

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
November 6, 2023 6:30PM
VILLAGE MEETING

ROLL CALL: Present: Mayor Husk, Trustees Leo, Luke, Perry and Warters. Attorney St. Martin was absent.

OTHER ATTENDEES: Georgeann Graham, Donna McPike, Tracy Vanderwall, Linda Valley, MaryAnn Williams

Michael Boesel, *Highway Superintendent*

Kyle DiNardo, *Chief of Police*

Ronald Hall, *Code Enforcement Officer*

Gary Hopkins, *Superintendent of Cemetery and Parks*

Mikel Hallings, Lucas Shulla, Rich Sturgill and Warren Frederick, *Fire Chiefs*

PLEDGE OF ALLEGIANCE

REGULAR MEETING

CALL TO ORDER: Mayor Husk called the regular meeting to order at 6:30 pm.

APPROVAL OF MINUTES: Motion was made by Trustee Perry, seconded by Trustee Leo to approve the minutes from October 16, 2023. Vote, 3 ayes and 1 abstain, Trustee Warters. CARRIED.

BUDGET TRANSFER Motion to move \$4140 from A1990.4 (Contingency) to A8810.2 (Cemetery Equipment) was made by Trustee Perry, seconded by Trustee Warters. Vote, 4 ayes. CARRIED

APPROVAL OF ABSTRACT Motion was made by Trustee Luke seconded by Trustee Warters to approve payment of Abstract **6A** vouchers **24-00340** to **24-00398** for **\$90,823.70**. Vote, 4 ayes. CARRIED

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

On 11/3 the Board received: October's Reserve and Capital Project reports; Bank and CD Balance reports as of 11/3/23; Revenue and Expense report as of 11/3/23
The AFR was submitted to NYS Comptroller's office on October 18

TRUSTEE REPORTS

Trustee Leo – No report

Trustee Luke – Read monthly operating water and wastewater report which will be on file in the Village Clerk's office. They flushed all hydrants in the Village.

November 25th is small business Saturday, and the tree lighting will be held at 6:00pm. She is brainstorming with the Town Clerk for other ideas to engage residents to visit the merchants that day. The horse drawn wagon rides will be held December 7th with the Palmyra Community Center and the library. Cookies and hot chocolate will be served. The PCC will start taking reservations after November 17th.

Trustee Perry – He deferred his report to his department heads who are in attendance.

Trustee Warters- Fire Department calls will be on file in the Village Clerk's office.

Chad Weber has applied to join the Fire Department as a driver and exterior. Motion to accept Chad Weber's membership to the Fire Department pending all physicals and background checks was made by Trustee Warters, seconded by Trustee Leo. Vote, 4 ayes. CARRIED

Mayor Husk – On Thursday October 26th, 122 second grade students, teachers and aides toured Village Hall, the Police Department, metal detector and downstairs jail. The Police officers and Mayor Husk spoke about responsibility and giving back to the community. Thank you notes were received from the 2nd graders. Reminder that November 7th is Election Day and Districts 1, 2, and 3 will vote at the PCC not at the Fire Hall. Letters were sent to registered voters from the Wayne County Board of Elections alerting them to the change in location.

A Library Luncheon with Susan Gately about the NYS Canal system is being held on Monday, November 13th at Noon. There is a cost of \$5.00.

November 25th is Small Business Saturday and artists and vendors will be on the third floor of the library.

Reminder to the Board Members that the December 2nd meeting is the reorganization meeting. If you want to change liaison responsibilities let him know.

DEPARTMENT HEAD UPDATES

CODE ENFORCEMENT - RON HALL - He is in contact with a company who is interested in possibly helping out with demolition of 421 Main Street. R. Hall will schedule a meeting to get more details. Deputy Mayor Perry and R. Hall met at the “Spectrum” house with the contractor doing the work. This was in response to R. Hall’s phone call request to the contractor for an update. Extensive repairs have been done inside but, as it is below the barricade, you can’t see it from the outside. The contractor is hoping to start repairs to the outside front this week or next week.

PARKS/BUILDING/CEMETERY - GARY HOPKINS In October, G. Hopkins and his staff were still mowing and string trimming due to the warm weather. (String trimming is when they trim the grass around the 9000+ headstones in the cemetery which takes the three of them 3-4 days every month at the least. The grass grows even quicker around headstones due to thermal warmth.) They had four burials last month and poured seven foundations. They also took down two street trees and winterized the Comfort Station at the Marina. They are currently working on fall clean-up which entails dealing with the leaves. Last week, they ground thirteen stumps in the Village right of ways with one left to do this winter along with tree trimming. Scheduling stump grinding is difficult based on finding a grinder to rent. Another burial is scheduled for Saturday and another two on Wednesday. Holiday decorations will be put up before Thanksgiving. After that they will be back doing tree work, equipment maintenance and inside work.

G. Hopkins is meeting tomorrow with the person in charge of a family scarecrow project. The project will be putting them together and hanging them up around the Village. Trustee Luke asked him to check with the organizer as to who will be taking them down after.

HIGHWAY - MICHAEL BOESEL Highway department is switching from brush pickup to leaf pickup and putting trucks together for snow plowing. They have completed training for snow and ice and sexual harassment prevention. They have taken down the radar speed limit signs as the batteries don’t last during the cold winter.

Repairs have been done to a coupling for a driveway culvert under Prospect and a sewer barrel on Burnham Heights. The highway department is a 3-person crew and among their many responsibilities they maintain two hundred and fifty catch basins in the Village.

FIRE - LUCAS SHULLA October had twenty-eight calls which brings them to one hundred twenty-three for the year. They have updated Wayne County ID tags and have been working with neighboring departments for interior and vehicle extrication trainings.

Fire Explorers have a fundraiser at Can Kings. Just mention you are donating to them when dropping them off there. Next pancake breakfast will be held on November 26th from 8:00am-12:00pm in the Fire Hall truck bay. Volunteers for the Fire Department are needed.

POLICE DEPARTMENT - KYLE DINARDO

October had over 541 calls for service with eighty to eighty-five traffic stops. There have been four overdoses at school and have been others around the Village. Mental health calls have doubled from last month. No major issues on Halloween. LiveScan will be installed in the next two weeks. This is paid for by a grant. Evidence Beast software (grant funded) will be installed November 8th and 9th with

training to follow. The software will track all evidence that comes in and goes out of the department. The Child Passenger Grant was awarded to us for \$2000 instead of the \$46,000 we requested. This money is for staff to perform car seat inspections. We were not given the grant for radar equipment but we can try again next year. K. DiNardo thanked Mayor Husk for helping with the 2nd grade tour on October 22nd. He applied for a \$91,000 technology grant which would include license plate readers at Routes 31 and 21 and one new computer and a new radio (to communicate with Wayne and Monroe County Sheriffs). The plate readers should help with issues with out-of-town traffic and Wayne County will cover any additional costs associated with it. K. DiNardo asked to discuss putting together a committee to apply for funding for an inclusive playground in the place of the current outdated Village Park equipment. Most funding for playgrounds needs to be done through a non-profit so the Village would need to partner with one.

INTRODUCTION OF POTENTIAL NEW BUSINESS OWNER-Rick Motzer did not attend this meeting and Clerk-Treasurer Wetherby will ask if he wants to reschedule.

OLD/NEW BUSINESS

EMPLOYEE HANDBOOK- Motion for the adoption of Employee Handbook was made by Trustee Perry, seconded by Trustee Luke. Vote, 4 ayes. CARRIED.

TAX RELEVY TO COUNTY Resolution to authorize the relevy of any unpaid village taxes as of October 31, 2023 to the County of Wayne for collection with the Town and County taxes was made by the Trustee Wartens, seconded by Trustee Luke. Vote, 4 ayes. CARRIED.

PFAS/AFFF MULTI-DISTRICT LITIGATION Motion to approve Mayor Husk signing a contract to retain attorney Napoli Shkolnik for PFAS/AFFF Multi-District Litigation was made by Trustee Leo, seconded by Trustee Wartens. Vote, 4 ayes. CARRIED. This is at no cost and only comes into effect if the Village is owed money in the class action suit.

EXECUTIVE SESSION -No Executive Session was held

ADJOURNMENT: Motion was made by Trustee Perry and seconded by Trustee Wartens to adjourn at 7:03pm. Vote, 4 ayes. CARRIED. Next meeting will be November 20, 2023 at 6:30pm at the Village Hall.

Respectfully submitted,
Rebecca Wetherby
Clerk Treasurer