

VILLAGE OF PALMYRA BOARD OF TRUSTEES

REGULAR MEETING

Sept. 11, 2017 6:30 p.m.

ROLL CALL: Present: Mayor Husk, Trustees Luke, Nolan, Perry and Warters. and Attorney Williams.

CALL TO ORDER: Mayor Husk called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

REGULAR MEETING

EXECUTIVE SESSION: Motion was made by Trustee Nolan, and Trustee Perry to enter executive session for discussion of possible litigation with a property owner from East Charlotte. Votes 4 ayes. CARRIED.

PUBLIC SESSION

CODE ENFORCEMENT OFFICE: At Trustee Warters' request, Patrick Sheridan, Code Enforcement Officer addressed the Board about property inspections. Mr. Sheridan explained what he looks at when doing an outside inspection and provided handouts as well as copies of email correspondence between him and Charles Bliss with the Dept. of State. Letters for these inspections are still sent, if there is no indoor common area, the structure is inspected from the street. These inspections are \$35.00 for each structure not for each apartment unit. After discussion, Mayor Husk invited Code Officer Sheridan back next week to have further discussion when Attorney Williams is in attendance.

APPROVAL OF VOUCHER 285: Motion was made by Trustee Nolan, second by Trustee Perry to approve the payment of voucher 285 for \$194,138.45. Vote, 4 ayes. CARRIED.

APPROVAL OF MINUTES: Motion was made by Trustee Perry, second by Trustee Warters to approve the minutes from Sept. 1, 2017. Vote, 3 ayes. 2 abstains, Mayor Husk, Trustee Nolan. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS:

- Fayette St. Update
- Girl Scout Silver Awards to Molly Pietarinen and Cassidy Herendeen of Troop 41412

TRUSTEE REPORTS

Reporting for the Fire Department, **Trustee Luke** moved to accept Justin Elliott and Michael Gunkel for membership into the Fire Department following completion of the appropriate training and a satisfactory physical examination. Second was made by Trustee Nolan. Vote, 4 ayes, CARRIED.

Trustee Luke reported that Trick or Treat on Main St. will be on Oct. 28. She has met with Irene Unterborn about the Queen of Canal Towns brochures. It's time to reorder and the town is willing to split the invoice with us; 20,000 brochures for a total of \$1600.00.

Trustee Nolan reviewed the monthly operating report for the water and wastewater treatment plant for August which will remain on file at the Village Hall. The engineer's report has been submitted to the state for approval and Marty Aman has been working on the inter-municipal agreement for the proposed joint wastewater treatment plant.

Motion was made by **Trustee Perry**, second by Trustee Nolan to approve the carryover of 21 hours of vacation time for Supt. Hopkins, to be used within 90 days of his anniversary date.

Trustee Perry reported that the stop signs are up on Hyde Parkway and West Foster St. It seems to actually have improved the traffic flows.

Trustee Warters -no report.

Attorney Williams – excused at 6:45 p.m.

Mayor Husk reported that the portable air conditioner, estimated value of \$50.00 and the Galaxy Note 4, estimated value \$152.00, is ready to be declared as surplus and sold. Motion was made by Trustee Warters, second by Trustee Nolan to declare the aforementioned as surplus to be sold

for fair market value. Vote, 4 ayes. CARRIED. The Wayne County activity report and emergency response times are in if anyone from the Board would like to review them.

NEW/OLD BUSINESS:

PEDDLAR/STATIONARY VENDORS: There have been some recent problems with pushy vendors in the Village, as village resident Bob Eddinger attested to. The Clerk has some legal questions but as Attorney Williams was excused, the questions would be tabled until next meeting. The Clerk handed out copies of the Peddler law from the Village code. She suggested Board members familiarize themselves with it and note any needed changes/updates they might like to see. At the very least, the Clerk Treasurer suggested it was time to increase the fee.

SEWER CREDIT/POOL FILLING REFUND FOR TOWN OF MACEDON'S

BURNHAM HTS. CUSTOMER: The Town of Macedon would like to impart the same credit to pool fillers on Burnham Heights as the Village does for its residents. The Village invoices these homeowners' water and sewer usages directly to the Town of Macedon who turns around and invoices the homeowners at the same rate. Motion was made by Trustee Luke, second by Trustee Nolan to give Burnham Heights residents a sewer credit when filling a pool as the Village does for its residents, through its invoice to the Town of Macedon. Vote, 4 ayes. CARRIED.

HOMECOMING PARADE REQUEST/FIREWORKS DISPLAY

Motion was made by Trustee Luke, second by Trustee Perry to approve Pal-Mac's request for the Homecoming Parade on Sept. 29th at 6:00 p.m. Vote, 4 ayes. CARRIED. The parade route is the same as last year and Chief Yates is already on board. The school will conclude the football game with a fireworks display that will be certified by Chris Santelli.

REQUEST FOR OVER-SIZED COMPANION BENCH IN SECTION F-1 IN

CEMETERY: Tabled until Sept. 18th meeting

CANALTOWN DAYS STREET & PARKING RESTRICTIONS and RULES:

Motion was made by Trustee Perry, second by Trustee Nolan to adopt the following regulations for Canaltown Days:

PARKING PROHIBITED ON BOTH SIDES OF THE STREET:

Gates Street-the entire length	Hansen Street-the entire length
Walker Street-the entire length	Cuyler Street-Main to Jackson
Liberty Street-the entire length	Canal Street-the entire length
Carroll Street-the entire length	Willow Street-the entire length
Brookside Terrace-the entire length	Canandaigua-the entire length
Maple Ave.-from Canal St. to Quaker	E. Charlotte- the entire length
Main St. - 21S to Mill Street	Williams St.-the entire length
E. Jackson St.-the entire length	Church St.-the entire length
Tremont St.-the entire length	Fayette St.-Main to Walker St.
Sunset Dr.-the entire length	Market St.-Main to Canal St.
Birdsall Pkwy.-the entire length	Mill St.-the entire length
Prospect Dr.-the entire length	West Foster St.-the entire length
Hyde Pkwy.-the entire length	Stafford St.-the entire length

HANDICAPPED PARKING ONLY -

Canandaigua St.- East side from Main St. to Jackson St.

ELEMENTARY SCHOOL:

Authorize Police Chief to restrict parking according to School District and Fire Chief request.

The Police Chief and Highway Superintendent are both authorized to make additions and deletions as required.

STREET CLOSINGS FOR CANALTOWN DAYS:

Saturday (approximately 9 am to 6 pm Main St. (21S to Holmes St.)

Sunday (approximately 9 am to 6 pm) Main St. (21S to Cuyler St.)

CLOSING FOR FLOAT COMPETITION

Saturday (approximately 1 pm to 6 pm) - Claremont Park

CLOSING FOR PARADES:

GRAND PARADE - SATURDAY (approx. 2 - 6 pm)

Stafford Street from Foster Street intersection to Main St.
Main Street from Hyde Pkwy to Holmes
Holmes from Main St. to Canal St.
Canal St. from Holmes to Williams St.
Williams St. from Canal St. to Main St.

HORSE PARADE - SUNDAY (approx. 2 - 3 pm)

Gates St. from Jackson to Main St.
Main St. from Gates to Holmes
Holmes from Main St. to Canal St.
Canal St. from Holmes to Williams
Williams St. from Canal St. to Main St.

BE IT RESOLVED that the sale of “Poppers” (throwable fireworks), stink bombs and liquid string during any parade in the Village of Palmyra be prohibited and further that the sale or use of at or during CanalTown Days is hereby prohibited.

Be it further resolved that that Bicycles, skateboards, and roller blades be prohibited during CanalTown Days, on Main Street between the intersections of Canandaigua/Church Streets and Fayette/Market St., the Display and Vendor areas and the Palmyra Elementary School grounds.

Be it further resolved that animals including but not limited to dogs and snakes be prohibited during CanalTown Days in these same areas. This restriction shall not apply to “seeing eye” guide dogs.

Vote, 4 ayes. CARRIED.

RESOLUTION: MOTION TO SET STANDARD WORK DAYS: Motion was made by Trustee Nolan, second by Trustee Perry to adopt the following standard work day resolution:

The Village Board hereby re-establishes the following hours to be recognized as a normal standard working day for the corresponding positions:

<u>Positions</u>	<u>Std. Work Day</u>	<u>Term Expiration</u>
Attorney	6	12/3/2017
Court Clerk	6	12/3/2017
Clerk Treasurer	6	12/2/2018
Village Justice	6	12/2/2018
Acting Village Justice	6	12/3/2017
Village Trustee	6	12/3/2017

Vote, 4 ayes. CARRIED.

RFQ STREETLIGHTS: Tabled until Sept. 18th.

NOCO RENEWAL: Motion was made by Trustee Perry, second by Trustee Nolan to renewal our contract with NOCO for electric supply at the variable rate quoted us and NOCO for gas supply but at the quoted fix rate. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Nolan, second by Trustee Perry to go into executive session for discussion of police personnel and staffing at 8:15 p.m. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION

The Board re-entered public session with no action having taken place.

MEMO OF UNDERSTANDING REVISED: Motion was made by Trustee Nolan, second by Trustee Perry, to authorize the Mayor Husk to sign a memo of understanding to give thirty day notice that the 10 hour work day shall revert back to 5 days/8 hour shifts for all police personnel until further notice. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion was made and seconded to adjourn at 9:10 p.m. Vote, 4 ayes.
CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer