

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
February 2, 2026 6:00 PM
REGULAR MEETING

ROLE CALL: Present: Mayor Perry, Trustees Luke, Parkison, Denniston and Leo and Attorney St. Martin.

OTHER ATTENDEES: Gary Hopkins (*Superintendent, Buildings & Grounds*)

CALL TO ORDER: Mayor Perry called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

PUBLIC COMMENT – No voice messages or emails were received by 5:00pm on 1/30.

APPROVAL OF MINUTES – January 26, 2026 as submitted. Motion made by Trustee Denniston, seconded by Trustee Leo. Votes, 4 ayes, CARRIED.

APPROVAL OF ABSTRACT – 9A vouchers 26-00564 through 26-00586 for \$64,153.79. Motion made by Trustee Luke, seconded by Trustee Parkison. Votes, 4 ayes, CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION –

2026-2027 Budget Workshops to be held at the Village Hall (144 E Main St)

- February 23rd at 6:00pm, regular board meeting follows immediately after
- March 2nd at 6:00pm, regular board meeting follows immediately after
- **March 16th at 6:00pm, regular board meeting follows immediately after
 - **This workshop is tentative and will only take place if necessary.
- Motion made by Trustee Parkison, seconded by Trustee Denniston. Votes, 4 ayes, CARRIED.

TRUSTEE REPORTS

Trustee Parkison:

- One building permit and two inspections have been completed for Code Enforcement.

Trustee Denniston:

- Budget planning efforts are underway

Trustee Luke:

- Nothing new

Trustee Leo:

- Fire call log from January resulted in 36 calls, primarily focused on tree problems.

Mayor Perry:

- Budget preparations began with a meeting this past Saturday, David will be a big help
- Highway – Primary focus remains on keeping up with snow removal and salting.

DEPARTMENT HEAD REPORTS

Gary Hopkins – Buildings & Grounds:

- All three team members recently were out due to illnesses for a full week. They've been trying to keep up with snow accumulation and began working on equipment, they have turned lights off along main street and it has been too cold to take down gazebo items but those will be brought down, soon.

Chief DiNardo – Police:

- 633 calls for January including three DWI arrests, five traffic accidents, 52 traffic tickets, 193 traffic stops, 13 mental health arrests, 14 calls for family troubles and a minimum of 12 arrests.

Aubrey Shaffer – Clerk's Office:

- Continued planning efforts are underway for 2026-2027 Budget
- The water department has begun replacing select village water meters with the new hardware and cellular endpoints. He and I will meet with one of our vendor representatives tomorrow to receive training on proper integration between the meter reading system (Beacon) and the bookkeeping platform (MCSJ Edmunds). A resident notification is being prepared to inform customers that coordination with Chris will be required for equipment upgrades. Logistics regarding the rollout schedule, including which streets will be addressed first and the timing of notice distribution, are still being finalized.

OLD/NEW BUSINESS

None

EXECUTIVE SESSION

As there were no further regular items to be discussed, a motion was made by Trustee Luke, seconded by Trustee Leo to go into Executive Session for discussion regarding contractual matters at 6:07pm with no vote after Executive Session. Vote, 4 ayes. CARRIED.

Mayor Perry declared the return to public session at 7:48pm.

ADJOURNMENT

Motion was made by Trustee Leo, seconded by Trustee Luke to adjourn at 7:48pm. Vote, 4 ayes. CARRIED. Next meeting will be February 23, 2026, at 6:00pm at the Village Hall.

Respectfully submitted,
Aubrey Shaffer, Clerk-Treasurer

NEXT MEETING

We ask that you be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.

**Please see handout at sign in table with information on Public Comment Rules for Village Meetings