

BOARD OF TRUSTEES

Annual Organizational
Meeting

4/4/88

7:00 p.m.

Present: James G. Elliott, Mayor; Trustees Penelope K. Frontuto, C. D. Gilmore, Daniel E. Wooden & Daniel S. Pope III; Vill. Atty. John Nesbitt.

Call to Order: Mayor Elliott called the meeting to order @ 7:05 p.m.

Moment of Silence: Mayor Elliott requested a moment of silence during which time he asked that recently deceased Mrs. Nora O'Brien and Mr. John Parsons, who were upstanding citizens, be remembered.

Organizational Meeting: Please see attached document numbering ten (10) pages in which annual appointments were made by Mayor Elliott and the Village Trustees - included in the Organizational Meeting were the selections on bank depository; investment counselors; official newspaper; employee bonding; establishment of Board meetings; policy on Special Meetings; establishment of office hours and holidays; standing committees of the Village Board; Rules of Order and Agenda procedures. Citizen J. Rigney req. that the Agenda be posted in Village, suggesting the Library - Bd. determination to post on Vill. Hall Bulletin Bd. on morning of Bd. Mtg.

At 7:35 p.m. Mayor Elliott declared the **Annual Organizational Meeting** official; that the resolutions shall take effect immediately. Adjournment of said meeting followed immediately as the Bd. began the public hearing on the Village's **1988-89 Tentative Budget**, with Mr. Roy McMasters of Donegan Associates present.

Public Hrng.
VOP 1988-89
Tent. Budget: The Clerk read the Legal Notice, "Proof of Publication" attached hereto - R. McMasters sd. that budget process begun by Bd. in January when dept. hds. requested to submit budget requests; Bd. has to adopt final budget, salary schedule and tax levy. He spoke of three (3) major funds - **General, Water & Sewer** - and the **Special Assessment Fund**. He stated that "**Beautification Tax**" ends with 1988 fiscal yr. At outset of budget planning, tax levy wld. have been **\$743,000.** - tax levy distributed among assessed valuation...\$17.99...then reduced to **\$613,116.** making tax rate of **\$14.90** per thous.....have to use full value...apply 1st. yr.'s **81.31%** - **\$12.14** when compared wth. other towns.

Dialogue on
Tent. Budget: Mr. McMasters reviewed Pg. 13 of Tent. Budget - **History & Evaluation of Tax Levy & Rate.** Citizen J. Rigney asked about portion of "Contingency" - Trustee Gilmore sd. negotiation/Union wages..... also utility bills, per Trustee Frontuto. Mayor Elliott sd. that Federal Revenue Sharing eliminated - mandated "Federally". Mr. McMasters spoke of **Constitutional Tax Limit** to verify that Village is not going to exceed that limit. Limit - **\$922,000.** - if Village proposes **\$643,000.** - well within limit. (Bd. had decided too high and wanted to reduce limits accordingly.) The division ("pie") of **Gen. Fnd. Appropriations**, Pg. 14, explained by Mr. McM. Citizen J. Rigney asked about what was expended prev. yr., Pg. 17; Mr. McM. said that "Contingency" is budget addition....Mr. Rigney asked where '97' or '94' wld. come in.....was told that legal contingency may be up 10%.

Dialogue
Cont'd:

Under "General Fund Appropriations," Pg. 21, Mr. Rigney asked how much mandated by the State. Mr. McM. sd. unsure. Mrs. L. Lynch asked if Village receives money frm. State for recreation. Mr. McM. spke. of transfers to Capital Res. (\$35,000.) for fire equip.....\$42,000. debt service. Mr. J. Rigney asked about Home & Community Services/Zoning - Planning.....expended prev. yr., \$95. - increased to \$7500. Mayor Elliott sd. that \$5000. reflects amts. for members' schooling, etc. Mr. R. asked how much mandated by State...."None" according to Mayormentioning costs incurred in Village's new sub-division....Bd. starting to rewrite Master Plan.... WCty. offering this service, otherwise wld. cost in excess of \$10,000. - VOP to pay printing expenses, engineering, etc. Old Master Plan done in 1960's & out-of-date.....it is recommended that new Plan be done every five (5) yrs. Mr. McM. sd. that it was planned in '87-'88. Mr. R. sd. that if not mandated by State, shld. not be done - Village hasn't grown that much. Mayor sd. that Ordinance being rewritten - Citizen E. Hartnagel asked about "trash and dumpsters" - some towns/villages provide same. The Mayor sd. that Village picks up @ its own bldgs. Mr. R. sd. that taxpayers just faced by big increase in trash pickup....part of tax in larger areas. Trustee Frontuto sd. that VOP paying increases as a municipality - have to contract for it. Trustee Gilmore added that VOP Hgwy. Dept. picks up trash; Mr. R. sd. that containers in VOP are "eyesores"....

Dialogue
Cont'd:

Referring to Pg. 23, Mr. J. Rigney questioned amt. for telephone; Mr. McM. sd. that previously lumped together.....computer now separates - \$450. an estimate for telephone. Mrs. L. Lynch asked about "foul weather gear" and was told by the Mayor that Carhart's, boots, safety shoes, etc. fall under this category.

Referring to Pg. 23, General Fnd. Appropriations, Mr. R. asked about amt. of \$97098. (under Current Budget as Modified, 1987-88)...and jump to \$105217. (under Tentative Budget, 1988-89)...Trustee Frontuto sd. that Cemetery Dept. needs new truck and, also, a commercial-size mower (continually fixing present truck which is 17 yrs. old).

Mr. McM. said that major portion of revenues come frm. property tax....sales and utility tax returned to VOP. Mr. R. asked about Fire Contract wth. Town. Per Mr. McM., Total Revenues, \$1,022,650.; Water Fnd., \$208,823.; Sewer Fnd., \$294,140. Mr. R., referring to Pg. 28, Gen. Fnd., Mortgage Tax, asked why the increase....Mr. McM. spke. of "Home Equity Loans" - Bd. looking to cutting expenses....\$1700. comes back to the Youth program (in answer to a question asked early on); Mr. McM. spke. of what constitutes Fund Balance; there are mandated costs regarding the Sewer Treatment Plant. Mayor Elliott sd. that amt. of \$192,970. left over; Mr. McM. spke. of Reserve Fnds. - \$222,600. about which Mrs. E. Hartnagel asked if they did not use for major repairs....Mr. McM. sd. for example, a pump itself wld. be expensive....Trustee Pope asked about fund at the beginning of yr. & the Clerk was asked to give copy of Annual Financial Rpt. to Trustee Pope. Mr. McM. sd. that NYS allows \$10,000. yearly for running of Treatmnt. Plnt. (O&M)....VOP has a

'healthy' Fnd. Bal., per Mr. McM. - \$75,000.+..... Capital Reserves have been established.....Vill. Hall renovation, \$10,000. Mr. R. quoted frm. "Table Cpy." - \$8,000. for Handicapped Ramp.... Mayor Elliott explained that sme. had been bid twice - another contractor now looking at it; Mrs. E. Hartnagel sd. have to have access for handicapped....shld. get done. Mr. R. asked if a contractual figure & told by Mayor Elliott "an estimate"....Mr. R. asked if we (those present) cld. assume that it wld. be accomplished. Mr. McM. sd. that VB knows it has to be done.

Dialogue
Cont'd:

Referring to Pg. 50, Capital Reserve for Fire Equipment, Mr. R. asked if fire equip. property of the VOP or Fire Dept. and was told "Village." Disc. on VOP's need for backhoe & air compressor. Pgs. 55 & 56 reviewed - Mr. McM. reviewed "Unemployment Ins." - & Spec. Assess. Fnd. dwn. to last yr. Mr. R. asked how much set aside for potential litigation - what present litigation exists against VOP. The Mayor sd. that Contingency does not have spec. line for sme....transfers mde. Atty. J. Nesbitt sd., re ARC, no financial claim....Mrs. H. asked if VOP pursuing wth. St. re being sued....Atty. Nesbitt sd. "class action suit"...Atty. Nesbitt spke. of Public Officers' Liability - increase frm. \$650. to \$9,000. - (reference mde. to newspaper article re lawsuits). Mr. McM. re-capped total revenues & referred to Pg. 4 re possible tax levy of \$14.94 per thous.

Hearing
Closed:

When there were no further questions regarding the 1988-89 Tentative Budget, @ 8:40 p.m. Trustee Frontuto motioned that the public hearing be closed. Trustee Wooden seconded. Voting "aye" were Mayor Elliott & Trustees Frontuto, Wooden, Gilmore & Pope. Carried.

Committee Reports

C&P:

Trustee Frontuto sd. that C&P Supt., R. Weaver was present to give rpt. His area busy wth. Spring clean-up in C&P and several burials. Talk of NYSEG damaging several trees - although they have right-of-way, no right to damage Vill. trees. Talk, also, of their having left limbs & debris. Trustee Frontuto sd. the corp. knows that C&P Supt. available. Mayor Elliott stated that he spke. wth. Hwy. Supt. re putting in edgers @ Swr. Plnt...row of mulch - req. P. Retan to have R. Weaver show where to place sme....use instead of buying chips.....

JTPA:

Disc. on utilizing this WC service; require too much supervision, per R. Weaver. Trustee Gilmore sd. necessary for Hwy. P-T workers to have a driver's lic. Trustee Frontuto spke. of prev. worker who left and ret. during "leaf season." Further disc., Bd. declined to participate and so inform the Cty. thanking them for their interest. R. Weaver rec'd rpt. frm. forrester, today's date, however had not had a chance to review sme. He brt. new Bd. members up-to-date on what had transpired, i.e. sale of red oaks on Prosp. Hill. and their worth.

Exec.Sess.:

At 8:55 p.m. Mayor Elliott motioned that the Bd. exercise Exec. Sess. for matters of personnel - sd. sess. to include the Bd., Clk., Atty., & Messrs. Ellsworth Bedette & Fred Trowbridge. Mr. J. Rigney asked approx. how long a time and was told by the

Minutes, 4/4/88--4

Mayor, "about one-half hr." Mr. Rigney asked to let the record so indicate - other people had come to mtg. Trustee Frontuto seconded foregoing motion - voting "aye" were Mayor Elliott & Trustees Frontuto, Gilmore, Wooden & Pope. Carried.

At 9:55 p.m. Trustee Pope motioned that Bd. emerge frm. Exec. Sess.; Trustee Gilmore seconded. Voting "aye" were Mayor Elliott & Trustees Pope, Gilmore, Frontuto & Wooden. Carried.

W&WW

Supt.:

Mayor Elliott motioned that in settlement of all outstanding claims involving the August, 1987, vacation pay of Harold Kruger that he be pd. for vacation time for the period of August 17, 1987, to August 28, 1987 - and it is the decision of the VB that the Counseling Memo of August 17, 1987, stands. Trustee Frontuto seconded - voting "aye" were Mayor Elliott & Trustees Frontuto, Gilmore, Pope & Wooden. Carried.

Voting Mach.
Custodians:

Trustee Frontuto motioned that the Bd. increase the pay for the Voting Machine Custodians to \$125. ea. to be paid forthwith, with the understanding that they will provide the VB now, and each year in the future, a fee schedule. Trustee Gilmore seconded. Voting "aye" were Trustees Frontuto, Gilmore, Pope, Wooden & Mayor Elliott. Carried.

Minutes,
3/21/88:

Trustee Frontuto moved Bd. acceptance of 3/21/88 Bd. Mtg. Minutes as written except for portion of Pg. 2 re Prosp. Hill/vandalism since she did not recall having sd. sme. Clk. to strike frm. record. Mayor Elliott seconded - Minutes stand as corrected. 3/24/88 Minutes - Budget Wkshp. - accepted by Bd. as written. Trustee Pope pointed out that Minutes need not be voted upon - just notation of corrections and/or omissions.

Flagpole:

Trustee Frontuto sd. two (2) new flags ordered - will now be among Trustee Gilmore's committees.

Youth &
Sr.Citzns.:

Trustee Frontuto moved, having rec'd & reviewed the new Town/Vill. Community Ctr. Contract in amt. of \$17,400., that the Mayor be authorized to sign sd. Agreement wth. the Town; Trustee Gilmore seconded. Trustee Pope sd. that it appears obligations only to the Town, not to Village - VOP has obligations to forward to the Community Ctr., moving that the foregoing motion be tabled. Trustee Gilmore seconded. Voting "aye" were Trustees Pope, Gilmore, Frontuto, Wooden & Mayor Elliott. Carried.

Special
Events:

Trustee Frontuto stated that she attended recent **Bicentennial Mtg.** A gentleman representing an antique car club will be contacting the VOP to conduct free show in Vill. Pk., Aug.'89/Sun. Fair Wk. opens - cars of 1940 vintage or older & awards given for various categories.....vendors will be invited. Mrs. Frontuto requested back-up person for **Bicentennial Committee** for such time when she wld. be unable to attend. Trustee Pope volunteered when available.

Trustee
Gilmore:

Trustee Gilmore stated Hwy. Dept.'s request to take floating holiday/Fri. before Memorial Day wknd. Mr. Gilmore asked about dental coverage for P-T employees and informed by Mayor Elliott that they were covered.

Re log removal frm. creek, Mayor Elliott authorized

ltr. to be written to Town Hwy.Supt., Nelson Cook, to thank him for using Drott - also, forwarding ltr. to Town Bd. Mayor Elliott so moved; Trustee Gilmore seconded. Voting "aye" were Mayor Elliott, Trustees Gilmore, Frontuto, Wooden & Pope. Carried.

Trustee
Pope:

Trustee Pope sd. he spke. briefly with former Trustee J. Vrubel re **Animal Control Officer**. He was referred to Town Councilman A. Baran.

Trustee
Wooden:

Trustee Wooden spke. of having rec'd ltr. frm. Youth Baseball rep.re permission to hold Parade on opening day - 10:00 a.m., 5/7/88. Mayor/Supervisor invited to participate....grp. wld. like to donate a Flag to Comm. Ctr. at Parade's end. Mayor Elliott moved Bd. approval of sd. Parade; Trustee Gilmore seconded. Voting "aye" were Mayor Elliott, Trustees Gilmore, Wooden, Frontuto & Pope. Carried. Trustee Wooden req. Clk. to make arrangements for P.D. to assist @ corner of Jackson/Canandaigua Sts. Trustee Gilmore moved that Bd. approve Parade route as stated in ltr. req. Trustee Frontuto seconded. Voting "aye" were Trustees Gilmore, Frontuto, Wooden & Pope and Mayor Elliott. Carried.

Maple Ave.
Bridge:

Mayor Elliott sd. that in 2-6 mos. formal, written offer will be presented the VOP concerning dollar amt. re two (2) small Village-owned parcels the St. wld. like to purchase re the replacemnt.of the Maple Ave. Bridge (contact person, Mary Frances Cunningham, Esq.). Atty. Nesbitt suggested that the VOP talk wth. State re a swap, i.e. the property that P.T. Freund wld. like to buy may be State-owned; Mayor Elliott sd. ltr. cld. be written to make above part of proposal.

Old
Business:

The seminar on **Solid Waste Management** to be held in Albany on 5/19/88 - since VOP operates a "leaf dump" Mayor Elliott spke. of re-cycling....wld. like to propose to Town that Twn./Vill. jointly sent one person, splitting cost. Bd. agreed.

Flag/Trustees' Rm.:

Mayor Elliott stated that there shld. be a Flag in Trustees' Rm. - VOP shld. buy Flag & stand; VOP has a new State Flag.

Office
Planner:

Trustee Frontuto proposed use of an office planner and designer for more efficiency.

Dpty.Chf.
Dalton:

Mayor Elliott moved that Bd. return Dpty. Police Chf. D. Dalton to work as of Monday, 4/11/88 wth. Chf. of Police working out his schedule & duties. Trustee Pope seconded. Trustee Gilmore stated that Bd. voted for him to go bk. to work last yr. Per Mayor Elliott & Trustee Frontuto, vote was 3-2 against his returning to wk. Discussion. Trustee Gilmore sd. proposal was that D. Dalton be returned to wk. providing that job description cld. be worked out according to Dr. Lefebvre. Trustee Gilmore sd. that his applic. contains a falsehood...Trustee Pope asked if anything in State Law....any exception for police officers....Atty. Nesbitt answered "No," upon which he described D. Dalton's condition as "an accident waiting to happen"...then the incident @ the Palmyra Community Residence. Trustee Gilmore asked about the State paying....Trustee Wooden asked how long a time cld. that go on....Atty. Nesbitt sd. depending upon State granting disability retiremnt. Trustee Pope asked Village's position and was told by Atty. Nesbitt that 1) he is disabled; 2) service

related...State says right on #1/not on #2...if brt. bk. wld. go off Workman's compensation...wld. cost Vill. more/get services out of him. Question asked about disability Vill. has now....keep him/put on State retirement - Bd. decision later. Trustee Wooden asked, again, how long a time cld. that go on as it is? Atty. Nesbitt spke. of lump settlement.....what if disability comes back against the Vill.? Trustee Pope moved that the matter be tabled until nxt. Bd. Mtg. Wld. like transcript - couldn't make evaluation on above basis. (Clk. to research for Minutes) - Trustee Wooden seconded - Voting "Nay" were Trustee Frontuto & Mayor Elliott; Voting "aye" were Trustees Gilmore, Pope & Wooden. Motion defeated/matter tabled.

Telephone

Fran.Prot.:

Mayor Elliott sd. VOP in recpt. of Protest of Spec. Franchise Assessmnt. for 1988 Tax Roll, by Telephone Co. Clk. to share paperwk. with. Treasurer.

Abstract

#21:

Trustee Frontuto moved that the Mayor be authorized to sign Abstract #21 and that all vouchers contain initials of @ least three (3) Trustees by end of meeting be paid; Trustee Pope seconded. Voting "aye" were Trustees Frontuto, Pope, Wooden & Gilmore. Carried. Trustee Frontuto sd. she wld. like to go on record as having had no knowledge of survey/Prosp. Hill & plaques for Village Pk.

Adjournment:

At 11:15 p.m. Trustee Frontuto moved adjournment of Bd. Mtg.; Trustee Wooden seconded. Voting "aye" were Trustees Frontuto, Wooden, Gilmore & Pope & Mayor Elliott. Carried.

Ethel B. Johnson, Clk.

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HOUSING (Cont)

Motion seconded by Trustee FrontutoVoting as follows: Trustee Wooden AyeTrustee Pope Aye Trustee Gilmore AyeTrustee Frontuto Aye Mayor Elliott Aye

Unanimous

Mayor Elliott motioned that living quarters shall be provided for the **VILLAGE CLERK** at 149 East Main Street including utilities such as water, sewer, heat & light, which shall be in the public interest. Such living quarters shall be figured at an equivalent of \$ 50.00 per week, to be classified as "Officer's Maintenance," on which the **Village Clerk** will contribute from her weekly salary to Social Security based on the \$ 50.00 and the **Village of Palmyra** shall contribute an equal share to Social Security.

Motion seconded by Trustee PopeVoting as follows: Trustee Wooden AyeTrustee Pope Aye Trustee Gilmore AyeTrustee Frontuto Aye Mayor Elliott Aye

Unanimous

TAX COL-
LECTOR

Trustee Frontuto motioned that the **TAX COLLECTOR** shall be

Darlene E. Mattesonas part of the duties of the **TREASURER**.Motion seconded by Trustee GilmoreVoting as follows: Trustee Wooden AyeTrustee Pope Aye Trustee Gilmore AyeTrustee Frontuto Aye Mayor Elliott Aye

Unanimous

HEALTH OFFI-
CER & REGIS-
TRAR/VITAL
STATISTICS:

Mayor Elliott advised that the terms for William J. Braell, M.D., **Health Officer**; and Mrs. Beverly Hickman, **Town Clerk, Registrar for Vital Statistics**; were previously established and shall run until 1991 and 1991 respectively.

ANIMAL
CONTROL
OFFICER:

Mayor Elliott announced that the position

as **ANIMAL CONTROL OFFICER** for a period of one year beginning April 4, 1988, and ending April 3, 1989 is left open.

Motion seconded by _____

Voting as follows: Trustee Wooden _____Trustee Pope _____ Trustee Gilmore _____Trustee Frontuto _____ Mayor Elliott _____

Unanimous/Carried/Defeated

PLANNING/
ZONING
BOARDS:

Trustee Wooden motioned the appointment of

Mary Lou Wilson

to the Zoning Board of Appeals for a five year term beginning April 1, 1988 and ending March 31, 1993.

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PLANNING/ZONING
BOARDS (Cont)

Motion seconded by Trustee Pope

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

Trustee Wooden motioned the
appointment of

Abraham Cleason

as an alternate to the Zoning Board of Appeals for
a 5-year term beginning April 1, 1988 and ending
March 31, 1993.

Motion seconded by Trustee Frontuto

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

Trustee Wooden motioned the
appointment of

Darryl Triou

to the **Village Planning Board** for a 5 year term
beginning April 1, 1988 and ending March 31, 1993.

Motion seconded by Trustee Frontuto

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

Trustee Wooden motioned the
appointment of

Marvin Shurgot

as an alternate to the **Village Planning Board** for
a 5 year term beginning April 1, 1988 and ending
March 31, 1993.

Motion seconded by Trustee Frontuto

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

Trustee Wooden motioned the
appointment of

Raymond Marr

as **Chairman of the Zoning Board of Appeals** for a
one year term beginning April 1, 1988 and ending
April 3, 1989.

Motion seconded by Trustee Pope

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

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PLANNING/ZONING
BOARDS (Cont)

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

Trustee Wooden motioned the appointment of

Charles Collie

as **Chairman of the Village of Palmyra Planning Board** for a one year term beginning April 1, 1988 and ending April 3, 1989.

Motion seconded by Trustee Pope

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

YOUTH
COMMISSION

Mayor Elliott advised that, upon recommendation of the **Board of Directors of the Community Center**, he re-establishes the following officer positions on the **YOUTH COMMISSION**. Current officers are:

1. **PRESIDENT** Gary LaBerge

2. **VICE-PRESIDENT** Gary Haigh

3. **SECRETARY** Dorothy Nolan

4. **TREASURER** Daniel Wooden

FIRE DEPT.
OFFICIALS

Mayor Elliott advised, on the recommendation of the **Palmyra Fire Company, Inc.**, as of March 7, 1988 the following appointments were made:

1. **FIRE CHIEF** Roger Ruebens

2. **FIRST ASST. CHIEF** Larry Cowell

3. **SECOND ASST. CHIEF** Ron Hickman

4. **THIRD ASST. CHIEF** John Bruening

F.D. EQUIP-
MENT CUSTO-
DIAN:

Mayor Elliott motioned the appointment of

Ken Skeels

as **CUSTODIAN OF FIRE DEPARTMENT EQUIPMENT**, for one year beginning April 4, 1988 and ending April 3, 1989.

Motion seconded by Trustee Gilmore

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

DEPUTY OR
ACTING MAYOR:

Mayor Elliott announced the appointment of

Penelope Frontuto

a **TRUSTEE**, as **DEPUTY OR ACTING MAYOR**, to serve a one year term beginning April 4, 1988 and ending April 3, 1989, to searve during such absence of the Mayor, when required.

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BANK DEPOSITORY:

The Marine Midland, shall be the depository for funds of the Village; the Village of Palmyra shall utilize the services of said bank regarding Village investments, however, the services of _____, _____, and _____, may also be utilized from time-to-time, at the discretion of the Village Board.

Trustee Pope moved passage of the above Resolution;

Motion seconded by Trustee Frontuto
Voting as follows: Trustee Wooden Aye
Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

INVESTMENT COUNSELORS:

Bernard Donegan Associates shall be utilized by the Village Board of Trustees as Investment Counselors for the Village of Palmyra for the investing of funds-Cemetery Trust and Pliny T. Sexton Trust Funds; as well as preliminary preparation/and finalization of the Annual Village Budget for which contracts shall be entered into by the Board of Trustees.

Trustee Pope moved passage of the above Resolution;

Motion seconded by Trustee Frontuto
Voting as follows: Trustee Wooden Aye
Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

OFFICIAL NEWSPAPER

The Courier Journal shall be approved as the official newspaper for the Village, to publish and bring such legal notices, statements, notices for bids and other legal notices for the ensuing year to the attention of the citizens of the Village of Palmyra.

The foregoing motion made by Trustee Frontuto
Motion seconded by Trustee Wooden
Voting as follows: Trustee Wooden Aye
Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

EMPLOYEE BONDS

Trustee Pope moved that a bond in the amount of \$150,000 be provided for the following employees: Ethel Johnson, Darlene Matteson and Kerry Elvin.

Motion seconded by Gilmore
Voting as follows: Trustee Wooden Aye

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EMPLOYEE BONDS (Cont)

Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

BOARD MEETINGS:

The regular meetings of the Board of Trustees of the Village of Palmyra shall be held at 7:00 p.m. on the **First and Third Monday**, in the months beginning 4/4/88 through 3/31/89, with the exception that any holidays which may fall on the above dates will automatically move the regular meeting night to the next day evening.

Trustee Frontuto moved passage of the above Resolution;

Motion seconded by Trustee Gilmore
Voting as follows: Trustee Wooden Aye
Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

SPECIAL MEETINGS:

The Mayor or two trustees may call a Special Meeting of the Board of Trustees by a written notice at least seventy-two (72) hours before the date of the meeting or by personally calling such Board members at least twenty-four (24) hours before the hour of the meeting, with the exception, that in case of emergency, Board members shall be notified by means as may be most appropriate. When applicable, Board members shall sign a "Waiver of Notice of Special Meeting" for the record. Such Special Board Meetings shall designate subject matter to be discussed at the time of notice.

Trustee Frontuto moved passage of the above Resolution;

Motion seconded by Gilmore
Voting as follows: Trustee Wooden Aye
Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

OFFICE HOURS & HOLIDAYS

The office hours of the Village Clerk's Office shall be Monday through Friday, from 9:00 a.m. until 5:00 p.m. The Village Clerk's Office shall observe the holidays as specified in the Union Contract except for the following when said office shall be closed: General Fall Election; & Presidents' Day celebrated annually -- the third Monday in February.

Trustee Pope moved passage of the above Resolution;

Motion seconded by Trustee Gilmore
Voting as follows: Trustee Wooden Aye
Trustee Pope Aye Trustee Gilmore Aye
Trustee Frontuto Aye Mayor Elliott Aye
Unanimous

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BE IT RESOLVED that the Board of Trustees re-establishes the following standing committees and appoints the named trustee to Chair said committee. Each chairperson shall designate a board member who shall assume committee responsibility in the absence of the chairperson. Committee chairpersons shall be decided by motion and majority vote of the Village Board. Majority shall be considered three (3) "aye" votes.

1. Planning and Zoning Trustee Wooden
2. Water and Wastewater Mayor Elliott
3. Streets, Walks, Curbs & lighting Trs. Gilmore
4. Cemetery and Parks Trustee Frontuto
5. Youth and Senior Citizens Trustee Wooden
6. Water shed Mayor Elliott
7. Animal Control Trustee Pope
8. Fire Department Trustee Gilmore
9. Flagpole and Village Hall Trustee Gilmore
10. Economic Development & Revitalization
Trustee Wooden
11. Special events (includes park concerts, Canaltown Days Committee Representative and the Bicentennial)
Trustee Frontuto

The foregoing motion made by Trustee Frontuto

Motion seconded by Trustee Wooden

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

BE IT FURTHER RESOLVED, that the Board of Trustees recognize the following committees which by N.Y. Village Law are Mayoral appointments.

1. Budget Officer Trustee Pope

2. Police Commissioner Mayor Elliott

The foregoing motion made by Trustee Frontuto

Motion seconded by Trustee Pope

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

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RULES OF ORDER:

N.Y. Village Law 4-400(2)

"If the Mayor and Deputy Mayor are both absent or unable to perform the duties of the office, the trustees shall appoint one of their number to act as Deputy Mayor during the absence or inability of the mayor and deputy mayor appointed by him."

AGENDA:

BE IT RESOLVED that the Village Clerk shall prepare a written Agenda for each Village Board meeting. Such Agenda shall contain but not necessarily be limited to:

1. All requests written or verbal to address the Board that are received prior to 9:30 a.m. the Friday prior to a Monday meeting.
2. Trustee Committee reports
3. Pertinent correspondence
4. Business tabled from prior meeting
5. Other items that Clerk or board members deem necessary.

Copies of the Agenda, along with any documents relating to Agenda items, shall be placed in the trustees' "mailboxes" at the Village Hall prior to 5:00 p.m. on the Friday before a Board meeting. Requests for additions(s) to the Agenda arriving after 9:30 a.m. on Friday, shall be voted upon at the Village Board meeting and added to same upon approval by majority vote.

The foregoing motion made by Trustee Pope

Motion seconded by Trustee Frontuto

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

The prior motion was amended by Trustee Pope so that the Board agenda be placed on the bulletin board of the Village Hall on Monday morning of board meeting.

Motion seconded by Trustee Frontuto

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

OFFICIAL:

At 7:35 p.m., with all Board members present, Mayor Elliott declared the Annual Organizational Meeting official; that the foregoing Resolutions shall take effect immediately.

Mayor Elliott moved passage of the above Resolution;

Motion seconded by Trustee Gilmore

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous

ANNUAL ORGANIZATIONAL MEETING

April 4, 1988

-11-

000044

ADJOURNMENT:

Mayor Elliott adjourned the Annual Organizational meeting at
7:35 p.m.

Trustee Pope moved passage of the above
Resolution;

Motion seconded by Trustee Frontuto

Voting as follows: Trustee Wooden Aye

Trustee Pope Aye Trustee Gilmore Aye

Trustee Frontuto Aye Mayor Elliott Aye

Unanimous