

VILLAGE OF PALMYRA

BOARD OF TRUSTEES

May 3, 2021 6:30 PM

REGULAR MEETING

ROLL CALL: Present: Mayor Husk, Trustees Nolan, Perry, Warters and Attorney Williams. Trustee Luke excused.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion was made by Trustee Perry, seconded by Trustee Warters to approve the minutes from April 19, 2021. Vote, 3 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Nolan, seconded by Trustee Perry to approve payment of ABSTRACT 12A, vouchers 21-01033 through 21-01071 in the amount of \$ 67,301.87. Vote, 3 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

- Mayor received a letter from the Village Court that their records and docket are ready for audit and review. Trustee Luke will perform audit. If she is not available, Mayor Husk will perform.
- Bond certification paperwork for Dump Truck Bond sent to Orrick, Harrington & Sutcliffe LLP on April 30, 2021.
- R. Wetherby is working with employees to finish Sexual Harassment Prevention Training and having them sign off on the policy as well as the Smoking and Smokeless Tobacco Policy.
- NYSEG request for property access for pre-design soil investigation.
- JR Hickey BBQ will be this Sunday from 11:00am- until gone.

TRUSTEE REPORTS

- Trustee Luke- Excused
- Trustee Nolan- Wastewater monthly report (on file in Village Clerk's office)
- Trustee Perry- No report
- Trustee Warters- Fire Department call and inspection report from April (on file in Village Clerk's office)
- Attorney Williams- No report
- Mayor Husk- Board has been invited to Memorial Day Remembrance Celebration taking place at the Palmyra Village Cemetery at 9:00am on May 31st. There will be no parade. High School Band will be performing.

REGULAR MEETING

DISCUSSION OF FLOATING DOCK BIDS: Patrick Nicoletta from MRB and Michael Boesel, Highway Supervisor, were in attendance. Bids for the floating dock came in higher than expected but were consistent with each other. P. Nicoletta and M. Boesel are looking for direction from the Board on how they want to proceed. P. Nicoletta shared the summary sheet of the two bids.

Bayfront Construction Services (BCS) from Wolcott, NY was \$78,980 including all alternates

Anchor Marine (AM) from Grand Island, NY was \$84,428 including all alternates.

The bid asked for a base dock of 6ft 8in. BCS quoted for 8ft instead 6ft 8in. If based on 6ft 8in dock, the low bidder changes to AM at \$59,114 plus curbing and installation. AM would be about \$10,000 less than Bayfront. If we want to do an 8ft dock, then BCS would be the low bidder.

The Canal Corp grant amount is \$124,000 with a 50/50 match with Village. The match from the Village is usually done with in kind services. The grant expires December 31, 2021.

M. Boesel is reviewing the health and safety plan which is the final document needed for Canal Corp. Hopefully, the plan will be done later this month. Both contractors said they could have docks ready between late July and early August. P. Nicoletta reminded the Board there are other expenses to take into account in addition to the floating dock. The lights will be approximately \$24,000-\$25,000. There will also be concrete and sidewalk work as well as the stone dust trail from Park Drive to Breens.

P. Nicoletta said he could discuss with Canal Corp to see if parts of the project were backed off what would be acceptable to them. M. Boesel reminded us that the current plan is different than what was submitted originally as it had included a terminal wall. DEC declined that proposal and Canal Corp suggested usage of a portion of their terminal wall. The current proposal is to recap that portion of the terminal wall.

Mayor Husk asked for an explanation of the matching funds. M. Boesel said the matching is usually done with in kind services of labor and equipment. Mayor Husk asked M. Boesel if he thinks the Highway Department could feasibly have \$124,000 worth of in-kind services. M. Boesel said he will have to look at the numbers and get back to the Board at the next meeting. Trustee Perry brought up that the Highway Department already has a lot of infrastructure projects to get done this summer without adding an additional project. He doesn't feel comfortable spending the amount of money we would possibly have to contribute instead of using it towards infrastructure.

The end result of discussion was that the Board asked P. Nicoletta to reach out to Canal Corp to find out what parameters on the project would be and M. Boesel to bring back in kind service numbers to next board meeting.

