

VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING
June 6, 2016 6:30 p.m.

ROLL CALL: Present: Mayor Piccola, Trustees Husk, Luke, Nolan, Perry and Attorney Williams.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

REGULAR MEETING

APPROVAL OF MINUTES: Motion was made by Trustee Husk, second by Trustee Nolan to approve the minutes from May 16, 2016. Vote, 4 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Husk, second by Trustee Nolan to approve the payment of vouchers 974-976 for \$7,355.67. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Husk, second by Trustee Luke to approve payment of Abstract #1A Vouchers 1-41 for \$204,904.55. Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS:

- June 11th Tour de Cure charity bike ride for American Diabetes Association

TRUSTEE REPORTS

Trustee Husk reported for the Buildings and Grounds Dept., said report will remain on file in the office of the Clerk treasurer. It was noted by former mayor Vicky Daly that there has been at least one instance of people swimming at the marina. After a short discussion, it was decided that Trustee Husk will ask Supt. Hopkins to post two no-swimming signs at the marina; one on the main dock and one at the kayak launch.

Trustee Luke reported that both events in the park, music for Memorial Day and the movie were well attended.

Trustee Nolan reported on the monthly operating report for the water and wastewater treatment plants; said report will remain on file at the office of the Clerk Treasurer.

For the Fire Department, **Trustee Perry** made a motion to accept Paul Kellogg for membership into the Fire Department following completion of the appropriate training and a satisfactory physical examination. Second was made by Trustee Nolan. Vote, 4 ayes, CARRIED.

Motion was made by Trustee Perry, second by Trustee Nolan to appoint David Morell to the Zoning Board with a term expiration date of November 30, 2021 and Chris Tome to the Zoning Board with a term expiration date of November 30, 2020. Vote, 4 ayes. CARRIED.

Attorney Williams – no report.

Mayor Piccola reported for the Highway Department. Mayor Piccola confirmed also that he was notified by DEC and we will be required to disinfect sewage treatment plant effluent from now and will be a requirement on our new SPEDES permit.

NEW/OLD BUSINESS:

REVISION – CODE INSPECTIONS/SINGLE PROPERTY HOMES: According to recent opinion by the state comptroller's office, inspections by the Village code office to multi-family units cannot be required. The common areas may be inspected for fire purposes but unless permission is granted apartments are off limits. Attorney Williams is working on the revision and will submit when complete.

FAYETTE ST. – AWARD OF CONTRACT: Motion was made by Trustee Nolan, second by Trustee Husk to award the engineering contract for Fayette Street

reconstruction to low bidder, Hunt Engineering, for \$56,875.00 plus inspection fees to be billed at \$80.00 per hour. Vote 4 ayes. CARRIED.
Additionally, motion was made by Trustee Husk, second by Trustee Nolan, to authorize the Fayette Street reconstruction project for \$700,000 and to instruct Bond counsel to commence the necessary paperwork. Vote, 4 ayes. CARRIED.

SURPLUS ON BICYCLES: Motion was made by Trustee Nolan, second by Trustee Husk to declare the bicycles in the Village Hall garage as surplus; none of them being in any great shape. Vote, 4 ayes. CARRIED. Trustee Luke noted and Chief Yates agreed there is a company in Rochester that uses donated bikes and/or donated bike parts to outfit the less fortunate. It would be a good place to dispose of them. Motion was made by Trustee Nolan, second by Trustee Perry to declare the Galaxy S5 as surplus. Vote, 4 ayes. CARRIED. The Galaxy S5 has an approximate book value of \$200.00.

TAX LEVY: Motion was made by Trustee Nolan, second by Trustee Luke to adopt the following resolution:

TAX LEVY RESOLUTION

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the rolls prepared and verified by the assessors for the 2016-2017 fiscal year.

RESOLVED that there be levied and assessed against the real property of the Village of Palmyra the following sums for Village government and other charges for the fiscal year 2016-2017, a tax rate of \$12.37 per thousand of assessed valuation.

TAX RATE CALCULATION:	
$\frac{\text{General Fund Tax Levy X \$1,000} = \$1,452,291 \text{ X } \$1,000}{\text{Assessed Valuation } \$117,409,915}$	
=	
Tax Rate: \$12.37 Per Thousand	
General Fund Levy (A1001 A250/A980)	\$1,452,291.00
Omitted Taxes of Previous Years	.00
Excess on Roll	
Total Taxes for Current Budget	
Delinquent Water Rents & Charges (A250/A630)	\$ 51,486.56
Delinquent Sewer Rents & Charges (A250/A630)	\$ 53,815.06
Delinquent Special Assessments (A1030 A250/A980)	\$ 11,636.94
Total Real Property Taxes &	
Other Charges on Roll	\$
TOTAL	\$ 1,569,229.56

TAX WARRANT: Motion was made by Trustee Perry, second by Trustee Husk to instruct the Clerk Treasurer to execute the following tax warrant:

To: Alicia M. Lynch, Village Clerk Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$1,569,229.56 for the following purposes:

For the Current Budget	\$1,452,291.00
Omitted Taxes of Previous Years	.00
For Charges for Services	
For Relevied Water Rents & Charges	\$ 51,486.56
For Relevied Sewer Rents & Charges	\$ 53,815.06
For Special Assessments	\$ 11,636.94
TOTAL	\$ 1,569,229.56

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the first day of July, 2016, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2016 and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

Mayor

Dated: _____

Attest: _____
Clerk Treasurer

BUDGET TRANSFERS FOR H91 EQUIPMENT: Motion was made by Trustee Nolan, second by Trustee Husk to authorize the Clerk treasurer to make to following transfers for H91 Equipment:

AMOUNT	FROM	TO
\$6600.00	A1640.4	H91-1640.4
\$2100.00	A1490.4	H91-1640.4
\$3150.00	F1490.4	H91-1640.4
\$3150.00	G1490.4	H91-1640.4

Vote, 4 ayes. CARRIED.

YEAR END BUDGET TRANSFERS: Motion was made by Trustee Husk, second by Trustee Nolan to authorize the Clerk Treasurer to make any necessary year end budget transfers to balance any line. (The list of transfers will be provided for inclusion in the minutes for the next meeting.) Vote, 4 ayes. CARRIED.

RELEVIES: PROPERTY MAINTENANCE PROCEDURE, WATER/SEWER REQUEST: The request by Peter Wohlrab for a reduction on his tax bill was denied as once the taxes are printed they cannot be amended. However, Mr. Wohlrab will be reimbursed \$1065.15 for the property maintenance portion on his 2016-17 tax bill. Motion was made and seconded to reimbursement the Wohlrabs for the property maintenance portion of the 2016-17 Village tax bill subsequent to payment of the entire bill. Vote, 4 ayes. CARRIED. Ms. McIlwaine’s request for forgiveness of her water/sewer relevy (she never received the bills) was denied.

ADJOURNMENT: Motion was made and seconded to adjourn at 7:55 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch

Clerk Treasurer

