

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
September 8, 2025 6:00 PM
REGULAR MEETING

ROLE CALL

Present: Mayor Perry, Leo, Denniston, Luke and Parkison. Attorney St. Martin was absent.

OTHER ATTENDEES

Ryan Darling (Fire Dept), Tracy Murphy (Historic Palmyra), James Elliott, Robin Knorr, Jason Kipp, William Kipp, Tracy Vanderwall, Terence Rigney, Bob Eddinger, Sarah Hamilton, Augie, Caroline Grasso. Others were present but did not sign in.

CALL TO ORDER

Mayor Perry called the meeting to order at 6:01 pm

PLEDGE OF ALLEGIANCE

REGULAR MEETING

PUBLIC COMMENT – No voice messages or emails were received by 5:00pm on 9/5

APPROVAL OF MINUTES – Motion was made by Trustee Leo, seconded by Trustee Denniston to approve the minutes of August 4, 2025, as submitted. Vote, 4 ayes CARRIED.

APPROVAL OF ABSTRACT – Motion was made by Trustee Denniston, seconded by Trustee Parkison to approve 4A vouchers 26-00165 through 26-00211 for \$302,121.98. Vote, 4 ayes CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

The Board was given June and July reserve reports on 9/6/2025 as well as CD and Bank Balances as of 9/5/2025.

Wayne County Water & Sewer Authority has paid for and installed a drop box on the front of the Village Hall for sewer payments. The box is to the right of the front door and has signage posted directly above it.

TRUSTEE REPORTS

Trustee Parkison:

- Code has issued eight permits since our last meeting, two Certificates of Compliance and completed six field inspections. They have also issued eight fire

and safety complaints, four violations for furniture along the street and eight inspections for multi-family apartments with 3+ units.

- The American Legion is hosting their Chicken BBQ on September 13th and 14th (both days) from 11 am until they're sold out for \$15.00.
- Mayor Perry has received emails regarding the frequent burning of wood in an open pit (fire pit) and advises that if residents are able to smell the smoke in their home, they can call 911 to report and it'll be addressed by the Fire Department. Ryan Darling confirms they'll look further into it but notes that while leaf fires will get put out automatically, there is not much that can be done regarding a contained wood fire, such as in a fire pit. The Clerk's office will check in with our attorney for further guidance and Chief DiNardo will assist in looking at options for passing a local law.

Trustee Denniston:

- We're moving forward nicely with the applications for the DRI and NY Forward Grants; he'll be attending a webinar on September 10th for more information.

Trustee Leo:

- The Palmyra Fire Department trained with East Palmyra FD and LifeNet on proper communication and landing zones last Wednesday. Training for all drivers was also done (13-14 drivers). This EVOC course is required to drive anything and is refreshed each year.
- September also brings more familiarity for teams via walkthroughs at:
 - multi-unit Wayne ARC apartment on Main Street
 - new and old Water Treatment buildings
- Three volunteers are expected to train for operations next week
- August statistics report is not available today due to recent switch-over to new program but R. Darling believes they have had 285 calls YTD.

Trustee Luke:

- WWTP: Macedon went online last month and Walworth is expected this month.
- There have been recent concerns noted regarding the odor – Teams will be feeding a chemical in to Macedon to help remedy and this should be cleared up soon.
- There was recently a water leak on Park Drive and the Highway Department is expected to be looking into this tomorrow.

Mayor Perry:

- Highway / E. Foster St: Blacktop should be ready to go Thursday of this week, weather permitting. Catch basins and manhole covers have been prepped for same and crews might be doing brush pick up this week, as well. Preparation for leaf pick-up prep begun and they recently helped the Town crew stone/ oil roads under shared services.
- EV Chargers: We've met with Bill at NYSEG to work through some concerns with the school and we're continuing to move forward.

- Buildings & Grounds: They've completed seven foundations, removed five street trees and taken care of four trees in the cemetery. Recent vandalism clean up at the Marina was a large undertaking and possible resolutions to local law are to be discussed with Chief DiNardo. The back, basement door of the Village Hall has been repaired so that Historic Palmyra can safely come through the jail on their upcoming mystery tour; happening September 13th.
- Tremont St: Mayor Perry met with residents (Mrs. Knorr and Mr. Powers) on August 15th to discuss ongoing concerns. Neighbors have reportedly been advised by the Highway Superintendent, on several occasions, that their concerns would be addressed "next year" but the Board has not been made aware of same. Issues at hand include:
 - no curbing or turn around
 - water backing up do to no storm drains
 - sewer lines backing up into homes
 - no fire hydrant in immediate area
 - no major repairs since 2007

Mayor Perry is requesting Board support to work with the highway department in making this project "Priority #1" for next year. He says we can look investigate the option of using CHIPS funds to support this undertaking and Mr. Powers notes he was advised that there had been approval to tie a new line in from the Stafford Street / Jackson Street projects but still, nothing has happened. Anticipated completion for digging up the street, installing new storm drains and extending the end of the street to add a turnaround could reasonably be expected to take a year.

