

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**  
**REGULAR MEETING**  
July 10, 2017 6:30 p.m.

**ROLL CALL:** Present: Mayor Husk, Trustees Luke, Perry and Warters and Attorney Williams. Trustee Nolan arrived at 7:00 p.m.

**CALL TO ORDER:** Mayor Husk called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**FAYETTE STREET PROJECT:** Ed and Karen Perkins were in attendance to address their concerns with the drainage off of Prospect Drive and Fayette Street. They would like to see the creek, which comes from a drainage pipe under Prospect Drive, closed in for safety sake. Closing in the creek was found to be too expensive to include with the project. According to Mr. Perkins, the pitch in the drainage pipe is not adequate and silt builds up. Supt. Boesel says there are two other water mains running under the drainage pipe that make changing the pitch next to impossible. The pipe was installed in 1993 and the drawings look like the water mains may have always been a problem. Jamko is going to be cleaning the pipe out and investigating its condition. He will also be discussing the pipe with Hunts Engineering as well. It would be wise to determine its useful life to avoid tearing the street up again. He also admitted that the Village needs to work harder on keeping the pipe clear and maintaining it. Supt. Boesel will report back after Jamko is done.

**APPROVAL OF ABSTRACT:** Motion was made by Trustee Perry, second by Trustee Warters to approve the payment of Abstract #2A vouchers 83-138 for \$246,250.86. Vote, 3 ayes. CARRIED.

**APPROVAL OF MINUTES:** Motion was made by Trustee Perry, second by Trustee Warters to approve the minutes from June 5, 2017. Vote, 3 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS:**

- Fayette St. update

**CHANGE ORDER #1:** The Board discussed the need to extend the deadline to have the Fayette St. project completed mostly due to NYSEG's presence. They have requested an extension of Oct. 25<sup>th</sup>. The Board all concurred that an extension will be needed.

- NYCOM's summary on the County Wide Shared Services Initiative
- Certificate from the Department of the Interior about being a Certified Local Government since 2009
- Thank you from the McQuaid crew group
- Letter to R. House about County Wide Shared Services
- Brown site cleanup on Canal St.in Clyde

**TRUSTEE REPORTS**

**Trustee Luke** reported that there was Music in the Park last Sunday. She asked the Board to reconsider paving the Main Street park for an ice skating rink.

**Trustee Nolan** – excused but the Mayor shared his monthly operating report for the water and waste water treatment facilities, which will be on the file in the office to the Clerk Treasurer

**Trustee Perry** – no report.

Trustee Nolan arrived.

**Trustee Warters** – no report.

**Attorney Williams** – no report.

**Mayor Husk** shared the monthly Police report and reminding everyone about the Votetilla. Motion was made by Trustee Perry, second by Trustee Luke to waive the \$25.00 pavilion fee for this event. Vote 3 ayes. CARRIED.

Mayor Husk and Elaine Hartnagel have been discussing changing the name of the driveway in honor of long-time Village Clerk EthelMae Johnson. He would like to have a plaque ordered and dedicate the drive, possibly by CanalTown Days. Motion was made by Trustee Luke, second by Trustee Nolan, to authorize the ordering of the EthelMae Johnson Way plaque to be expended from contingency. Vote, 4 ayes. CARRIED.

The Mayor shared a Harbor Host update from its first two full months. Additionally, the Canal Bike Trail will stop here once again. Vicky Daly and Barb Furgeson will meet them in Fairport first to tell them about Palmyra.

### **NEW/OLD BUSINESS:**

**BUDGET TRANSFERS:** Motion was made by Trustee Perry, second by Trustee Warters to re-authorize the following transfers to pay for the office security glass from Total Security Solutions:

\$3250.00 from A1990.4 Contingency to A1620.2 Buildings Equip/Cap.Outlay  
\$980.00 from F1990.4 Contingency to F8340.2 Trans&Dist. Equip/Cap.Outlay  
\$980.00 from G1990.4 Contingency to G8130.2 Trans&Dist. Equip/Cap.Outlay

Vote, 4 ayes. CARRIED.

**MEMO OF UNDERSTANDING:** Motion was made by Trustee Nolan, second by Trustee Perry to authorize the Mayor to sign the Memo of Understanding regarding the WCWSA 2017 Western Regional Wastewater Project, acknowledging that WCWSA shall be the lead agent. (joint sewer plant) Vote, 4 ayes. CARRIED.

**SMART WATT RFQ:** Mayor Husk asked Attorney Williams what would be the natural progression of events for an RFQ for changing the Village street lights to LED. You can amend the Canandaigua-shared RFQ to match Village needs and advertise and mail out.

**CEMETERY SEASONAL HELP:** Motion was made by Trustee Nolan, second by Trustee Perry to approve the employment of Nicholas Thomas as Supt. Hopkins seasonal help at \$9.00 per hour . Vote, 4 ayes. CARRIED.

Motion was made by Trustee Nolan, second by Trustee Perry to approve David Oakley as Fire custodian with a salaried rate of \$200.00 per month effective June 1<sup>st</sup>. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Perry, Trustee Nolan to go into executive session at 7:22 p.m. for discussion of a personnel and contractual matter of the Police Chief. Vote, 4 ayes. CARRIED.

### **EXECUTIVE SESSION**

The Board re-entered public session with no action having taken place. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion was made and seconded to adjourn at 7:33 p.m. Vote, 4 ayes. CARRIED.

Meeting was clerked by Deputy Clerk Piccola.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer

