

**VILLAGE OF PALMYRA
BOARD OF TRUSTEES
AUGUST 4, 2025 6:00 PM
REGULAR MEETING**

ROLE CALL

Present: Mayor Perry, Leo, Denniston, Luke and Parkison. Attorney St. Martin was absent.

OTHER ATTENDEES

Georgeann Graham

CALL TO ORDER

Mayor Perry called the meeting to order at 6:01 pm

PLEDGE OF ALLEGIANCE

REGULAR MEETING

PUBLIC COMMENT – No voice messages or emails were received by 5:00pm on 8/1

APPROVAL OF MINUTES - Motion was made by Trustee Leo, seconded by Trustee Denniston to approve the minutes of July 7, 2025 and July 23, 2025, as submitted. Vote, 4 ayes CARRIED

APPROVAL OF ABSTRACT – Motion was made by Trustee Denniston, seconded by Trustee Parkison to approve 3A vouchers 26-00107 through 26-00163 for \$114,198.31, Vote, 4 ayes CARRIED

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

Rebecca Wetherby noted that there was CHIPS money included as part of the abstract 3A voucher approval so some of those funds will be used with this payment. She also wishes to clarify and reiterate that she will not be working full-time until May while training Aubrey Shaffer as the new Clerk-Treasurer, she will be working on a per-diem basis until October, due to some tasks that only happen once per month, per quarter or per year.

TRUSTEE REPORTS

Trustee Luke –

- Spoke with Irene Unterborn to discuss 200th Anniversary of the Erie Canal. They originally wanted to show a movie about how the canal was made and have a speaker on 9/12/2025 however, there are concerns about the interference of Harvest on the Canal dance being that same night; movie may be rescheduled to the following weekend. They're also considering a festival at the Marina with food trucks, etc – more details to follow. Reminder that Harvest on the Canal has a large list of events coming up on 9/13-9/14 - check out their website for more information.

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Trustee Parkison –

- Two permits have been issued bringing our YTD total up to 36 whereas last year was 30, 2023 was 34 and 2022 was 25 indicating that more businesses and residents are investing into their properties. There were eight permits closed out, one complaint received, one fire & safety inspection and one C of O issued. Updates for the Legion / Military reminder that the birthday of the U.S. Coast Guard is today, 8/4/25 marking the 235th Anniversary, as it was established in 1790. Legion meetings which are usually the second Monday of each month at 7:00 pm.

Trustee Denniston –

- Represented the Village today at the 168th Opening Day of the Wayne County Fair along with Senator Helming and other speakers to help welcome fairgoers on our behalf and they're looking forward to a rain-free week ahead. We have a meeting w/ MRB group later this week, regarding the kickoff or our reapplication for this round of the NY Forward Grant; date and time to be announced.

Trustee Leo –

- Monthly activity for July notes 29 events total, alarm activations leading the way along with unclassified incidents. He spoke with Chief Shulla today who reports a light month although more clarification on “unclassified” incidents could be helpful. There were some personal injury items as well but things were well-balanced, overall. The response time was noted at 6 mins, 30 seconds and the Fire Department is always looking for volunteers. Mayor Perry adds that they're also hosting their clam bake at the fair this week with fresh corn donated by Morrissey's Farm at no cost to the Fire Department.

Mayor Perry –

- Highway: Foster Street project continues with more gutters being installed this week along with stone drains, driveway aprons and topsoil installation. They have also started to clean up brush where piles are out but they haven't done a full pick up. During the course of the day, garbage is also getting picked up at the Marina, along Main Street and on Park drive between the highway and grounds crews.
- Buildings & Grounds: They've been busy watering trees, which has been very time consuming due to the heat and they've been working on getting caught up on foundation work, as well. Mowing is down, again due to heat but string trimming has still been happening even while being short-staffed due to an employee with a non-work related injury.
- Police: Chief DiNardo is not present today due to Gov. Hochul being at the fair between 5-6pm – she mentioned wanting to possibly meet with some local law enforcement while she was here so Mayor Perry excused him from this meeting.
- Projects: EV chargers have been a challenge with NYSEG due to new pole placement for transformers. It was suggested that we seek approval to place the transformers in the corner of the school parking lot however, this would limit their ability to expand the lot in the future so they've asked us to come up with another solution. Ed will take a look for another location and we're confident we can find an acceptable alternative.

DEPARTMENT HEAD REPORTS

OLD/NEW BUSINESS –

- A Permissive Referendum has been requested to purchase the remainder of the water meters and endpoints that were previously discussed and approved for replacement. This referendum allows us to be able to take money from the Water Reserve Fund in order to purchase them, as follows:

MOTION that a sum up to and not to exceed TWO HUNDRED AND NINETY ONE THOUSAND DOLLARS (\$291,000) shall be expended from the Water Capital Reserve for the purchase of additional water meters and endpoints.

Following publication, the foregoing resolutions shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

Motion was made by Trustee Luke, seconded by Trustee Parkison to approve same. Vote, 4 ayes CARRIED.

- Budget Amendments requested to show revenue and expenses that carried over from last year before the sewer services were turned over. Account G-2120 shows an additional \$19,500 which will offset the expenses showing in account G-8130 (Sewer Treatment Plant Contractual Line) for \$18,000 and \$800.00 in 9030 for Social Security for Employers

Motion requested for an amendment to increase the budgeted revenue by \$18,800.00 in G-2120 and to adjust the expense in G-8130.4 \$18,000 and G-9030 by \$800.00

Motion made by Trustee Deniston, seconded by Trustee Luke. Vote 4 ayes, CARRIED.

EXECUTIVE SESSION –

As there were no further regular items to be discussed, a motion was made by Trustee Leo, seconded by Trustee Luke to go into Executive Session for discussion of contractual matters at 6:17pm. Vote, 4 ayes. CARRIED. There will be no action taken after Executive Session.

Mayor Perry declared the return to public session at 6:48pm.

ADJOURNMENT –

Motion was made by Trustee Luke, seconded by Trustee Denniston to adjourn at 6:49pm. Vote, 4 ayes. CARRIED. Next meeting will be September 8, 2025 at 6:00pm at the Village Hall.

Respectfully submitted,
Aubrey Shaffer, Clerk-Treasurer

NEXT MEETING:

We ask that you be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.

****Please see handout at sign in table with information on Public Comment Rules for Village Meetings**

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