

VILLAGE OF PALMYRA BOARD OF TRUSTEES
BUDGET WORKSHOP
REGULAR MEETING

February 10, 2014 7:00 p.m.

ROLL CALL: Present: Mayor Piccola, Trustees Husk, Luke, Nolan and Perry, Roy McMaster for Capital Market Advisors.

PLEDGE OF ALLEGIANCE

BUDGET WORKSHOP: The Board took its first look at the 2014-2015 budget. Adjustments were made to the General Fund and by using approximately 55% of the fund budget the tax rate at the close of the meeting was \$12.02 per thousand. The Board reviewed the Water and Sewer Funds, the summary on salaries and the schedule for debt service. The next Budget Workshop is next Monday, Feb. 17.

ESTABLISH CAPITAL PROJECT FOR WATER FILTER: Motion was made by Trustee Nolan, second by Trustee Husk to Establish Capital Project H14 Water Treatment Filter Upgrade. Vote, 4 ayes. CARRIED. This filter has been off line for more than six months in order to replace some parts within the filter. Proposed work will include cleaning and recoating the exterior and interior steel surfaces, a minor repair welding and a gasket replacement. This work would be done by a painting contractor chosen after bids had been solicited. Because the work involves a public water supply, NYS Dept. of Health will be involved with review of the proposed work and materials.

FUNDING FOR H14: Motion was made by Trustee Nolan, second by Trustee Husk to transfer \$40,000 from F1990.4 Water Contingency to H14-8330.4 Water Treatment Filter Upgrade. Vote, 4 ayes. CARRIED.

MRB PROPOSAL: Motion was made by Trustee Nolan, second by Trustee Husk motion was made to authorize the mayor to sign the contract/proposal from MRB for engineering services for H14; the design phase for \$3940, the construction phase for \$2600. Vote, 4 ayes. CARRIED.

H71: PRIMARY DIGESTER CLEANING: Our primary digester at the Sewer Treatment plant is in need of a routine cleaning and inspection. Anaerobic digester tanks are normally cleaned out every 5-10 years. Cleaning digesters allows for removal of debris and clearing of any obstructions which has become an issue for the plant operators. The last cleaning was done about 12 years ago. Mayor Piccola suggested this work could be done under Capital Project H71 Sewer Treatment Plant Upgrade. The original bond resolution called for upgrades to the plant. Roy McMaster agreed that it would be an appropriate use of those serial bond funds. The estimate of probable construction costs for the project is \$85,000. Motion was made by Trustee Nolan, second by Trustee Perry to extend the scope of work on the Sewer Treatment Plant upgrade H71 to include this primary digester cleaning. Vote, 4 ayes. CARRIED.

MRB PROPOSAL: Motion was made by Trustee Husk, second by Trustee Nolan to authorize the mayor to sign the contract/proposal from MRB for the Digester work for \$20,900; design and creation of the construction documents for \$11,500, bidding related service for \$3,000 and construction administration services for \$4,700. Vote, 4 ayes. CARRIED.

BUDGET TRANSFER: As a result of the budget review another encoding error was discovered. Motion was made by Trustee Nolan, second by Trustee Perry to transfer \$1898.75 from A3120.4 to A3120.2. Vote, 4 ayes. CARRIED.

TRANSFER: Motion was made by Trustee Husk, second by Trustee Nolan to transfer \$11,000 from Cemetery Trust Fund Expendable to General Fund A8810.2 for the purchase of a new mower from state contract. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Husk, second by Trustee Nolan, to adjourn at 9:05 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer