DRAFT AGENDA

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
November 16, 2026 6:00 PM
REGULAR MEETING

ROLE CALL –

OTHER ATTENDEES –

PLEDGE OF ALLEGIANCE –

REGULAR MEETING –

APPROVAL OF MINUTES –

MOTION TO APPROVE November 2, 2026 minutes as submitted

APPROVAL OF ABSTRACT –

MOTION TO APPROVE 6B Vouchers

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION –

As publicized in the Times of Wayne County on November 15, 2026:

The Board of Trustees of the Village of Palmyra will be holding a Special Board Meeting on Thursday, November 19, 2026 at 6:30 P.M. at the Village Office located at 144 East Main Street, Palmyra, NY 14522. The Board will open the meeting before entering executive session for a hearing involving the employment of a particular person and matters that may lead to the discipline, demotion or other employment action of a particular person.

No other action will take place at said Special meeting.

TRUSTEE REPORTS –

Trustee Parkison:

Trustee Denniston:

Trustee Luke:

Deputy Mayor Leo:

Mayor Perry – Buildings & Grounds:

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Mayor Perry – Highway:

DEPARTMENT HEAD REPORTS –

Timothy Bryant *(Officer in Charge)* – Police:

MOTION TO ACCEPT Letter of Resignation for Officer Brett Pollotta, effective November 3, 2026

Aubrey Shaffer – Clerk's Office:

OLD/NEW BUSINESS –

RESOLUTION TO AUTHORIZE THE RELEVY OF ANY UNPAID VILLAGE PROPERTY TAXES as of October 31, 2025 to the County of Wayne for collection with the Town and County taxes

MOTION TO AUTHORIZE Optimal Technologies, LLC to provide additional services to fortify and upgrade the Village's firewall system at a contract cost of $3,938.65, with the Village Board determining that the services are exempt from competitive bidding due to the specialized skills and technical expertise required, and further declaring the situation an emergency requiring immediate action.

MOTION THAT A SUM of TWO THOUSAND DOLLARS ($2,000.00) shall be reallocated from Fund Balance to G-8130-4 (Sewer Treatment Plant – Misc/ Contractual) for previously approved Voucher #27-00144 from NYS DEC for the 2025 Sewer Plant Permit invoice that was received and processed on July 29, 2026.

MOTION THAT A SUM of NINE THOUSAND EIGHT HUNDRED EIGHTY EIGHT DOLLARS AND SIXTY FIVE CENTS ($9,888.65) shall be reallocated from A-1994 (Contingency) to A-1680-412 (Central Data Processing – IT Expenses) for costs associated with the October 2026 ransomware detection and remediation efforts.

MOTION THAT A SUM of FOUR THOUSAND FIVE HUNDRED FORTY EIGHT DOLLARS ($4,548.00) shall be reallocated from A-9010-8 (State Retirement System – ERS Employees) to A-9015-8 (Police State Retirement System – PFRS) to be used toward the 2027 NYSLRS Invoice.

MOTION TO AUTHORIZE Refund to CoreLogic for overpayment of ONE THOUSAND NINE HUNDRED TWENTY SIX AND FIFTY EIGHT CENTS ($1,926.58) on 2026 Village Tax Bill #736000690 as payment had already been received and processed directly from property owner.

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RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF PALMYRA TO SHARE IN THE LITIGATION COSTS FOR CERTAIN TAX ASSESSMENT CHALLENGES FOR THE 2026 ASSESSMENT ROLLS

WHEREAS, Periodically the Town of Palmyra has challenges to assessments of Real Property in the Town; and

WHEREAS, WALGREEN EASTERN CO. INC./ 2468 GROUP INC. has filed a grievance, after receipt of the decision by members of the Palmyra Board of Assessment Review, claiming excessive, unequal, misclassification and unlawful, against the assessment for the property located at 609 East Main St., known and designated as tax map number 64111-12-946668 within the Town of Palmyra, all with the County of Wayne, State of New York; and

WHEREAS, WALGREEN EASTERN CO. INC./ 2468 GROUP INC. requests that, commencing with the 2026 assessment rolls, be reviewed, using evidence provided by the petitioner to show that the assessment of said parcel of real property may be illegal and erroneous; and

WHEREAS, the Town of Palmyra, the Village of Palmyra, the Palmyra-Macedon Central School District and the County of Wayne are all stakeholders in resolving this issue equitably, in accordance with Real Property tax law; and

WHEREAS, the County of Wayne has already established minimum standards for participation and permitted change in an assessment challenge; and

WHEREAS, the Palmyra-Macedon Central School District has already established minimum standards for participation in an assessment challenge; and

NOW, THEREFORE, BE IT RESOLVED that the Village of Palmyra agrees that all four (4) stakeholders will share equally in litigation costs, review costs, appraisal fees, and associated court fees for this assessment challenge; and

BE IT FURTHER RESOLVED those proceedings may involve the County Attorney and Town Attorney, Village Attorney, and Pal-Mac CSD Attorney as consultants regarding appraisals and/or settlement strategies; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Palmyra agrees to all four (4) stakeholders sharing equally in litigation costs, review costs, appraisal fees, and associated court fees for this assessment challenge in this litigation commencing with the year 2026 and ending in the year that the litigation and appraisal process for this property is complete.

PUBLIC COMMENT –

EXECUTIVE SESSION –

November 16, 2026

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ADJOURNMENT –

NEXT MEETING –

A special meeting will be held on Thursday November 19, 2026 at 6:30pm at the Village Hall.

The next regular meeting will be December 7, 2026 at 6:00pm at the Village Hall.

Please be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.

November 16, 2026