

VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING  
August 3, 2020          6:30 p.m.

**ROLL CALL:** Present: Mayor Husk, Trustees Perry, Nolan and Warters. Excused: Trustee Luke and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**OPENING UP THE PARK & CLUB ROOMS AND FIRE HALL:** Mayor Husk reviewed what will be required for the upcoming event scheduled for the Fire Hall. The Board agreed that if the Auxiliary follows the state guidelines it would be all right to move forward and allow the funeral reception for Mr. Harris. Trustee Warters, Chief Warren and Kim Henning will meet to go over additional details especially in the area of cleaning. Trustee Perry wondered if anything else has been scheduled and Kim Henning said it is not really needed until October and conditions will be re-assessed at that time. The issue of opening the Park and Club Rooms was tabled until the custodian can be consulted.

**M. AMAN, WCWSA/LANDLORD DISCUSSION:** Marty Aman reported briefly on the meeting he had with the Finger Lakes Landlord Association about the proposed Waste Water Treatment Plant. Deb Hall introduced herself and urged for better communication in the future between the Landlord's Association and the Board. Discussion continued about the how the EDUs were calculated. The Landlord Association feels that assessing an EDU for each unit is unfair to the landlords but Mr. Aman reiterated that the process of determining the EDUs has been set and is not negotiable.

**BILL UNTERBORN REGARDING WEBSITE UPDATE/PRICING:** Bill Unterborn reminded the Board of some of the problems the Village site is starting to encounter. ADA Accessibility and GDPR & CCPA privacy compliance are getting to be a huge issue as companies are now being sued if their sites are not compliant and a major reason the website needs to be upgraded. The pricing from Barry Alt, our website host would be \$1277 more than what we pay now. A comparable plan from WIX would be \$468.00 per year but offers no guarantee the website will be compliant with accessibility laws; which is something that Mr. Unterborn would be responsible for reviewing. The website will no longer be hosted by A to Z with the WIX option. Motion was made by Trustee Perry, second by Trustee Nolan to move forward with the website upgrade through WIX, contingent upon the Town's agreement to share in the cost. Vote, 3 ayes. CARRIED.

**BILL DAVIES, MRB GROUP/UPDATE ON THE WWTP:** Bill Davies gave a brief overlook of where we stand on the new Wastewater Treatment Plant, noting that the design phase has begun and DEC has approved the engineering reports. The funding agency, EFC, has been approved to go to Loan Committee, meaning that the phase has begun for securing the short-term financing. There will be some community informational meetings once that design has been completed. There will also be a website set up soon with information and updates on the project.

**T. VANDERWALL – WAIVER OF WATER/SEWER PENALTIES:** Mayor Husk confirmed with the Village Attorney that the Village cannot constitutionally waive the penalties on late water sewer payments.

**APPROVAL OF MINUTES:** Motion was made by Trustee Perry, second by Trustee Warters to approve the minutes from July 7, 2020 as submitted. Vote, 3 ayes. CARRIED.

**APPROVAL OF ABSTRACT:** Motion was made by Trustee Nolan, second by Trustee Perry, to approve payment of Abstract 2B, vouchers 117-152 for \$40,451.11,

Abstract 3A, vouchers 158 -190 for \$7,5443.45, and voucher 191 of August 3 for \$112,892.00. Vote, 3 ayes. CARRIED.

### **CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION**

- Correspondence has been received from the NYS Unified Court System reminding the Village that the annual court audit is due. And in answer to that, Mayor Husk reported for Trustee Luke that the Court Audit was completed this week. Motion was made by Mayor Husk, second by Trustee Perry to acknowledge completion of the annual court audit by Trustee Luke with no discrepancies having been found. Vote, 3 ayes. CARRIED. A copy of the court audit will remain on file in the Village Hall and one will be sent to the state.
- Email from boater re: Nice stay at Marina
- M. Aman – meeting with Finger Lakes Landlords
- July report from Bldgs. and Grounds
- Donation from Robin Pollot –Natures pictures she has taken in the Wetlands Motion was made by Trustee Perry, second by Trustee Wartors to thank R. Pollot for her kind donation of the lovely photos she has taken at the Palmyra Wetlands and to direct the Clerk to send her a thank you note. Vote, 3 ayes. CARRIED. Bldgs. And Grounds Supt. Hopkins will be making a nice display frame so that the photos may be shared by all that use the Wetlands Nature Trail.

### **TRUSTEE REPORTS**

**Trustee Luke** – excused.

**Trustee Nolan** reported the monthly operating report has been submitted to the office and will be on file.

**Trustee Perry** reported that the Canal Street and Main St. lighting upgrade is nearing completion. Motion was made by Trustee Perry, second by Trustee Nolan to declare the old street lights that were removed from Canal and Main as surplus and offer them for \$100 each for any interested party. Vote, 3 ayes. CARRIED. The rest of the lighting upgrade will be done by NYSEG in about three months.

**Trustee Wartors** reported that the Monthly run reports and the truck maintenance logs have been submitted, they will be on file in the office of the Clerk Treasurer. From the Fire Chief, the FD would like to buy 10 helmet lights for \$699.50 and 2 portable scene lights for \$1501.90. Motion was made by Trustee Wartors, second by Trustee Perry to approve this equipment not to exceed \$2500. Vote, 3 ayes. CARRIED.

Motion was made by Trustee Wartors, second by Trustee Perry to authorize the mayor to sign the automatic mutual aid contract with Marion. Vote, 3 ayes. CARRIED.

**Attorney Williams** – excused.

Mayor Husk reported that the Village received a thank you once again from the Palmyra Community Center. From Roy McMaster, the Annual Update Document 2019-2020 has been filed with the State Comptroller's Office, on time.

Mayor Husk shared news from the Pal-Mac Rotary Club about having an Amazing Race, which includes a scavenger hunt on Sept. 26<sup>th</sup> from 11:00-4:00.

### **REGULAR MEETING**

**CODE UPDATE:** Motion was made by Trustee Nolan, second by Trustee Perry to approve the cost of recodification of the Village Code, first by transferring \$1200 from A1990.00 to A8010.4 Zoning for the update. Vote, 3 ayes. CARRIED.

### **HANDICAPPED RAMP**

The one outstanding micro loan has been paid in full but that leaves the projects that we were doing short of funds. After forwarding funds for the last loan payoff to the Housing Trust fund, there will be about \$2000 left in the H10 savings but the next project that we were planning on doing was the purchase and installation of the handicapped ramp at 149 E. Main where the Code office is located. Motion was made by Trustee Perry, second by Trustee Wartors to expend the funds for the balance of the handicapped ramp from Sexton trust, in order to complete the handicap accessibility project for 149 E. Main St. Vote, 3 ayes. CARRIED.

**VANPARYS ASSOC:** Tabled until W. Gagliano, VanParys can attend to explain.

**APPT. OF R. WETHERBY TO FILL THE REMAINDER OF TERM OF A.**

**LYNCH:** Motion was made by Trustee Perry, second by Trustee Warters to approve the Mayor's appointment of Rebecca Wetherby as interim Clerk Treasurer until the formal resignation for retirement of A. Lynch, noting that Rebecca started with her training July 27<sup>th</sup>. Vote, 3 ayes. CARRIED.

Motion to go into executive session for discussion about personnel benefits. Vote: 3 ayes. CARRIED.

**ADJOURNMENT:** Motion was made and seconded to adjourn at 8:30 p.m. Vote, 3 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer