



VILLAGE OF PALMYRA
Office of the Village Clerk

**PUBLIC STATEMENT REGARDING THE
2025 WAYNE COUNTY FAIR SECURITY AGREEMENT**

In light of recent events and inaccurate statements that have circulated regarding the financial handling of the 2025 Wayne County Fair security agreement, it is important to clarify the Village's records as they pertain specifically to this transaction.

At the March 3, 2025 Village Board meeting, Police Chief Kyle DiNardo requested and received authorization from the Village Board to enter into an agreement with the Wayne County Fair Union Agricultural Society to provide police security detail for the 2025 Wayne County Fair.

Following the Fair, the Village Clerk's Office invoiced the Wayne County Fair Union Agricultural Society for the agreed-upon \$8,856.00. Payment was then received in full from the Union Agricultural Society, recorded as Village revenue, and deposited into the Village's General Fund in accordance with standard Village financial procedures. Officers who worked the detail were compensated through the Village's regular payroll process.

Supporting documentation is available here, including the applicable section of the March 3, 2025 meeting minutes, invoice as sent to WCF representative Ms. Pamela Ferranti, Village receipt (#045945), corresponding weekly cash receipts log, and September 9, 2025 deposit verification showing the Union Agricultural Society's payment included among the items deposited into the Village's General Fund account.

This clarification pertains specifically to the financial handling of this agreement, as documented by the Village Clerk's Office.

Thank you,

Clerk-Treasurer and Tax Collector
Village of Palmyra

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
MARCH 3, 2025 6:00 PM
REGULAR MEETING

ROLL CALL: Present: Mayor Perry, Leo, Luke and Parkison. Trustee Denniston and Attorney St. Martin was absent.

OTHER ATTENDEES: Kammy Catchman, Ryan Darling, Warren Fredrick, Georgeann Graham, Jean Jonack, Linda Valley, Nick Welch

CALL TO ORDER Mayor Perry called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

BUDGET WORKSHOP-Postponed until after meeting with WCWSA regarding sewer budget (not WWTP charge on taxes)

REGULAR MEETING

PUBLIC COMMENT -NONE*

APPROVAL OF MINUTES - Postponed until 3/17 meeting

APPROVAL OF ABSTRACT Motion was made by Trustee Luke, seconded by Trustee Leo to approve payment of 10A vouchers 25-00653 to 25-00682 for \$83,955.77. Vote, 3 ayes, CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

TRUSTEE REPORTS

Trustee Luke-No report

Trustee Leo- February Fire Department Events will be on file in the Village Clerk's office

Trustee Denniston- Excused

Trustee Parkison- No report

Mayor Perry- Highway department is working on equipment and catch basins. Gary and Building and Grounds crew had one burial today and working on the new floor in the Village Hall Hallway.

DEPARTMENT HEAD REPORTS

2nd Assistant Fire Chief Warren Frederick: AP1 will be back by middle of the week. Just had a 4 hour mandatory OSHA training including safety, bloodborne pathogens, sexual harassment prevention, workplace violence prevention that around 37 people attended.

Police Chief DiNardo- February had 558 calls for service with 145 being traffic stops and 245 being property checks. The next Coffee with a Cop is on May 3rd from 10:00am-Noon at Purple Painted Lady. If any Trustees are interested in participating, let the owner know by end of week. Officer Becker received a recognition letter from one of the landlords for going above and beyond. Today they started the Sex Offender Watch management program purchased by the Wayne County Sheriff's office. This resulted in one arrest and another two tomorrow for failure to report their addresses. Special event application for NWE Productions for June 14th and emergency operation plans were given to Chief DiNardo. The Wayne County Fair would like to contract with the Police Department to provide services at the Fair.

OLD/NEW BUSINESS

MOTION TO APPROVE OF NEW CEMETERY PRICING was made by Trustee Parkison, seconded by Trustee Leo, Vote, 3 ayes, CARRIED.

RESOLUTION FOR HARRIET TUBMAN UNDERGROUND RAILROAD NEW YORK SCENIC BYWAY NOMINATION AND CORRIDOR MANAGEMENT PLAN

ADOPTION was made by Trustee Luke, seconded by Trustee Leo. Vote, 3 ayes, CARRIED.

WHEREAS, the historic qualities of the Harriet Tubman Underground Railroad New York Scenic Byway, as described in the corridor management plan, and the surrounding areas have been appreciated and celebrated for over a century by the residents of New York State, as well as tourists, historians, artists, authors, and other visitors to the region; and it is this unique combination of the journeys of Harriet Tubman and those Freedom Seekers who traveled on the Underground Railroad that create the special sense of place that is vital in telling the New York story of the human desire for freedom and the historic sites they created during their journey to emancipation; and

WHEREAS, the Steering Committee of the Harriet Tubman Underground Railroad New York Scenic Byway, composed of representatives of 22 municipalities along the proposed scenic byway route, committed to work cooperatively to protect and promote the historic, scenic, recreational, and economic well-being of the 544-

mile Corridor throughout the state and agreed to pursue the nomination of the Harriet Tubman Underground Railroad New York Scenic Byway; and
WHEREAS, under the leadership of the Harriet Tubman Underground Railroad New York Scenic Byway Steering Committee, each of the 22 counties contributed to the development of this corridor management plan by forming local byway groups, encouraging public participation, and leading individual meetings of the Collaborative; and

WHEREAS, the Advisory Committee of the Harriet Tubman Underground Railroad New York Scenic Byway, consisting of relatives of Harriet Tubman, descendants of Freedom Seekers, Harriet Tubman and/or Underground Railroad historians, representatives from state and federal agencies has strengthened the historic integrity, representation, and the principles of the corridor management plan; and

WHEREAS, in the process of developing this corridor management plan, the Harriet Tubman Underground Railroad New York Scenic Byway Steering Committee has strengthened the bonds of inter-municipal cooperation, and the involved entities envision further benefit through scenic byway designation including sustained collaborative progress, increased funding opportunities for recommendations identified in the plan, enhanced partnerships with agencies responsible for the stewardship of resources along and adjacent to the byway route, and an improved transportation experience that preserves, interprets, and promotes the corridor's intrinsic qualities and resources; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Palmyra supports the designation of the Harriet Tubman Underground Railroad New York Scenic Byway which includes programs for stewardship and enhancement of the scenic byway and guidance to manage future activities along its corridor; and

BE IT FURTHER RESOLVED, that the Village of Palmyra confirms that they will not approve any requests for new off-premise outdoor advertising signs along the designated Harriet Tubman Underground Railroad New York Scenic Byway route; and

BE IT FURTHER RESOLVED, that the Village of Palmyra will work in partnership with the other municipalities along the Harriet Tubman Underground Railroad New York Scenic Byway and local and regional stakeholders in order to support future Byway program development and collaborate with these interested entities to explore opportunities for cooperation and methods to advance the Scenic Byway.

RESOLUTION TO ACCEPT VILLAGE PARK PLANNING GRANT was made by Trustee Leo, seconded by Trustee Parkison. Vote, 3 ayes, CARRIED.

RESOLVED, that Village of Palmyra applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Title 9 of the Environmental Protection Act of 1993 Fund Grant Program for the purpose of funding the Village Park Planning;

RESOLVED, that Village of Palmyra is authorized and directed to accept these grant funds in an amount not to exceed \$30,750 for the project described in the grant application;

RESOLVED, that Village of Palmyra is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants ("Contract") with OPRHP for such Village Park Planning;

RESOLVED, that Village of Palmyra is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual who holds the following elected municipal office title of Mayor.

MOTION TO ACCEPT APPLICATION FOR NWE PRODUCTIONS for June 14th and accept the contract of \$1400 for services by the Police Department was made by Trustee Leo, seconded by Trustee Luke. Vote, 3 ayes, CARRIED.

MOTION TO GIVE PERMISSION TO CHIEF DINARDO TO SIGN FAIR CONTRACT once finalized copy has been given to him by the Fair was made by Trustee Leo, seconded by Trustee Parkison. Vote, 3 ayes, CARRIED. Should they request additional assistance it will be at the same rate already quoted.

EXECUTIVE SESSION: As there were no further regular items to be discussed, a motion was made by Trustee Parkison, seconded by Trustee Luke to go into executive session for discussion of personnel at 6:13pm. Vote, 3 ayes. CARRIED. There will be no action taken after Executive Session.

Mayor Perry declared the return to public session at 7:12pm

ADJOURNMENT Next meeting will be March 17, 2025 at 6:00pm at the Village Hall. Motion was made by Trustee Luke, seconded by Trustee Parkison to adjourn at 7:13pm. Vote, 3 ayes. CARRIED.

NEXT MEETING: March 17th at 6:00pm

*No call was received by 5:00pm on February 28 requesting to be on the agenda for public comment.

**Please see handout at sign in table with information on Public Comment Rules for Village Meetings

Respectfully submitted,
Rebecca Wetherby
Clerk Treasurer

March 3, 2025



Aubrey Shaffer <clerk@palmyravillageny.gov>

INVOICE: Contracted Police Services for 2025 WCF

1 message

Aubrey Shaffer <clerk@palmyravillageny.gov>

Wed, Aug 20, 2025 at 2:24 PM

To: pamelajferranti@gmail.com, Kyle DiNardo <chiefdinardo@palmyravillageny.gov>

Good afternoon, Pam!

Attached please find an invoice for the Contracted Police Services that we provided for the 2025 Wayne County Fair and please don't hesitate to reach out if you have any questions.

Thank you,
Aubrey Shaffer,

Clerk-Treasurer and Tax Collector
Village of Palmyra
144 East Main Street
Palmyra, NY 14522
(315) 597-4849, Option 6

Please note: the Village Clerk's office will be open the following hours this summer due to staffing storages:

Monday 9:00am-12:00pm 1:00pm-5:00pm
Tuesday Closed
Wednesday 9:00am-12:00pm
Thursday 9:00am-12:00pm 1:00pm-5:00pm
Friday Closed



2025 WCF Invoice - Contracted Police Services.pdf
230K

The Village of



Wayne County Fair

C/O Ms. Pam Ferranti

RE: **INVOICE - Contracted Police Services – 2025 Wayne County Fair**

Dear Ms. Ferranti,

Please see the following information for payment regarding Contracted Police Services that were provided at the Fairgrounds for the 2025 Wayne County Fair:

Total hours: 164
Rate: \$54.00 an hour
Total cost: **\$8,856.00**

Please feel free to reach out with any questions, Otherwise, if you would kindly remit payment to the Village of Palmyra, at your earliest convenience, we would greatly appreciate.

Sincerely,

A handwritten signature in dark ink, appearing to read "Aubrey E. Shaffer".

Aubrey E. Shaffer,

Clerk-Treasurer

144 East Main Street, Palmyra, NY 14522
Phone: (315) 597-4849, option 6
www.PalmyraVillageNY.gov

RECEIPT

DATE 9-3-25No. 045945RECEIVED FROM Union Agricultural Society
Contracted
Police Presence @ County Fair -\$ 8856.00

DOLLARS

☐ FOR RENT☐ FORService - A-1520

ACCOUNT	
PAYMENT	<u>8856.00</u>
BAL. DUE	

☐ CASH☒ CHECK☐ MONEY☐ ORDER☐ CREDIT☐ CARD# 50665

FROM _____ TO _____

BY Margaret Tracy

3-11

CASH RECEIPTS JOURNAL

Ref # 732

	NAME	REVENUE CODE	RECEIPT #	CASH AMOUNT	CHECK AMOUNT	GEN	OTHER
	9-3-2025						
1	Wells Fargo	CM2-2401	045939		4320.00		
2	Greater Rochester Habitat	F-2144	045940		200.00		
3	Stellar Roofing	A-2555	045943		45.00		
4	Tom Hall	A-2555	045942		45.00		
5	Lexis Nexis	A-1520	045941		.25		
6	E. Hantnagel	A-2555	045944		25.00		
7	Union Agri Society	A-15-20	045945		8,856.00		
8	Pat Mac C.S.	A-1520	045946		11,232.00		
9							
10							
11	A = \$20,203.25						
12							
13	F = \$200.00						
14							
15	CM2 = \$4,320.00						
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Deposit Info
Hide Deposit
Slip

Deposit Date
09/10/2025

Serial Number

Deposit Amount
20,203.25

Bank Code / Number
021307559

Account Number
****4121

CHECKING DEPOSIT		DESCRIPTION	DOLLARS	CENTS
NAME	9 925	CASH INCLUDING COM	20,203.25	
Village of Palmyra				
CHECKS AND OTHER ITEMS INCURRED NON-DEPOSIT SUBJECT TO THE TERMS AND CONDITIONS OF THE BANK'S COLLECTION AGREEMENT. THIS CHECK MAY BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.				
ACCOUNT NUMBER	4141	TOTAL	20,203.25	
6031	Ref # 732			
1:5550-55501		20		

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