

VILLAGE OF PALMYRA BOARD OF TRUSTEES

REGULAR MEETING

December 21, 2015 6:30 p.m.

ROLL CALL: Present: Mayor Piccola, Trustees Husk, Luke, Nolan and Perry and Attorney Williams.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion was made by Trustee Nolan, second by Trustee Luke to approve the minutes from December 7, 2014. Vote, 4 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Husk, second by Trustee Nolan to approve the payment of Abstract #7B, Vouchers 531-574 for \$63,160.19. Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS:

- Letters from second grade constituents
- Notification of Girl Scout Gold Award to Palmyran Jazzmin Wipf
- NYS Canal Corporation Grant award – awarded \$124,000
- NYSOPRHP Grant Award – awarded \$192,500

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TRUSTEE REPORTS:

Motion was made by **Trustee Husk**, second by Trustee Luke to approve VFW's request to install their new signs at the four major entrances to the Village. Vote, 4 ayes. CARRIED. He will notify Supt. Hopkins.

Trustee Luke reported on the Christmas celebration hosted by the Village, Palmyra Community Center and the Palmyra Community Center. Once again, it was very well attended.

Trustee Nolan – no report.

Trustee Perry – no report.

Attorney Williams – no report.

Mayor Piccola reported the highway department has been working with WCWSA to install the hydrant on the "backside" of the Fairgrounds.

NEW/OLD BUSINESS:

SEWER FLUSHING: Mayor Piccola reported on the progress that Jamko has made with the sewer flushing that began up on Gates Street. Mayor Piccola and Trustee Nolan would like to see it continue considering the debris that has been found. Both feel it will make a significant impact next spring/summer during periods of heavy rain. It should definitely make a difference to the Herendeen residence on Gates Street. Motion was made by Trustee Nolan, second by Trustee Husk to transfer upto \$10,000 from Sewer Contingency G1990.4 to G8120.4 Sanitary Sewers Misc./Contractual to cover the costs. Vote, 4 ayes. CARRIED.

INTERFUND LOAN: Motion was made by Trustee Nolan, second by Trustee Luke to transfer \$13,000 from H71 WWTP Upgrade to H55 Park Drive until grant proceeds are received. Vote, 4 ayes. CARRIED.

EQUIPMENT PURCHASE: Tabled.

BUDGET TRANSFER: Motion was made by Trustee Husk, second by Trustee Luke to transfer \$434.00 from A1620.4 to A1110.4 to correct a posting error. Vote, 4 ayes. CARRIED.

REQUEST FOR SEWER CREDITS: Due to two water leaks at two different properties in the Village, motion was made by Trustee Perry, second by Trustee Nolan to approve the following sewer credits:

	<u>Usage</u>	<u>Avg usage</u>	<u>Overage not returned to sewer</u>	<u>Credit (overage X \$1.50)</u>
P. Hansel	104	34	70	\$105.00
RWD Entrpr.	235	7	228	\$342.00

Both leaks were verified with the plumbers. Vote, 4 ayes. CARRIED.

SHARED SERVICE AGREEMENT FOR EMERG. ASSISTANCE: After a brief discussion, the Board tabled the agreement.

PAYROLL QUESTION REGARDING AUTO DEPOSIT: The Board decided to offer any bank of deposit that an employee wishes to use, providing that our payroll system will allow an unlimited number of banks.

CELL TOWER LEASE: Motion was made by Trustee Husk, second by Trustee Nolan to accept the \$25,000 purchase price offer and grant the permanent easement to Crown Castle Communications for the additional space as outlined in their communication. Vote 4 ayes. CARRIED.

EXECUTIVE SESSION: Motion was made and seconded to enter executive session for discussion of pay rates of office staff. Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion was made and seconded to re-enter public session with no action having taken place in executive session. Vote, 4 ayes. CARRIED.

ESTABLISHING PAY RATES: Motion was made by Trustee Husk, second by Trustee Nolan to establish \$18.00 per hour as the pay rate for Deputy Clerk Mary Piccola, effective with the Clerk Treasurer's medical leave and \$18.00 per hour for former Treasurer Darlene Matteson, who will be filling in to do payroll. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion was made and seconded to adjourn at 7:10 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer