

VILLAGE OF PALMYRA BOARD OF TRUSTEES  
Workshop meeting          June 16, 1997          7:00 p.m.

**PRESENT:** Mayor Wilson, Trustees Celentano, Salomon, Guest, and Gunkler.

**CALL TO ORDER:** Mayor Wilson called the meeting to order at 7:01 pm.

**PLEDGE OF ALLEGIANCE**

**RICK HOUSE/SHERIFF'S OFFICE:** Mayor Wilson introduced Rick House, investigator with the Sheriff's Office who has been investigating a complaint regarding misuse of Village funds as has been publicized recently. Investigator House reported his findings. There was no evidence of criminal intent and this will not be presented for review before the Grand Jury. There was no money from Village funds that passed into anyone's hands, technically the only benefit was a couple of meals. Mr. House did suggest that it would be wise to create a detailed policy regarding expenditures of this nature. Mayor Wilson thanked Mr. House for his time and announced that written guidelines will be established with recommendations being considered from Village residents regarding such expenditures. Furthermore, he will be reimbursing the Village for the item in question.

**ABSTRACT #2:** Motion by Trustee Gunkler, second by Trustee Celentano, to approve Abstract #2 for vouchers #35-39 for a total of \$25,697.02. Vote, 5 ayes. CARRIED.

**MINUTES OF MAY 19<sup>TH</sup> AND JUNE 2<sup>ND</sup>:** Motion by Trustee Celentano, second by Trustee Gunkler that the minutes from May 19<sup>th</sup> and June 2<sup>nd</sup> be approved. Vote, 5 ayes. CARRIED.

**CORRESPONDENCE:**

1. Sewer account review process concern of Village property owner has been turned over to Village attorney.
2. Request by Wayne County Fair and Palmyra CanalTown Days regarding peddlers will also be reviewed by attorney.
3. Invitation to take part in CanalTown Days parade.

**TRUSTEE ANNOUNCEMENTS:**

Trustee Gunkler moved to accept the re-instatement of Tobias Scheetz and Robert LaRose Jr. into the Fire Company pending the appropriate training and physical. Second by Trustee Guest. Vote, 5 ayes.

Trustee Gunkler moved to re-appoint Eleanor Drake to a five-year term to the Planning Board. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

Trustee Gunkler also moved to and to name Mark McEwen and Sarah Leonard as alternates to the Planning Board. Second by Trustee Celentano. Discussion: Mayor Wilson asked if there was a way in which to rank the alternates and who would vote in case of an absence of a full voting member. Chair Elaine Hartnagel said that the first alternate would be Mark McEwen as he was contacted first. Vote, 5 ayes. CARRIED.

Trustee Guest stated that letters are required to be submitted to the Village board by prospective Planning and Zoning Board members. Trustee Gunkler said he didn't realize it was a requirement. As a result of this discussion, Mayor Wilson amended the latter motion to include pending approval of letters from prospective alternates. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Trustee Guest moved that said requirement be waived and applicants be considered at the discretion of the Trustee in charge. Second by Mayor Wilson. Vote, 5 ayes. CARRIED.

**INSURANCE:** John VanParys addressed the board regarding insurance. After distributing handouts, he explained the idea behind NYMIR; an insurance reciprocal created to save municipalities money. However, the insurance market has been soft for the past couple of years and there are other companies out there that have become competitive price-wise. John recommended changing to Titan which not only means

about a \$5,000 per year savings (even after we pay the capitalization fee required by NYMIR for the next 2 years) but will also eliminate a middle-man. Titan has agreed to hold this price for three years. Based on Mr. VanParys recommendation, Trustee Celentano moved that the Village change their carrier to Titan. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

**TRUSTEE ANNOUNCEMENTS**(cont):

Mayor Wilson announced that the fund balance for 1996-97 will be about \$30-40,000 higher than anticipated and offered his thanks to all concerned.

Mayor Wilson also reported that he has had some discussions with Marine Midland and Ontario National Bank about setting up a revolving fund to aid local business owners. It would provide low-interest loans and reduce red tape for owners. Hopefully, it would be utilized to improve area businesses. Deputy Mayor Celentano and Mayor Wilson will be meeting again with the banks and will update the board as necessary.

**BUDGET TRANSFERS:** Motion by Mayor Wilson, to adopt the following list of transfers that were done for 1996-97 fiscal year end. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

The list of transfers is as follows:

| TRANSFERS   |           |           |  |
|-------------|-----------|-----------|--|
| WATER FUND  |           |           |  |
| AMOUNT      | FROM      | TO        |  |
| \$ 84.00    | F1410.1   | F1325.1   |  |
| \$ 812.00   | F1410.1   | F1325.4   |  |
| \$ 570.00   | F1410.1   | F1340.4   |  |
| \$ 1,115.00 | F1410.1   | F1910.4   |  |
| \$ 113.00   | F1410.1   | F8330.1   |  |
| \$ 5.00     | F1410.1   | F8330.427 |  |
| \$ 965.00   | F1440.4   | F1950.4   |  |
| \$ 1,780.00 | F1440.4   | F8330.422 |  |
| \$ 575.00   | F1440.4   | F8340.1   |  |
| \$ 7,043.00 | F8340.430 | F8320.4   |  |
| \$ 1,260.00 | F1420.1   | F8330.430 |  |
| \$ 1,250.00 | F1990.4   | F8330.430 |  |
| \$ 600.00   | F1410.2   | F8330.430 |  |
| \$ 1,661.00 | F8340.430 | F8330.430 |  |
| \$ 310.00   | F8340.4   | F8330.430 |  |
| \$ 2,200.00 | F8340.430 | F8330.430 |  |
| SEWER FUND  |           |           |  |
| \$ 85.00    | G1990.4   | G1325.1   |  |
| \$ 710.00   | G1990.4   | G1325.4   |  |
| \$ 570.00   | G1990.4   | G1340.4   |  |
| \$ 3,000.00 | G1990.4   | G1910.4   |  |
| \$ 300.00   | G1990.4   | G8110.4   |  |
| \$ 805.00   | G1990.4   | G8120.15  |  |
| \$ 5,220.00 | G1990.4   | G8120.430 |  |
| \$ 335.00   | G1990.4   | G8120.44  |  |
| \$ 60.00    | G1990.4   | G8120.46  |  |
| \$ 48.00    | G1990.4   | G8130.1   |  |
| \$ 1,200.00 | G1990.4   | G8130.11  |  |
| \$ 805.00   | G1990.4   | G8130.4   |  |
| \$ 1,160.00 | G1990.4   | G8130.422 |  |
| \$ 915.00   | G1990.4   | G8130.425 |  |
| \$ 65.00    | G1990.4   | G8130.435 |  |
| \$ 10.00    | G1990.4   | G9010.8   |  |
| \$ 325.00   | G1990.4   | G9060.8   |  |

| GENERAL FUND |           |           |           |
|--------------|-----------|-----------|-----------|
| \$           | 1,000.00  | A1430.4   | A1990.4   |
| \$           | 1,050.00  | A1450.4   | A1990.4   |
| \$           | 1,000.00  | A1460.4   | A1990.4   |
| \$           | 3,000.00  | A1620.2   | A1990.4   |
| \$           | 1,070.00  | A1640.424 | A1990.4   |
| \$           | 3,200.00  | A1910.4   | A1990.4   |
| \$           | 2,070.00  | A3410.4   | A1990.4   |
| \$           | 2,040.00  | A3410.423 | A1990.4   |
| \$           | 7,200.00  | A3410.424 | A1990.4   |
| \$           | 1,120.00  | A3510.4   | A1990.4   |
| \$           | 1,790.00  | A5100.423 | A1990.4   |
| \$           | 14,070.00 | A5410.1   | A1990.4   |
| \$           | 3,200.00  | A5410.4   | A1990.4   |
| \$           | 3,200.00  | A6989.4   | A1990.4   |
| \$           | 5,600.00  | A7110.1   | A1990.4   |
| \$           | 2,070.00  | A7521.4   | A1990.4   |
| \$           | 2,800.00  | A8810.4   | A1990.4   |
| \$           | 10,690.00 | A8170.1   | A1990.4   |
| \$           | 2,490.00  | A8540.1   | A1990.4   |
| \$           | 2,980.00  | A8540.4   | A1990.4   |
| \$           | 3,400.00  | A8810.1   | A1990.4   |
| \$           | 3,800.00  | A9010.8   | A1990.4   |
| \$           | 5,600.00  | A9015.8   | A1990.4   |
| \$           | 7,500.00  | A9060.8   | A1990.4   |
|              |           |           |           |
| \$           | 1,590.00  | A1990.4   | A1010.1   |
| \$           | 402.00    | A1990.4   | A1110.4   |
| \$           | 420.00    | A1990.4   | A1325.1   |
| \$           | 1,530.00  | A1190.4   | A1325.4   |
| \$           | 90.00     | A1990.4   | A1340.4   |
| \$           | 2.00      | A1990.4   | A1355.4   |
| \$           | 3,210.00  | A1990.4   | A1410.1   |
| \$           | 210.00    | A1190.4   | A1410.4   |
| \$           | 273.00    | A1990.4   | A1410.420 |
| \$           | 552.00    | A1990.4   | A1410.428 |
| \$           | 1,623.00  | A1990.4   | A1420.1   |
| \$           | 748.00    | A1990.4   | A1420.4   |
| \$           | 652.00    | A1990.4   | A1620.422 |
| \$           | 18,635.00 | A1990.4   | A1640.1   |
| \$           | 10,350.00 | A1990.4   | A1640.11  |
| \$           | 2,710.00  | A1990.4   | A1640.422 |
| \$           | 339.00    | A1990.4   | A1640.427 |
| \$           | 365.00    | A1990.4   | A1640.428 |
| \$           | 12.00     | A1990.4   | A1988.4   |
| \$           | 15.00     | A1990.4   | A2546.4   |
| \$           | 370.00    | A1990.4   | A2989.4   |
| \$           | 9,030.00  | A1990.4   | A3120.1   |
| \$           | 1,023.00  | A1990.4   | A3120.11  |
| \$           | 1.00      | A1990.4   | A3410.1   |
| \$           | 3,750.00  | A1990.4   | A3410.422 |
| \$           | 1,865.00  | A1990.4   | A3620.4   |
| \$           | 4,715.00  | A1990.4   | A5110.1   |
| \$           | 953.00    | A1990.4   | A5100.4   |
| \$           | 890.00    | A1990.4   | A5110.411 |
| \$           | 1,368.00  | A1990.4   | A5100.427 |
| \$           | 225.00    | A1990.4   | A5110.444 |
| \$           | 6,055.00  | A1990.4   | A5142.1   |
| \$           | 340.00    | A1990.4   | A5142.4   |
| \$           | 3,560.00  | A1990.4   | A5182.4   |
| \$           | 9.00      | A1990.4   | A6992.4   |
| \$           | 840.00    | A1990.4   | A7110.11  |
| \$           | 445.00    | A1990.4   | A7110.421 |
| \$           | 145.00    | A1990.4   | A7110.427 |
| \$           | 305.00    | A1990.4   | A7140.422 |

