

## BOARD OF TRUSTEES

Regular Meeting

2/1/88

7:00 p.m.

Present: Mayor Warner H. Strong; Trustees J. Vrubel, J. Elliott, P. Frontuto & D. G. Gilmore; Atty. J. Nesbitt.

Moment of Silence: The Mayor requested that during the moment of silence those present remember "Evy" Johnson, owner of "Evy's" Restaurant, who was a Palmyra institution.

Flag Presentation: Messrs. Jack Haight & Richard Guard, members of the Palmyra V.F.W., approached the Bd. for the presentation of an MIA/POW Flag to be flown alongside the American Flag on the Village Hall front. The Mayor responded saying the Flag wld. be flown with dignity and honor.

Minutes, 12/14/87: Late distribution, therefore, Trustee Elliott moved that the 12/14/87 Minutes be tabled until nxt. mtg. Trustee Frontuto seconded. Voting "aye" were Trustees Elliott, Frontuto, Vrubel & Gilmore. Carried.

Minutes, 1/18/88: Trustee Frontuto motioned that the 1/18/88 Minutes be accepted as written; Trustees Vrubel & Elliott seconded. Voting "aye" were Trustee Frontuto, Vrubel, Elliott & Gilmore. Carried.

Committee Reports -

Trustee Elliott reported that ZBA Hrng. #178, M/M Robert Simpson re 166/168 Fayette St., wld. be held on 2/9/88 (variance req. to convert frm. 2-3 family) - ZBA Hrng. #179 - J. Dennie, 640 E. Main - variance req. to build an addition which does not conform to setbk. requirements - scheduled for 2/9/88 @ 8:00 p.m.

Re Triou sub-division, NYSE&G still working on their lines/installing boxes that give access to underground services. Prior Wed. after Swr. Plant mtg., Engineer Means looked at creek and pipe re Pal-Oil's proposed bldg. Gave 'stamp of approval' - 5' pipe shld. handle - no problem wth. handling flow - Mr. Elliott referred Bd. to rpt. submitted by Mr. Means which tackles problem beyond Pal-Oil. He referred to large tree trunk in creek which came frm. upstrm. and lodged...plugs water when high flow. Re rpt., the Mayor asked if Village Board accepting responsibility for whole creek. Has to be determined, per Trustee Elliott, adding that Mr. Means merely pointing out problem areas. Vill. Bd. shld. decide where its going to cure problems which exist there.

W&WW: Mr. Elliott gave rpt. re primary settling tank - new mechanism installed 2/1/88; scheduled to drain secondary tank, also 2/1/88. Also, 2/1/88, installing new sludge pump in basement - \$15,000. He spoke of ltr. frm. DOH. Organic material in wtr. will combine wth. chlorine....gave permission for Village to test every three (3) yrs.....for six (6) consecutive quarters, Village low. Bottom line of DEC Inspection Report/Sewer Plant - they found sd. plant "satisfactory." Mr. H. Kruger talked about 'metal factor' in Village, compares wth. others - not unique.

Engineer J. Kem's proposal re sewer gas, Engineer Means opted not to prepare proposal - Mr. Kem recently performed sme. in Newark - this is analysis of how much gas Vill. producing, etc. Total contract amt. - \$4500. max. Also, he wld. come to meet wth. Bd. giving recommendations. Mr. A. MacNeill did re-

Minutes, 2/1/88--2

commend that Vill. accomplish this. It was stated that Mr. Kem's wk. be postponed until wk. @ Swr. Plnt. completed. Mayor Strong asked about a bid document - wld. be in addition, per Trustee Elliott. The above wld. bring up to where ready to go to bid - bid specs wld. be easy for Mr. Kem to prepare after that. Mr. H. Kruger suggested that if he cld. give nos. if enough gas, wait for other steps. The Mayor sd. that all documents shld. be turned over to Vill. if Vill. shld. want to get another engineer. Wld. support contract wth. Mr. Kem if stated in sme. that documents become property of **Village of Palmyra** - Trustee Elliott req. that Atty. Nesbitt respond, i.e. property of **VOP** to use any way it wishes. Mayor sd. **Step 1** is to see if enough gas to produce - then go frm. there. Trustee Elliott so moved - amt. not to exceed **\$4500**. Trustee Frontuto seconded. Voting "aye" were Trustees Elliott, Frontuto, Gilmore & Vrubel. Carried.

