

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
October 4, 2021 6:30 PM
REGULAR MEETING

ROLL CALL: Present: Mayor Husk, Trustees Luke, Perry and Warters
Absent: Attorney Williams (available by phone), Trustee Nolan

OTHER ATTENDEES: Chief of Police David Smith; Caroline Grasso from the *Wayne County Times* newspaper

CALL TO ORDER: Mayor Husk called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

APPROVAL OF MINUTES: Motion was made by Trustee Luke, seconded by Trustee Warters to approve the minutes from September 20, 2021. Vote, 4 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Warters, seconded by Trustee Perry to approve payment of **ABSTRACT 5A** vouchers 22-00333 through 22-00372 in the amount of \$ 123,266.24 Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

- Spectrum phones went live on September 21st.
- Lock 29 is renewing its liquor license
- Job posting for seasonal snowplow position was put in Wayne County Times on October 3rd. Through a promotion at the Wayne County Times, a free classified ad for the position will be in the Help Wanted section for the next couple of weeks. Deadline for job application submission is October 18th. This is also on a sandwich board outside Village Hall, on our website and Facebook page.
- Received the Town of Manchester fire contract draft. Their Public Hearing is on the October 12th.

TRUSTEE REPORTS

Trustee Luke – Terminal Wall pictures looks good. Trustee Luke read and excerpt from the email from Mike Boesel, Highway Superintendent, sent earlier today:

“Thru 10/1/21

Total Labor Costs: 109.5 hours \$2,743.75

Total Equip Costs: 99.0 hours \$3,710.39

Total Material Costs: \$10,333.69

We will be making a big push in the next 30 days (thru month of Oct) to get the remaining site work completed. We need to finish installing electrical conduit, pour remaining 200 LF sidewalk, remove stump, install catch basin and storm pipe, box-out road and trail extension.”

Trustee Nolan - Absent

Trustee Perry – No report

Trustee Warters – Fire department calls for September and Truck Inspection report.

(Available in the Village Clerk’s office) He is continuing to work with the Town of Palmyra on fire contract.

Attorney Williams - Absent

Mayor Husk- Monthly report for Police Department is available in his office.

OLD/NEW BUSINESS:

INTERNAL JOB BIDDING FOR HIGHWAY DEPARTMENT will happen soon due to Dan Herman’s retirement on November 5.

RESOLUTION TO CLOSE CAPITAL PROJECT #10 (MICROENTERPRISE GRANT) effective 10/6/21 after final bill has been paid and balance is at zero. Motion was made by Trustee Luke, seconded by Trustee Perry to approve this resolution. Vote, 4 ayes. CARRIED.

JUSTICE COURT ASSISTANCE PROGRAM(JCAP) GRANT RESOLUTION: We hereby resolve as the Board of the Village of Palmyra authorizes Palmyra Village Court to apply for a JCAP grant in the 2021-22 grant cycle of up to \$30,000. Motion was made by

Trustee Perry, seconded by Trustee Warters to approve this resolution. Vote, 4 ayes.
CARRIED. Trustee Luke asked what this was going to be used for. R. Wetherby had been told by Patricia Peterson, Court Clerk, it was going to be used for additional cameras for the building.

ARPA FUNDING DISCUSSION- Mayor Husk read a portion of the email dated 10/4/21 from M. Boesel regarding cost estimates the Board requested “There is roughly a 1600 LF section of Raw Watermain that I am proposing replacing on behalf of both the Water Department and the Highway Department.

Project Length is ~1600 LF x \$200/LF = \$320K (Johnson Road to Water Plant)

I understand ARPA may only allow for ~\$169K per year.

Thus, I would also like to ask for consideration of this project via joint funding sources, both the ARPA Funding and our Water Reserve Account.” The assumption would be that they would try and get it started in the next year. Trustee Luke Mayor Husk is tabling any decisions until next meeting when Trustee Nolan and the Department Heads will be here to discuss

EXECUTIVE SESSION: Chief Smith asked to stay for Executive Session to discuss a personnel matter regarding himself. The Board will be discussing the contracts first and will then invite Chief Smith to Executive Session once the contracts discussion is complete. As there were no further regular items to be discussed, motion was made by Trustee Perry, seconded by Trustee Warters to go into executive session for discussion of contracts and personnel at 6:41 pm. Vote, 4 ayes. CARRIED.

Mayor Husk declared the return to public session at 7:49.

ADJOURNMENT: Next meeting will be October 18 at 6:30pm at Village Hall. Motion was made by Trustee Luke and seconded by Trustee Warters to adjourn at 7:50 pm. Vote, 4 ayes. CARRIED

Respectfully submitted,

Rebecca Wetherby
Clerk Treasurer