|    |          |         |           |
|----|----------|---------|-----------|
| \$ | 560.00   | A1990.4 | A7520.1   |
| \$ | 392.00   | A1990.4 | A7550.4   |
| \$ | 2,623.00 | A1990.4 | A8010.1   |
| \$ | 928.00   | A1990.4 | A8020.1   |
| \$ | 20.00    | A1990.4 | A8020.4   |
| \$ | 764.00   | A1990.4 | A8160.4   |
| \$ | 3,601.00 | A1990.4 | A8560.1   |
| \$ | 973.00   | A1990.4 | A8560.4   |
| \$ | 6,545.00 | A1990.4 | A8810.11  |
| \$ | 175.00   | A1990.4 | A8810.4   |
| \$ | 70.00    | A1990.4 | A8810.421 |
| \$ | 392.00   | A1990.4 | A8810.423 |
| \$ | 1,832.00 | A1990.4 | A8810.424 |
| \$ | 255.00   | A1990.4 | A8810.426 |
| \$ | 390.00   | A1990.4 | A8810.427 |
| \$ | 1,607.00 | A1990.4 | A9030.8   |
| \$ | 2,800.00 | A1990.4 | A8810.4   |

**WORKSHOP TOPIC:**

BOND RESOLUTION: The following resolution was offered by Trustee Celentano, who moved its adoption, seconded by Trustee Salomon, to -wit:

A RESOLUTION AUTHORIZING THE PURCHASE OF MACHINERY AND APPARATUS FOR CONSTRUCTION AND MAINTENANCE IN AND FOR THE VILLAGE OF PALMYRA, WAYNE COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$150,000, AND AUTHORIZING THE ISSUANCE OF \$150,000 SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

BE IT RESOLVED, by the Board of Trustees of the Village of Palmyra, Wayne County, New York, as follows:

Section 1. The purchase of machinery and apparatus for construction and maintenance in and for the Village of Palmyra, Wayne County, New York, is hereby authorized at a maximum established cost of \$150,000.

Section 2. The plan for the financing of the aforesaid class of objects or purposes is by the issuance of \$150,000 serial bonds of said Village, hereby authorized to be issued therefor pursuant to the Local Finance law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is at least five years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will not exceed five years.

Section 4. The faith and credit of said Village of Palmyra, Wayne County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local

Finance Law, and shall otherwise be in such form and contain such recitals, in additions to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1. Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3. Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulation Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in full in the Palmyra Courier Journal, which is hereby designated as the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

|                 |      |     |                   |      |     |
|-----------------|------|-----|-------------------|------|-----|
| Mayor Wilson    | Vote | aye | Trustee Celentano | Vote | aye |
| Trustee Salomon | Vote | aye | Trustee Gunkler   | Vote | aye |
| Trustee Guest   | Vote | aye |                   |      |     |

The resolution was thereupon declared duly adopted.

**CAPITAL PROJECTS:** Mayor Wilson shared the spreadsheet he created for the capital projects which he tried to prioritize. The Board will have to study this to determine which projects if any they will propose to bond. Mayor Wilson asked that the Board study the spreadsheet for further discussion at upcoming board meetings.

**EDC:** Elaine Hartnagel reported that the Economic Development Committee will be meeting on June 26 at 7:00 pm. at Village Hall.

**RECESS:** Mayor Wilson moved to take a five minute recess at 7:50 pm, second by Trustee Celentano after which the Board will go to executive session for the purpose of discussing the proposed Sprint contract and the proposed agreement between the Village and the Town of Manchester. Vote, 5 ayes. CARRIED.

**EXECUTIVE SESSION:** Executive session convened at 7:55 pm.

**PIPELINE ASSESSMENT:** Mayor Wilson reviewed the agreement regarding the pipeline assessment by the Town of Manchester with the Board. Motion made by Trustee Celentano, second by Trustee Gunkler to authorize the Mayor to sign said agreement. Vote, 5 ayes. CARRIED.

Motion to reconvene the public meeting and adjourn at 9:25 pm. by Trustee Celentano, second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk

