not subject to the low bid process for goods and services.

In order to proceed with the Energy Savings Performance Contract (ESPC), the Village would issue a Request for Qualifications (RFQ). Attorney Williams offered to get the consultants name that the Village of Newark used. Mr. Robinson suggested that someone contract the City of Canandaigua to see if they would be willing to “share” theirs.

After the winning bid has been determined, the Investment Grade Audit is done. The IGA includes design, data collection, LED lighting selection, installation subcontractor selection, economic impact studies and the final IGA report and review. The first phase of the Investment Grade Audit is to purchase the street lights back from NYSEG, which may take upto 3-4 months but the design phase would be ongoing during this time.

The new LED lighting has a 10 year warranty but last 100,000 – 150,000 hours. Mayor Husk will be get in touch with the City of Canandaigua first. He thanked Ryan and Chad for their time.

CORRESPONDENCE/ANNOUNCEMENTS:

- Congressman Katko has forwarded a Lake Ontario lake levels impact survey to the Village– Atty. Williams will respond on behalf of the Village
- Notification of the Girl Scouts Troop 40140 Bronze Awards

NEW/OLD BUSINESS

HIGHWAY REPORT: TREMONT STREET: Supt. Boesel asked the Board to consider getting either a permanent easement or a land purchase from Arliss Austin to improve the turn-around for Tremont Street in the future.

Supt. Boesel quickly reviewed the municipal auction results; the Mini excavator sold for \$45,000. There were \$2.8 million in sales down from \$4.2 million from last year.

FAYETTE STREET UPDATE: NYSEG finished up on Saturday; the contractor is back working. Supt. Boesel is going to be looking at the culvert pipe that goes underneath Prospect Drive in trying to determine its useful life. It might be worth replacing now versus in a few years and having to dig up the road.

STREET SIGNS: Supt. Boesel also brought in one of the new “We love our children” street signs.

AIR PACKS:

PERMISSIVE REFERENDUM: In order to cover the Village’s share of the grant for the Air Packs motion was made by Trustee Perry, second by Trustee Nolan to adopt the following resolution:

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on June 5, 2017, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed FORTY SEVEN THOUSAND (\$47,000) shall be expended from the Capital Reserve Fire Equip (HR2) for the purchase of air packs for the Fire Department.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch
Village Clerk

Dated: June 5, 2017

Completion: July 5, 2017

Vote, 4 ayes. CARRIED.

After Chief Frederick’s report, motion was made by Trustee Perry, second by Trustee Nolan to order the air packs from Scott as they are the sole source for the air packs that include the cameras mounted on the helmet. Vote, 4 ayes. CARRIED.

Mayor Husk moved to approve Gerald Cook as a member of the Fire Department, as a firefighter/driver pending the appropriate training and successful physical. Second by Trustee Perry. Vote, 4 ayes. CARRIED.

TRUSTEE REPORTS

Trustee Luke –excused.

Trustee Nolan reported on the monthly operating report for the water and wastewater treatment plant that will remain on file in the office of the Clerk Treasurer for the month of May.

Trustee Perry – no report.

Trustee Wartens reported that he has emailed Patrick Sheridan, CEO regarding some questions.

Attorney Williams – no report.

Mayor Husk reported briefly on some Police reports and the upcoming “Votetella” July 19th at the Marina.

NEW/OLD BUSINESS:

POLICY MANUAL UPDATE: Trustee Perry and Trustee Luke have been working on updating the Policy manual. Section II is ready for Board review. The new manual reduces sick leave/personal time and realigns vacation time for department heads and grants paid pro-rata vacation, sick, personal and holiday leave for part-timers working over 20 hours a week. (Holidays and floating holidays are set at the annual organizational meeting.) Motion was made by Trustee Nolan, second by Trustee Wartens, to adopt amended Section II of the May 31, 2017. Vote 4 ayes. CARRIED.

CANADA TIME CAPSULE/PROCLAMATION: Motion was made by Mayor Husk, second by Trustee Nolan to submit the following proclamation for inclusion in the Kingston Ontario’s time capsule:

Proclamation

WHEREAS, to mark the 150th birthday of the Country of Canada on July 1, 2017;
and
WHEREAS, a special community committee was formed Kingston’s Canada 150 Project, representing Kingston, Ontario, Canada; and
WHEREAS, the community was the proud first capital of the United Canadas;
and
WHEREAS, the community was also home to Canada’s first Prime Minister and Father of the Confederation, Sir John A. Macdonald (1815-1891); and
WHEREAS, the Village of Palmyra, State of New York of the United States of America, is honored to share in proclaiming July 1st 2017 “Sir John A. Macdonald Day”;
and
NOW, THEREFORE, I, David A. Husk, by the Virtue of the Authority vested in me as Mayor of the Village of Palmyra, New York do hereby recognize Sir John A. Macdonald and his role in the History of Canada, and pay honor to him; and
IN WITNESS WHEREOF, I hereunto set my hand and cause the Official Seal of the Village of Palmyra, New York of the United States of America, to be affixed this fifteenth day of June, 2017.

Village of Palmyra

David A. Husk
Mayor

TAX LEVY RESOLUTION: Motion was made by Trustee Perry, second by Trustee Nolan to adopt the following resolution:

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 2017-2018 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 2017-2018, a tax rate of \$12.52 per thousand of assessed valuation.

TAX RATE CALCULATION:
$$\frac{\text{General Fund Tax Levy X \$1,000} = \$1,470,021 \text{ X } \$1,000}{\text{Assessed Valuation } \$117,370,021}$$
$$=$$

Tax Rate: \$12.52 Per Thousand

General Fund Levy (A1001 A250/A980)	\$1,470,021.00
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Omitted Taxes of Previous Years	.00
Excess on Roll	
Total Taxes for Current Budget	
Delinquent Water Rents & Charges (A250/A630)	\$ 58,535.40
Delinquent Sewer Rents & Charges (A250/A630)	\$ 53,128.94
Delinquent Special Assessments (A1030 A250/A980)	\$ 389.89
Total Real Property Taxes & Other Charges on Roll	\$
TOTAL	\$ 1,582,075.23

TAX WARRANT: Motion was made by Trustee Perry, second by Trustee Nolan to instruct the Clerk Treasurer to execute the following Tax Warrant:

To: Alicia M. Lynch, Village Clerk Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of **\$1,582,075.23** for the following purposes:

For the Current Budget	\$1,470,021.00
Omitted Taxes of Previous Years	.00
For Charges for Services	
For Relevied Water Rents & Charges	\$ 58,535.40
For Relevied Sewer Rents & Charges	\$ 53,128.94
For Special Assessments	\$ 389.89
TOTAL	\$1,582,075.23

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 2017, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2017 and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

Dated: _____

Mayor

Attest: _____
 Clerk Treasurer

Motion was made by Trustee Perry, second by Trustee Nolan to move the July 3rd Village Board meeting to July 10. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion was made and seconded to adjourn at 8:00 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
 Clerk Treasurer

