

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**  
**BUDGET WORKSHOP**  
**REGULAR MEETING**  
February 4, 2013      6:00 p.m.

**PRESENT:** Mayor Piccola, Trustees Husk, Luke, Nolan and Perry, and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**BUDGET WORKSHOP:** Roy McMaster, Capital Market Advisors presented the first look at the proposed budget for 2013-14. The Board reviewed the Salary summary worksheet, the General Fund revenues and expenditures. At the close of the session the proposed tax rate was \$12.22 per thousand. The next budget work session will be February 18 at 6:00 pm.

**EXECUTIVE SESSION:** Motion was made by Trustee Nolan, second by Trustee Husk to enter executive session for a personnel matter regarding civil service at 9:20 p.m. Vote, 4 ayes. CARRIED.

**PUBLIC SESSION:** Motion by Trustee Nolan, second by Trustee Perry, to move back into public session with no action having taken place at 9:30 p.m. Vote, 4 ayes. CARRIED.

**REGULAR MEETING**

**APPROVAL OF MINUTES:** Motion was made by Trustee Nolan, second by Trustee Perry to approve the minutes from Jan.22, 2013 as submitted. Vote, 4 ayes. CARRIED.

**APPROVAL OF ABSTRACT #9A:** Motion was made by Trustee Perry, second by Trustee Nolan to approve payment of Abstract #9A Vouchers 642- 671 for \$62,462.11 . Vote, 4 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:**

- Thank you from Mayor Emerita Daly
- Village Hall inspected Tuesday by NYS DOL
- Notice of Violation: Results of Fire Hall DOL inspection
- Handout from Emergency Mgmt office regarding Declaration of State of Emergencies
- Letter regarding the Cator Trust

**TRUSTEE REPORTS**

**Trustee Husk** - no report.

**Trustee Luke** met with Irene Unterborn about the budget for Celebrations and Vicky Record about the Gus Macker Tournament slated for this summer. The Palmyra Democrats have signed up to be a trail sponsor. And lastly, Trustee Luke informed the Board that she has submitted a grant proposal for "celebration" needs.

**Trustee Nolan** reported that he and the Mayor met with Garlock representatives and discussed the asbestos abatement on the bridge and future contract renewal rates.

**Trustee Perry** relayed kudos to the Palmyra Police Dept. from Finger Lakes Ambulance.

**Attorney Williams** - no report, had left at 8:30 p.m.

**Mayor Piccola** reported that all the signs have been put up on Canandaigua Street; the only thing left to put up will be the street radar signs.

**NEW/OLD BUSINESS:**

**PERMISSIVE REFERENDUM FROM WATER RESERVE:** Motion was made by Trustee Perry, second by Trustee Nolan to adopt the following resolution:

**PERMISSIVE REFERENDUM**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on February 4, 2013, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed TEN THOUSAND (\$10,000.00) shall be expended from the Capital Reserve Water (HR3) for the Division Street bridge asbestos abatement.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York  
Alicia M. Lynch  
Village Clerk

Dated: Feb. 4, 2013

Completion: March 6, 2013

Vote, 4 ayes. CARRIED.

**BUDGET TRANSFERS:** Motion was made by Trustee Nolan, second by Trustee Perry to authorize the Clerk Treasurer to make the following budget transfers to correct posting errors and to balance line items:

<b>AMOUNT</b>	<b>FROM</b>	<b>TO</b>
\$6,900.00	F1950.4 TAXES	1910.4 INSURANCE
\$237.81	A3120.4 Police	A1320.4 budget
\$868.00	A1640.4 Central Garage Misc/Contractual	A1620.4 Bldgs. Misc/Contractual
\$3,125.00	A1620.2 Bldgs. Capital Outlay	A1620.4 Bldgs. Misc/Contractual
\$2,000.00	A3410.2 FD cap outlay	A3410.427 FD equip/parts
\$3,112.96	A3410.422 FD Gas & Elec.	A3410.427 FD equip/parts
\$6,830.00	A5110.411 ST.MAINT Asphalt A8510.4 DRAINAGE Misc/Contractual	A5112.2 CHPS
\$3,697.00		A5112.2 CHPS
\$2,209.00	A5410.4 SIDEWALKS Misc/Contractual	A5112.2 CHPS
\$585.00	A8810.424 Cemetery Truck Parts	A8810.422 Cemetery Gas/Electric
\$267.35	A8810.426 Cemetery Bldg. Repair	A8810.422 Cemetery Gas/Electric

Vote, 4 ayes. CARRIED.

**CONTRACT RENEWAL-TOWN AND PALMYRA COMMUNITY CENTER:**

Motion was made by Trustee Nolan, second by Trustee Luke to authorize the Mayor to sign the annual contract between the Village, the Town of Palmyra, and the Palmyra Community Center. Vote, 4 ayes. CARRIED.

**PUBLIC HEARING SET:** Motion was made by Trustee Perry, second by Trustee Husk to set a public hearing for March 18, Local Law #2, 2013, Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code. Vote, 4 ayes. CARRIED.

**SEWER FUND IFL TO GENERAL FUND SAVINGS:** Motion was made by Trustee Nolan, second by Trustee Perry to do an Interfund Loan of \$140,000 from Sewer savings to H12 Highway Equipment savings. Vote, 4 ayes. CARRIED

**FORD F-350 PICK UP TRUCK:** Motion was made by Trustee Nolan, second by Trustee Husk to adopt the following resolution regarding the purchase of a new Ford F350:

Bid Award for one unused 2013 (or newer) Ford F-350 XL Regular Cab 4x4 pickup:

WHEREAS, the Village Board has budgeted monies in the 2013 Village budget for the upgrade and replacement of the highway departments' existing 2012 Ford F350 pickup truck, and

WHEREAS, NYS Legislature passed a new 'Piggybacking' law on August 1, 2012, which was subsequently signed into law by Governor Andrew Cuomo as of August 1, 2012, which authorizes municipalities and districts thereof to contract for certain good and services jointly with the State or other municipalities, and

WHEREAS, a new subdivision 16 has been added to General Municipal Law (GML) SS 103 to authorize political subdivisions to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States or any agency thereof, any state of any other political subdivision or district therein, and

WHEREAS, the Chautauqua County Department of Public Facilities has already advertised for the submission of competitive bids, which was clearly advertised in the newspapers, specifying that the bids would be open on November 8, 2012; and

WHEREAS, the Chautauqua County Department of Public Facilities has already prepared a 'Notice of Award', dated November 19, 2012, listing all responsible low bidders, and

WHEREAS, the Chautauqua County Department of Public Facilities 'Notice of Award', dated November 19, 2012, clearly indicates that the award is open to all other Political subdivisions and districts located wholly or partly within New York State, so they may make material purchases from this bid within the same Terms and Conditions, with vendor concurrence; and

WHEREAS, Van Bortel Ford is the lowest responsible bidder for a new 2013 Ford F-350 XL Regular Cab 4x4 pickup, priced at \$24,169.60; and

NOW, THEREFORE, be it resolved that the Village of Palmyra, shall place an order for One Unused 2013 Ford F-350 XL Regular Cab 4x4 pickup truck from Van Bortel Ford per the bid price of \$24,169.60, F.O.B. Palmyra Town Highway Department, Palmyra, New York.; and it is further

RESOLVED, that the Town Highway Superintendent shall execute the necessary paperwork and take such other steps as are necessary to complete the purchase of the pickup truck, the subject of this resolution.

Vote, 4 ayes. CARRIED.

**HIGHWAY CONTRACT:** Motion was made by Trustee Nolan, second by Trustee Perry to authorize the Mayor to sign the highway contract renewal; terms as previously discussed. Vote, 4 ayes. CARRIED.

**VACATION TIME:** Motion was made by Trustee Perry, second by Trustee Husk to authorize the Clerk Treasurer to grant the 3.5 day vacation extension to Chief Dalton. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion by Trustee Perry, second by Trustee Nolan, to adjourn at 9:55 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch, Clerk Treasurer