421 EAST MAIN STREET COMPLAINT: Code Enforcement Officer Ron Hall handed out Chapter 80 of Palmyra Village Code. R. Hall reminded the Board that he served Von Burks at his home on March 17th. As of today, there has been no response. He had 30 days from the time he was served to respond.

R. Hall reached out to Wayne County Land Bank (WCLB) to see if they were interested in the property. WCLB reached out to V. Burks today and he said he was going to work on the home. He has said this before and has not followed through.

The next step in the process is to get an inspection done by a practical builder, engineer or architect who was named by the Board. The V. Burks would have to be served with a letter stating he would also have to provide an inspection. He will have 20 days to respond. If V. Burks doesn't respond, the Board needs to have a second inspection done. Both inspectors and R. Hall will do a report on whether they deem the property a hazard or not.

The options after the inspection report is to either have the State Supreme Court or the Village Board of Trustees have an hearing to determine status. A. Williams would like a court order from a County Court judge versus the Board to lessen the likelihood of an appeal.

Trustee Perry asked what the cost involved. R. Hall was unsure at this time. A. Williams wanted to know if the owner has given permission for R. Hall to have access to the property. R. Hall hasn't pursued it yet. A. Williams said the Village will have to get an administrative search warrant if no permission given. Administrative search warrant will add delay to the process. R. Hall's next step will be choosing an inspector and serving V. Burks that he will have to choose one. Mayor Husk asked what will happen if the owner doesn't grant permission to enter the building. R. Hall said he would assume that A. Williams will need to then get the administrative warrant due to the safety concerns. All costs and expenses incurred by the Village can be a put on a property lien. Property maintenance charges can be put on the taxes and the County will reimburse the Village. The County will then have to get the money.

R. Hall was concerned with safety of the building as there are ways to gain access through holes in the foundation. A. Williams suggested R. Hall get written permission from the owner to have access to survey the property. R. Hall will try and contact tomorrow.

MOTION TO OPEN BANK ACCOUNT AT COMMUNITY BANK for the purpose of Tenant Security Deposits Motion was made by Trustee Perry, seconded by Trustee Nolan. Vote, 3 ayes. CARRIED.

MOTION TO APPROVE DONATION of working bikes from Police Department's Lost and Found to the joint Library/Police Department Bike Swap on May 12th from 4:00-6:00pm. Motion was made by Trustee Perry, seconded by Trustee Wartens. Vote, 3 ayes. CARRIED.

MOTION TO SURPLUS Police Department's Lost and Found bikes that are not being donated to the Bike Swap to be put into the 2021 auction. Motion was made by Trustee Nolan, seconded by Trustee Wartens. Vote, 4 ayes. CARRIED.

MOTION TO APPROVE PURCHASE OF TRAILER for water break emergencies. Jim's Trailer World is lowest price of the 3-4 quotes M. Boesel received. This will be paid out of Water Reserve. The list of equipment to be supplied for the trailer will be discussed at a later time. Motion to approve low bid of trailer of no more than \$9,000 was made by Trustee Perry, seconded by Trustee Wartens. Vote, 3 ayes, 1 opposed (Husk). CARRIED.

WCWSA USE AND OCCUPANCY PERMIT TRANSFER postponed until next meeting as we are awaiting a letter from MRB.

PURCHASE OF RESCUE MULTI-TOOL: Chief Bulman and First Assistant Chief Frederick were in attendance to request the purchase of a Rescue Multi-tool (Spreader/Cutter Combo) to replace current tool. Engine 22 would then have a spreader, cutter and a spreader/cutter combo. Motion to have Fire Department purchase Traditional Combo Tool "Jaws of Life" not to exceed \$14,000. Motion was made by Trustee Wartens, seconded by Trustee Perry. Vote, 3 ayes. CARRIED

MISCELLANEOUS: Mayor Husk, Trustee Perry and R. Wetherby will work on a Social Media Policy. Mayor Husk reminded Board members to send their information for the website to R. Wetherby

ADJOURNMENT: Motion was made by Trustee Wartens and seconded by Trustee Perry to adjourn at 7:19 pm. Vote, 4 ayes. CARRIED

Respectfully submitted,

Rebecca Wetherby
Clerk Treasurer