**Watershed Meeting:**

Trustee Elliott sd. he attended Watershed mtg. in in Canandaigua prior wk., the major topic of which was rewriting of **Watershed Law (State Law)** - disc. held on whether or not to hire consultant. Jan Kem pointed out that sme. had not been done - copy of Rochester's which was done prior yr. (member of St. Health Dept. comes to every mtg.).....attendees req. to 'pen in' changes to come up wth. proposed chngs. wld. become new State Law governing **Lake** and use of sme.

**Budget Transfers:**

Per Mr. Elliott, Vill. Treas. needs to make budget transfers as follows: **Transfer frm. Contingency A1990.4 to Engineer's, A1440.4 - amt. of \$1,000.; Water Fnd., Transfer frm. Contingency F1990.4 to Transmission & Distribution, F8340.4 - amt. of \$8,000.** Trustee Elliott so moved & Trustee Gilmore seconded. Voting "aye" were Trustees Elliott, Gilmore, Frontuto & Vrubel. Carried.

**Trustee Frontuto:**

The Bd. having had an opportunity to review proposed contract re paying for cemetery plots on installmnt. plan, Trustee Frontuto motioned that Bd. adopt time-payment plan for same; Trustee Gilmore seconded. Mr. Vrubel suggested sending copies to local undertakers. Voting "aye" were Trustees Frontuto, Gilmore, Vrubel & Elliott. Carried.

**Prospect Hill:**

Trustee Frontuto sd. nothing had been rec'd concerning Prospect Hill survey; letter send to **MRB Grp.** req. response.

**Special Events:**

Recent mtg. wth. Chairman Jerry Kelly re **Canaltown 1988** in prep. of budget reported by Mrs. Frontuto and that **Canaltown Committee/Village** upgrading electricity in Vill. Pk. to be **50-50** proposition.

Mrs. Frontuto sd. she had nothing to rpt. on **Youth & Senior Citizens.**

Speaking of first budget mtg. the following wk., Mrs. Frontuto spke. of removing Flagpole frm. **C&P** placing sme. in category of its own. Also, she wld. like to recommend that the **P&C Rms.** come under the **Trustee-in-Charge of C&P.** Request related to Vill. Treas. Mayor sd. just historically so categorized.

Mention mde. of examples of **Appraisals** provided by Mrs. Frontuto for adaptation and possible future use by Bd.

Minutes, 2/1/88--3

Trustee

Vrubel:

Trustee Vrubel reported that much needed painting accomplished by Hwy. in P.D. Simplex rep. to come to 2/16/88 Bd. mtg. to explain alarm system for Vill. Hall to Bd.

Dog

Warden:

Mr. Vrubel sd. that he had met with present officer & **Town Councilman, Andrew Baran**, regarding the plight of Tn./Vill. re replacement. Town cannot take over due to some State statute; contracting wth. **Lollipop Farm** seems to be best selection. Wk. to continue on replacement.

Trustee

Gilmore:

Trustee Gilmore spoke of **Community Ctr.** having cleared out an area just before Stafford St. intersection to put in additional parking which wld. include removal and replacement of sidewalk (lower sidewalk to road level). Disc. of two (2) headwalls/parking wld. be diagonal. Mayor sd. problem re backing into street. Further disc. It was stated that Hwy. Supt. had brt. in information & Mayor sd. there is a Trustee-in-Charge. Trustee Gilmore sd. Supt. had ordered several signs for placement throughout Village.

Mayor

Strong:

The Mayor sd. that Dpty. Chf. D. Dalton had had another phys. exam. which is official until the middle of March at which time he returns to be re-examined.

Touching again upon **Employee Evaluations**, Trustee Frontuto sd. format shld. be changed for coming yr. ....more meaningful.....**Tasks & Standards** will be done when mtg. wth. employees.

Elec.

Inspectrs.:

Upon recommendation by respective political parties the following Election Inspectors, Clerks, Alternate Clerks and Voting Machine Custodians were appointed by the Village Board upon a motion by Mayor Strong; seconded by Trustee Elliott - **Machine Custodians** - Ellsworth Bedette & Fred Trowbridge; **Democratic Inspectors** - Mrs. M. Mahoney, Mrs. Jane Bender; Clk. - Mrs. S. Smith; Alternate - Mrs. M. E. Stanziano. **Republican Inspectors** - Mrs. Dorothy Manske, Mrs. K. DeMistry; Clk. - Mrs. C. Sampson; and Alternate - Mrs. Gladys Batterby. Mrs. D. Manske was selected by Bd. as Chairperson. Voting "aye" were Trustees Elliott, Vrubel, Frontuto & Gilmore. Carried.

WC Show-Off:

Bd. acknowledged ltr. req. frm. Mrs. D. Proctor frm. **WC Business Council** to use the Fairgrnds. on 5/20 & 21/88 for **WC Show-Off**, formerly held @ Cty. Hwy. Barns. The attributes of the Show disc. briefly & Fairgrnds. Officials' approval noted. Trustee Elliott motioned that use be permitted; Trustees Frontuto & Gilmore seconded. Voting "aye" were Trustees Elliott, Frontuto, Gilmore & Vrubel. Carried.

AFS Req.:

Communication frm. Pal-Mac's Mrs. Barbara Steiner related re req. to hold dinner in **P&C Rms.** on Sun., 2/7/88 for AFS student grp. Bd. approved emphasizing that grp. clean up area following dnr.

Computer Wkshp.:

Computer Workshop to be conducted @ **CCFL** by Co-op. Ext. on 2/16/88 announced by Mayor. Discussion. Trustee Elliott motioned that three (3) persons frm. Village attend; Hwy. & W&WW Supts. indicated their desire to go - Mr. Elliott's motion altered to include up to seven (7) VOP attendees. Trustee

Minutes, 2/1/88--4

Gilmore seconded. Voting "aye" were Trustees Elliott, Gilmore, Frontuto & Vruble. Carried.

**Abstract****#17:**

Trustee Frontuto moved that the Mayor be authorized to sign **Abstract #17** and that all Vouchers on which appear initials of @ least three (3) Trustees be approved for payment. Trustee Vruble seconded. Voting "aye" were Trustees Frontuto, Vruble, Gilmore and Elliott. Carried.

**Village****Signs:**

Village Sign Committee composed of Mrs. E. Hartnagel & H. Kruger - to have rpt. @ nxt. Bd. mtg. Mrs. H. sd. she had taken pictures of desirable signs, etc. Trustee Elliott mentioned desirable signs approaching Canandaigua. Mrs. H. & Mr. K. reported that three (3) more organizations had indicated their desire to have names on sign(s). Suggestion mde. to have printed **"WELCOME TO PALMYRA"** across bottom of signs approaching the Village.

**H.S. Mtg.:**

Informational mtg. @ H.S. on 2/9/88 re proposed renovation announced and Bd.'s invitation to attend. Mayor Strong, Trustees Elliott, Frontuto & Gilmore indicated desire to attend.

**Vill. Elec.****Resolution:**

Trustee Elliott moved that Bd. adopt resolution in which date, place and hour Election Inspectors shall meet to prepare Register; hour and place for Registration, copy attached hereto. Trustee Gilmore seconded. Voting "aye" were Trustees Elliott, Gilmore, Vruble & Frontuto. Carried.

**Retirement:**

Bd. prev. advised of new law that stipulates those who belong to Retirement System must record no. of hrs. spent on Village business. May elect to join sd. System.

**PT Freund:**

Bd. acknowledged recpt. of communication frm. **P. T. Freund Corp.** and req. to purchase small parcel of land owned by **VOP**. Matter tabled for review by Vill. Atty.

**Chipper:**

Disc. on chipper owned by Hgwy./loaned to C&P during which time chipper got broken. Outcome of disc. was that Bd. must establish a policy for loaning equipment among departments - and the respective depts. to share cost of repair to chipper on a 50-50 basis; Treas. to be so notified.

**Exec. Sess.:**

There being no further business to come before the Bd., Trustee Gilmore motioned @ 8:10 p.m. that the Bd. exercise Exec. Sess. for legal & personnel matters to include the Bd., Vill. Atty. & Clerk. Trustee Frontuto seconded. Voting "aye" were Trustees Gilmore, Frontuto, Vruble & Elliott. Carried. During Exec. Sess. the following persons representing the **Wayne County Association for Retarded Children** spoke wth. the Bd.: Messrs. Matt Mazur (Albany) & Chris Karsten (Dir./Newark); Atty. Anthony Villani & Ms. Ann Lamme' (Newark).

**Adjourn.:**

At 9:50 p.m. the Bd. emerged frm. Exec. Sess. upon a motion by Trustee Elliott; seconded by Trustee Gilmore. Voting "aye" were Trustees Elliott, Vruble, Gilmore & Frontuto. Carried. Immediately following Exec. Sess., Trustee Elliott motioned adjournment; Trustee Vruble seconded. Voting "aye" were Trustees Elliott, Vruble, Frontuto & Gilmore. Carried.