

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

December 7, 1998 6:30 p.m.

PRESENT: Mayor Wilson, Trustees Gunkler, Celentano, and DeVogelaere, and Village Attorney John Nesbitt.

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE: Trustee Celentano suggested a moment of silence be observed in honor of the victims of Pearl Harbor struck down 57 years ago today.

CORRESPONDENCE: The following correspondence has been received and is on file at Village Hall:

1. Copy of letter from SHPO requesting change in format of the archeological report.
2. Letter from Town of Manchester discussing the water improvement project.

ANNOUNCEMENTS:

1. There will be a public hearing at the next Board meeting (Dec. 21) 6:30 pm to discuss needs and priorities and to provide residents with information about the Small Cities program. (1999 NOFA)

TRUSTEE REPORTS

Trustee Gunkler - Trustee Gunkler moved to accept the membership of Shannon Bel into the Fire Department, Fire Police only and Diane Hewitt into the Fire Department pending the appropriate training and satisfactory physical. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

Santa Claus will be making an appearance at the Park & Club Rooms on Sunday, December 13th at 2:00 pm.

Trustee Celentano - The Village is saving a lot of money because of lack of snow but they are busy preparing for the inevitable.

Trustee DeVogelaere - The new Bradford salt spreader has been delivered and will be installed on the cemetery department pickup truck. On a planning/zoning matter, property owner David Corea, 101 Throop Street, was granted a variance for an office building over a year ago. No work was ever done and the variance would normally have expired. However, Mr. Corea maintains he was never told that he would be required to start the process within a specific time frame and is requesting an extension. Deputy Code Enforcement Officer reported that the building department does NOT have any record of notifying Mr. Corea. He has had all the rules explained to him now. Mr. Wooden would like to know if the Board would like to grant a thirty-day extension on Mr. Corea's variance. Trustee DeVogelaere moved to grant the thirty day extension. Second was made by Trustee Celentano. Vote, 5 ayes. CARRIED.

Park & Club Rooms - a request to use the upstairs room has been received from the Palmyra Community Center. They would like to use it twice a month for dance lessons. Former Village Clerk, Ethel Mae Johnson, who now runs the nutrition site downstairs reports that there have been problems in the past with ceiling tiles falling off. Code Enforcement Officer, Bob Grier looked at the floor in the upstairs room and says that it is safe, any problems would likely come from the ceiling grid downstairs. It was agreed that Park Superintendent Roger Weaver should have a good look at the ceiling and Village Clerk will report back at next Board meeting.

Trustee Salomon reported that the Town of Palmyra has authorized MRB Group to begin the planning of the million gallon water storage tank to be located on North Creek Road. The Village will need to look into the capacity of the Eastside Booster Station (H66). Consequently, Trustee Salomon moved to engage Bob Raeman for this study. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

On another water matter, Steve Stauffer, ST Environmental, is recommending that all water utilities be replaced along Canal Street and be included in that revitalization project. His correspondence with Steve Metzger, LaBella, will be on file at Village Hall. Any sewer replacement or upgrades will be contingent on what will be transmitted by Town from the North District, not dependent on the condition of the existing sewer.

Steve Stauffer has been corresponding with NYS DOT regarding his recommendations for infrastructure improvements when Route 31/21 is done in 2000.

The monthly report for October from ST Environmental is also on file at Village Hall.

Trustee Salomon reported that Sniedze Associates are compiling information for a study of sewer plant capacity. He'll report back to Board when the report is available.

NEW/OLD BUSINESS

PALMAC ROTARY/CARILLON: Mark Vande reported to the Board that the Rotary is considering assisting in or contributing to the installation and/or repair of the existing carillon at the Episcopal Church. It would be used on Sundays and for special events as well, ie. Canaltown Days. Rotary feels it would add to the ambiance of living in Palmyra. According to Reverend Lane, the present carillon broke about three years ago and was only used for religious events. The systems now days are much more sophisticated. Although, the Rotary isn't asking for anything from the Board, they wanted to know if the Board had any objections. The trustees agreed that it would be a welcome addition to the downtown atmosphere and offered the Board's support.

SCHOOL FENCE EASEMENT: Mayor Wilson directed the Board's attention to the copies of the proposed fence easement with the School District. Barring any questions, Mayor Wilson moved to accept the easement agreement and asked for the Board's authorization to sign it. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

STU BROWN: Mayor Wilson reminded the Board that Stu was hired through the HUD initiative to administer the Marina project, however there are three other grants that will contribute to the Marina. There is another contract for Stu to take over responsibility for administration of these portions of the Marina as well. His fee (approx. \$5000) will be able to paid out of the HUD/CIC monies. Motion by Trustee Celentano, second by Trustee Gunkler to authorize the Mayor to sign the new contract with Stu Brown Associates. Vote, 5 ayes. CARRIED.

HIGHWAY CONTRACT ADDENDUM: Trustee Celentano recited the proposed addendum to the highway contract which means the Town will take over costs for maintenance (parts/labor) of our vehicles for a flat monthly fee of \$1083.00. No more bills for vehicle maintenance will go through the Village treasurer. Motion by Trustee Celentano, second by Trustee Gunkler to accept the addendum as submitted by Village Attorney. Vote, 5 ayes. CARRIED.

PUBLIC COMMENT: Tricia Lynn asked that the Board instruct Marina engineer, Steve Cleason to include Stu Brown Associates in any correspondence regarding the Marina.

Joyce Dutton suggested that LaBella Associates be sent the new street sign design. Elaine Hartnagel recently found the contract with Nozzolio's office for the \$5000 for design of the brochure. She also reported that the Economic Development Committee is looking into planning a Farmer's Market. The Family Dollar Store has shown some interest in hosting the market in their parking lot.

Joyce Dutton also requested that the Christmas lights be extended all the way down to the old Garlock House. Mayor Wilson reported that they have been added in front of the park but they can't be added in front of the Garlock House because the light poles in that are not equipped for electrical outlets.

EXECUTIVE SESSION: Motion by Trustee Celentano, second by Trustee Gunkler, to move into executive session at 7:35 pm to discuss a real estate matter. Vote, 5 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Celentano, second by Trustee Gunkler, to move back into public session and to adjourn at 7:45 pm. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk