

VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING
October 5, 2020 6:30 p.m.

ROLL CALL: Present: Mayor Husk, Trustees Luke, Perry, Nolan and Warters.

PLEDGE OF ALLEGIANCE

PRESENTATION: Mayor Husk welcomed Senator Pam Helming and Assemblyman Brian Mankletlow to a presentation recognizing almost twenty five years of service to the village by Clerk Treasurer Lynch. Senator Helming and Assemblyman Mankletlow presented proclamations to her from their offices. Former mayors, Vicky Daly and Chris Piccola were also on hand to say a few words. Lastly, Mayor Husk presented her with a plaque from the Board.

REGULAR MEETING

APPROVAL OF MINUTES Motion was made by Trustee Nolan, second by Trustee Warters to approve the minutes from September 19, 2020 Vote, 4 ayes. CARRIED.

APPROVAL OF ABSTRACTS: Motion was made by Trustee Nolan, second by Trustee Warters to approve payment of Abstract 5A, vouchers 370-426 for \$387,127.86. Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

- Upcoming sidewalk projects
- Revenue and Expense reports July, Aug and Sept. were emailed to all Board members
- Auto-attendant on Village phones has been re-instated
- Update: Timely invoicing – Trustee liaisons to urge Dept. Heads to be more thorough

TRUSTEE REPORTS

Trustee Luke reported the DEC has signed off on the trail map drawings and the remediation.

Trustee Nolan - no report.

Trustee Perry - no report.

Trustee Warters - no report.

Attorney Williams– excused.

Mayor Husk reported that the Erie Canalway Heritage has completed installation of the Canalway Water trail signs along the entirety of the NYS Canal System.

BODY CAMS AND TASERS: According to Chief Smith, Axon is the sole provider and has the state contract for the Body Cams and tasers. The first installment payment is \$14,573.90.

Motion was made Trustee Perry, second by Trustee Nolan to adopt the following permissive referendum:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on Oct. 5, 2020, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed FIFTEEN THOUSAND DOLLARS (15,000) shall be expended from the Capital Reserve Machinery (HR7) for the first year installment of the Body Cams and Tasers for Police Department.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch
Village Clerk

Dated: Oct. 5, 2020
Completion: Nov. 5, 2020

MORATORIUM ON UTILITY AND MUNICIPAL SHUT OFFS – ALTHOUGH WE DON’T SHUT OFF FOR NON-PAYMENT, WHAT SORT OF

NOTIFICATION IS REQUIRED: Following a short discussion about the new legislation regarding utility shut offs during the Covid emergency, it was decided that Clerk Treasurer Wetherby will pull something together to be included on website. Any customer having a problem paying for their water/sewer will be directed to call Village Hall to set up a payment plan.

MOTION TO CLOSE R9 FLAG POLE AS PER BUDGET:

Although the Board agreed to close this reserve with the adoption of the 2020-21 budget, Mr McMaster suggested a stand-alone resolution to be clear. Motion was made by Trustee Nolan, second by Trustee Perry to authorize the Clerk to close Capital Reserve R9 Flagpole and return the funds to general fund as this reserve has not been used in over twenty years. Vote, 4 ayes. CARRIED.

RESOLUTION TO ADOPT THE NEW LGS-1 LOCAL GOVT. SCHEDULE: The MU-1 Records Retention and Disposition Schedule which was revised in 2003 has been replaced by LGS-1. The LGS-1 indicates the minimum length of time that officials in Towns, Cities, Villages and Fire Districts must retain their records before they may be disposed. Motion was made by Trustee Perry, second by Trustee Warters, to adopt the new schedule for records retention, *The Retention and Disposition Schedule for NY Local Government Record*. Vote, 4 ayes. CARRIED.

CLEANER POSITION: The Board discussed the application that had been received for the village hall cleaning position which will become vacant as soon as they can find someone. The Board asked Trustee Luke if she would handle contacting the applicant and interview her.

OCTOBER 15th OPEN HOUSE - Just a reminder that there is an open house for outgoing Clerk Treasurer Lynch on October 15th.

ADJOURNMENT: Motion was made and seconded to adjourn at 7:15 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer