

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
March 21, 2022 6:00 PM
BUDGET WORKSHOP and REGULAR MEETING

ROLL CALL: Present: Mayor Husk, Trustees Leo, Luke, Perry and Warters. Attorney Williams arrived at 6:34pm.

BUDGET WORKSHOP: Mayor Husk started the budget workshop at 6:00pm. Went over small changes. Currently the tax rate is at \$12.20.

OTHER ATTENDEES: Michael Boesel, Highway Superintendent; Rick Frederick, Alma and Ora Rothfuss, Jeff Vanderwedge Members of the Fire Department and Fire Company: Harry Banker, Jeff Bulman, Jerry Cook, Andrew Curry, Scott Erdeli, Doug Fogal, Warren Frederick, Mikel Hallings, Josh Knorr, Zac Morehouse, Deb Rothfuss, Lucas Schulla, Greg Sturgill, Rich Sturgill

CALL TO ORDER: Mayor Husk called the regular meeting to order at 6:26 pm.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion was made by Trustee Warters, seconded by Trustee Perry to approve the minutes from March 7, 2022. Vote, 4 ayes, CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Perry, seconded by Trustee Warters to approve payment **10B** vouchers 22-00854 through 22-00891 for \$ 44,532.82. Vote, 4 ayes. CARRIED

REGULAR MEETING

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

- Board received February's Capital Project and Reserve reports as well as Revenue and Expenditure Report as 3/17/22
- Reminder Public Hearing for 2022-2023 Budget is on April 4 at 6:30pm
- Advertisement for Camera bid published in *Times of Wayne County* on 3/13

TRUSTEE REPORTS

Trustee Leo- No report

Trustee Luke- No report

Trustee Perry- Requested the Board enter Executive Session for personnel after regular meeting

Trustee Warters- Requested the Board enter Executive Session for personnel after regular meeting

Chief Bulman- Rick McGrath got physical and has started in house training.

Attorney Williams – No report

Mayor Husk- He and Trustee Perry had meetings with both Harold Brown and the Hawkins from the previous meeting. They had productive discussions regarding the cemetery. Mayor Husk requested the Board enter Executive Session for contractual after regular meeting

OLD/NEW BUSINESS:

ORA ROTHFUSS- He recently became pastor to a local church. He would like to have a 3:00pm concert in the Village Park on Sunday June 5th. This event would also include worship services, hotdog and hamburger giveaways and some fellowship. He is hoping to involve the churches on the four corners as well. They do need access to the outside bathrooms. Trustee Perry will take care of communicating that request to the proper department. Motion to approve use of Village Park made by Trustee Luke, seconded by Trustee Warters. Vote, 4 ayes, CARRIED.

RICK FREDERICK- is the owner of 216 Park Drive which is directly across from the Terminal Wall project. Going forward, he wants to make sure any issues that may arise that directly affect his property are covered ex. maintenance, water, electric, insurance provisions. R. Fredericks said that part of the turnaround was installed on his physical property. He also said that the street curb creates a cul de sac that makes it so people have to come on his property to utilize the boat launch and often hit his building while using it. People have been

using his parking lot instead of the municipal parking lot. He would like to discuss an agreement with the Village that would hold him harmless from liability from public and cover property damage with use by public. Since the turnaround encroaches on his property, he would also like to discuss an easement. A. Williams said the Village could enter into an easement agreement with indemnification language including repair and maintenance if R. Fredericks is willing. R. Fredericks asked that garbage cleanup be included as that has also been a big problem. A. Williams will put something together.

This morning, Mayor Husk, Trustee Perry and M. Boesel went down to the property to speak to R. Fredericks and saw the issues he was concerned about.

Trustee Luke suggested signage saying the area is under surveillance to help with those issues. R. Fredericks said that a local fire department has been using his property and roof of his building. Trustee Wartens asked Chief Bulman to reach out to East Palmyra Fire Department to ask them to clean up their garbage after trainings. Chief Bulman said he would reach out to their Chief to make sure they are on the same page.

Trustee Perry asked R. Fredericks to be sure to communicate with the Board if any of solutions that have come up aren't enough ex. easement, signage, camera, and garbage cans.

MICHAEL REED Effective March 30, Michael Reed has served 20 weeks of probation as an MEO II in the Highway Department. Motion was made by Trustee Perry to make him a permanent employee with the pay increase to \$23.37 as per Union Contract, seconded by Trustee Wartens. Vote, 4 ayes, CARRIED.

SURPLUS Broadview phones and old computers stored upstairs. Motion was made by Trustee Perry, seconded by Trustee Wartens to approve these items to be surplus and taken to E-waste for recycling. Vote, 4 ayes, CARRIED. Jim Donahue will be removing hard drives to be destroyed.

CELL PHONE USAGE POLICY was submitted to Board for approval for those employees with Village provided cell phones. Motion was made by Trustee Perry, seconded by Trustee Leo to approve the policy and require employees impacted to sign the form. Vote, 4 ayes, CARRIED.

Cell Phone Usage Agreement

1. Village issued cellular phones should be used for Village business purposes only. The Board and our Clerk-Treasurer (or their designee) may review all calls / data usage for evidence of misuse. Misuse of any kind will be subject to appropriate disciplinary action. The Clerk-Treasurer (or their designee) monitor the monthly detailed billing report to review their employees' usage.
2. Occasionally, personal calls may be necessary, but frequent and/or repeated use of Village issued cellular phone for personal calls may result in revocation of the cellular telephone use and/or disciplinary action.
3. Employees will be financially responsible for all charges that exceed the selected rate plan. Continued frequent and/or repeated use of the cellular phone for personal use incurring additional charges may result in revocation of the cellular telephone use and/or disciplinary action.
4. Handheld cellular telephone use while operating a vehicle is prohibited. If a hands-free cellular phone is not available while driving, personnel should plan the calls either prior to traveling or while on rest break.
5. Upon termination of employment with the Village of Palmyra, it shall be the responsibility of the employee to whom a cellular phone is assigned to return said phone to the Clerk-Treasurer prior to their last date of employment.
6. Any employee going out of work for an extended leave must turn in their equipment prior to their absence.

EXECUTIVE SESSION: As there were no further regular items to be discussed, motion was made by Trustee Perry, seconded by Trustee Wartens to go into executive session for discussion of personnel and contractual at 6:52pm. Vote, 4 ayes. CARRIED. Mayor Husk declared the return to public session at 8:19pm

ADJOURNMENT: Next meeting will be April 4 at 6:30pm at Village Hall. Motion was made by Trustee Luke and seconded by Trustee Wartens to adjourn at 8:20 pm. Vote, 4 ayes. CARRIED.

Respectfully submitted,
Rebecca Wetherby
Clerk Treasurer