DEPARTMENT HEAD REPORTS

Fire Department – Ryan Darling:

- A new door system with key fobs has been installed and they're full of trainings this month.
- Sunday September 14th is their all-you-can-eat breakfast 7am – 1pm. The cost is \$15 and includes sausage, bacon, home fries, toast, orange juice, chocolate milk and kids 12 & under eat free! First responder's can also present their ID for a \$12 ticket and this event will continue to take place once per month until April on the following dates: 9/14, 10/12, 11/16, 12/14, 1/11, 2/15, 3/22 and 4/12.

Police Department – Chief DiNardo:

- Chief DiNardo reports 577 calls, 166 traffic stops, 169 property checks and two vehicle fires involving extinguisher deployment (extinguishers need to be replenished). The clerk's office will reach out to all department heads to have them check theirs too.

- Harvest Fest will begin Saturday with car seat checks and drunk goggle demos in partnership with Macedon PD from 9am-12pm. Sunday will include a station for forensic print lifting for kids a vehicle demo with two officers on site, both days.
- Wayne County Fair resulted in 70 calls total, 48 of which needed police response and the remaining were for medical needs, found prop, etc. Chief DiNardo acknowledges several altercations pertaining to the demolition derby but notes all of these were handled successfully by Palmyra police without needing outside agency support. There were also no calls outside the fair regarding the fair (i.e. complaints, etc.).
- Separately, there was a felony DWI arrest and two stolen vehicles during this week; both vehicles were located and resulted in the arrests of four juveniles.
- eBike concerns have spiked with officers being sent to school, complaints noting high rates of speed, riding on sidewalks and driving aggressively. Currently, state and local laws are very limited, so Chief DiNardo is recommending we consider establishing local laws to help combat the issue noting Fairport has started looking into basic laws – not on sidewalk, helmets, speed limit, yield to pedestrians, etc. Additionally, the state is now requiring accident reports be filed when ebikes are involved and we’ve had three incidents so far. We could also ask DOT to repaint our bike paths as they’re not currently marked as such and we could try to request a “no right on red” sign as people are parking there and using the bike path as a turning lane.
- Ongoing vandalism, specifically the marina pavilion: New signage is up but Chief DiNardo recommends considering new signage indicating minimum age requirements, without an adult present, during certain hours.

OLD/NEW BUSINESS

- Sarah Hamilton / Harvest Fest: 90-100 food & craft vendors expected, entertainment throughout both days, pancake breakfast this Sunday following sunrise service. Saturday to include kid zone activities and Sunday will have a farm market and some kid zone activities, as well along with the Draft horse parade & wagon rides. Schedules and posters are available. Entrance/exit to be on W Foster St and Jackson St is to have foot traffic. However, Jackson St will also see auto traffic for the car show on Saturday morning. The 5k run/ 1mi walk up Stafford Rd to the Temple will happen Saturday morning and the PHOC team is grateful for the assistance of many Mormon volunteers. However, she stresses there are not enough volunteers taking on leadership roles and they’re discussing the possibility of discontinuing Harvest on the Canal as there are not enough people to help, NOT because it’s not profitable.

- Tracy Murphy, Executive Director at Historic Palmyra: Presents on the recent historical marker unveiling ceremony that took place on August 18 at 330 E Main St (in front of Strings & Things) to honor Dr. Adams in front of her former home/office. Dr. Adams practiced in Palmyra for more than 30 years and was described as a homeopathic physician & surgeon. This Friday night they're hosting their annual "Mystery, mayhem & tragedy" tour along the village. This tour lasts approx. 1.5 hrs, and guests will visit and learn about nearly 20 places in the village famous for their "Mystery, mayhem and tragedy". A second tour is happening at the end of month, cost is \$20/person, starts at 7pm. She also shares that approximately 40 people came to the celebratory canal movie night where they were able to raise some money and enjoy a live musical performance. Lastly, Ms. Murphy proudly shares that we have the largest collection of woven coverlets in the US and thousands of people come to Palmyra each year for our rich history. With gas and electric costs alone being over \$25,000.00 last year, donations and volunteers are deeply needed.
- MOTION that a sum up to and not to exceed ONE HUNDRED SEVENTEEN THOUSAND TWO HUNDRED EIGHTY ONE DOLLARS AND FIFTY ONE CENTS (\$117,281.51) shall be expended from the Water Capital Reserve for the purchase of additional water meters and endpoints. (Permissive referendum was already done, per regular board meeting held on August 4th, 2025). Motion made by Trustee Leo, seconded by Trustee Luke. Vote, 4 ayes CARRIED.

EXECUTIVE SESSION

As there were no further regular items to be discussed, a motion was made by Trustee Leo, seconded by Trustee Denniston to go into Executive Session for discussion of contractual and personnel matters at 6:50pm with no action taken after Executive Session. Vote, 4 ayes. CARRIED.

Mayor Perry declared the return to public session at 7:24pm.

ADJOURNMENT

Motion was made by Trustee Parkison seconded by Trustee Denniston to adjourn at 7:25pm. Vote, 4 ayes. CARRIED. Next meeting will be September 22, 2025 at 6:00pm at the Village Hall.

Respectfully submitted,
Aubrey Shaffer, Clerk-Treasurer

NEXT MEETING

We ask that you be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.

****Please see handout at sign in table with information on Public Comment Rules for Village Meetings**