

VILLAGE OF PALMYRA BOARD OF TRUSTEES

REGULAR MEETING

February 2, 2009

6:00 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Bradstreet, Husk, Piccola, and Nolan. Attorney Williams and Roy McMaster, Capital Market Advisors.

BUDGET WORKSHOP: Roy McMaster presented the first look at the proposed budget for 2009-2010. The biggest change from last year is the increased taxable assessed valuation. It went from \$103 million to \$112 million. The Board made a few revisions to General Fund and the salary summary worksheet. The next Board meeting on February 16th will be strictly for budget discussions and will start again at 6:00 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Nolan, second by Trustee Bradstreet, to approve the minutes from January 19, 2009 adding that Supt. Boesel agreed to be lead agent to schedule any additional workshops with Geotilities. Vote, 4 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Thank you from Burnham Hts. Residents Bob and Jane Culver to Hwy. Dept. for good job this winter with snow removal.
- Judy Seadeek stopped in to extend thanks to Water and Hwy. departments for work performed during the E. Jackson water main break that flooded her basement.
- Mayor Daly attended a reception in Rochester to meet Senator Gillibrand and Gov. Patterson. However, the Gov. and Mayor Duffy did not attend due to the police shooting. The only municipalities outside of Monroe Co. that attended were the City of Canandaigua and the Village of Palmyra.

TRUSTEE REPORTS:

Trustee Bradstreet reported there will be a meeting of the Planning Board on Feb 11th and Zoning Board meeting on Feb. 12th. He shared the Permits activity and Inspections report from the Code Office which will remain on file in Village Hall.

He attended the National Incident Mgmt. System (NIMS) training session on January 22. He felt it was very beneficial. The presentation materials will be on file if anyone else would like to review.

He shared minutes from the July 4th planning meeting and updated the Board on participants for the Palmyra BirdFest. He has distributed posters to several organizations advertising BirdFest.

Trustee Bradstreet and Mayor Daly met with High School principal Barb Persia about developing a program to expand and make available more community service for young adults. Each municipality in the district will submit a list of opportunities to the school. The District is going to be discussing about making community service a requirement of graduation. It was suggested that the department heads be consulted about possible projects.

Trustee Husk demonstrated where the new plaques for the Craft room at the Fire Hall will be located. Custom Trophy would like to donate the smaller of the two signs and if approved by the Board it would indicate so on the bottom of the plaque. It would be located on the side of the door inside the room. The larger of the signs would be located at the entrance to the room above the double doors. Trustee Husk asked that Ms. Walker work with him to submit notice to the paper indicating the Village is accepting donations towards cost of the plaque. Any overage will be donated to the Fire Department in honor of the Crafts. The dedication will take place on March 2nd with the Board meeting to follow. An invitation should be sent to all who have donated.

Work on the apartment has been completed and the tenant is in the process of moving in.

Trustee Husk shared a copy of the in-kind service report submitted by Supt. Hopkins, which will be on file in Village Hall.

Trustee Nolan reported further on the West Jackson Street water break. STES was unable to find any break and called in Stevens Consulting, a leak detection company. The Fire department helped with providing pumps and the repair was made on Tuesday by the highway department.

Trustee Piccola reported that Patty Peterson contacted Steve Gold, Office of Justice Court Support about the grant. According to him, the grant must be used for the purpose stated in the award letter, so the Town must spend it on the renovations even though the Village owns the facility.

Trustee Piccola, Mayor Daly and Clerk Treasurer Lynch met with Steve Beauvois about administration of the SRTS grant. We will have to name a compliance committee to oversee it. First of all, we need to send a letter soliciting bids and RFP's out to all fifteen pre-qualified engineering firms. The Board decided that 14 days is long enough for a turn around time.

Attorney Williams – no report.

Mayor Daly provided her usual written report highlighting the Business Expo she attended at Reliant Community Credit Union. SCORE, a business advisory group, was there. SCORE members are business professionals that can advise upcoming businesses about everything from soup to nuts. They are looking for a place to meet with clients. Mayor Daly has offered the Village hall for this purpose.

And finally, she spoke about the Four Chaplains service which took place on Sunday at Western Presbyterian Church honoring the 672 men that went down with the USAT Dorchester including four chaplains that give up their life jackets. The service was very well attended and well done.

NEW/OLD BUSINESS

CHPS: Supt. Boesel reported that there was only one bid received for the Hyde Parkway project. It came from Geneva Granite and was actually about \$7000 under what he had estimated. The funds for the curbing will come from CHPS. In the past this money was able to be rolled over but with the economy the way it is, this is not advisable this year. The paperwork for CHPS reimbursement must be postmarked by Friday. Motion was made by Trustee Nolan, second by Trustee Husk to award the bid to the only bidder, Geneva Granite for \$36,685.00. Vote, 4 ayes. CARRIED.

The balance of the CHPS money will be used to purchase storm drain pipe for \$7,172.00. These vouchers must be processed as soon as possible.

POLICE DEPARTMENT: As the Board is in receipt of a transfer request from Officer O'Konsky, motion was made by Trustee Bradstreet and seconded by Trustee Nolan to accept Officer O'Konsky's notice with thanks for the time he has served the Village. Vote, 4 ayes. CARRIED.

Chief Dalton told the Board that the Fire Department has very old light bars and he would like to give the Police Department's old ones which are still much better than the ones at the Fire Hall now. Attorney Williams confirmed there is no need to do anything else; it's just an "inter-departmental transfer."

As far as the 2005 patrol car; there's some good news and bad news. Bad news is Officer Yates was hit by a deer and quite a bit of damage was done. The good news is, it will be covered under the Village's comprehensive coverage and will include fixing the door that was previously damaged in the last snow storm.

MICRO ENTERPRISE LOAN: Tabled.

ENGINEERING FEES/ECONOMIC STIMULUS: As promised at the Jan. 27th meeting, Bob Raeman has submitted a quote for \$22,500 for engineering fees. This includes Clark Patterson's time over the last couple of weeks working on the Economic Stimulus projects and for the necessary field survey on Canandaigua Street. Motion was made by Trustee Piccola, second by Trustee Nolan to approve expending \$22,500 from general, water, and sewer contingency for engineering costs on the Canandaigua Street project. Vote, 4 ayes. CARRIED. The specific amounts to be transferred from each fund will be determined by the percentage of engineering work for each aspect of the project and will be provided by Bob Reaman.

OFFICE NETWORK: The Clerk Treasurer would like permission to order a home computer off state bid through the Village which she will in turn reimburse the Village for. As the Clerk Treasurer does from time to time use her home computer for Village business, Attorney Williams confirmed the legality of doing so. Motion was made by Trustee Piccola, second by Trustee Bradstreet to approve the home computer upgrade for the Clerk Treasurer to be reimbursed by same. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION: Motion by Trustee Piccola, second by Trustee Husk to enter into executive session for the discussion of personnel at 8:55 p.m. Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion by Trustee Bradstreet, second by Trustee Husk to re-enter public session with no action having been taken at 10:20 p.m. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Piccola, second by Trustee Nolan to adjourn at 10:20 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer