

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
April 6, 2026 6:00 PM
REGULAR MEETING

ROLE CALL – Present: Mayor Perry, Trustees Luke, Parkison, Denniston and Leo. Attorney St. Martin was absent.

OTHER ATTENDEES – Mikel Hallings and Nick Dandino (*Palmyra Fire Company*), Jim Elliott, David Husk, Gigit Graham, Tracy Vanderwall and Dave Freeland.

CALL TO ORDER – Mayor Perry called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE –

BUDGET WORKSHOP #3 – Clerk-Treasurer Shaffer reviewed updates to the proposed budget, including recommended adjustments for a 6% increase to utility costs, updated fuel projections based on recent price increases, and a 10% increase to business insurance costs based on guidance from the Village’s insurance agent.

A significant portion of the discussion focused on the uncertainty surrounding the School Resource Officer (SRO) contract. The school is currently evaluating whether to maintain a 12-month contract or reduce it to 10 months due to budget constraints. If reduced, the Village would incur an estimated additional cost of approximately \$24,000. A final determination is expected following the school’s meeting, at which point further budget adjustments will be made as needed.

The Board continued discussions on maintaining compliance with the tax cap, acknowledging that additional reductions may be necessary depending on the outcome of the SRO contract.

Revenue projections and expenditure lines were also reviewed, including interest on real property taxes, cemetery revenues, and highway-related expenses. Equipment planning was discussed, including the potential bonding of a new highway truck to mitigate rising repair costs.

In addition, increases in medical and dental insurance premiums were noted, and workers’ compensation figures will be reviewed further to confirm accuracy ahead of final budget preparations.

The Board will continue refining the budget and will reconvene following receipt of additional information regarding the SRO contract.

This workshop concluded at 6:11pm.

REGULAR MEETING –

PUBLIC COMMENT – No requests were received by 5:00pm on April 2, 2026.

April 6, 2026

APPROVAL OF MINUTES – March 16, 2026 as submitted. Motion made by Trustee Leo, seconded by Trustee Denniston. Votes, 4 ayes, CARRIED.

APPROVAL OF ABSTRACT – 11A vouchers 26-00671 through 26-00712 for \$86,343.81. Motion made by Trustee Parkison, seconded by Trustee Leo. Votes, 4 ayes, CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION –

The Public Hearing regarding the 2026-2027 Proposed Budget will be held on April 20th at 6:00pm, with a regular board meeting and vote to approve the proposed budget following immediately after.

TRUSTEE REPORTS –

- Trustee Parkison: Code issued one permit and completed six inspections. Upcoming military observances include April 14th for the 78th Birthday of the Air Force Reserves and April 23rd is the Amry Reserve's 118th Birthday. The Honor Flight will return on April 19th and the Marion American Legion will be holding a gun raffle on April 25th at 2pm - tickets are available at the bar of the Palmyra Legion.
- Trustee Denniston: We are still awaiting results for the NY Forward Grant – Round 4 and the Parks Grant. We will also be applying for another Parks grant, due in June.
- Trustee Luke: Recent, heavy rainfall caused poor water quality at Canandaigua Lake, resulting in temporary shutdown of the Village's treatment plant four times and reliance on service from Wayne County Water over the weekend. These issues have become more frequent, and future infrastructure or supply options may need to be considered. Additionally, DPW repaired a water main leak on West Jackson Street and completed additional repairs in the Shortsville area near the Leonard's Express facility, where recurring issues are noted with increased frequency. Replacement of problematic sections to be further discussed as a potential long-term solution. Lastly, a proposal was received for a pump at the Zebra Mussel Control Station, estimated at \$7,000 for repair or \$15,000 for replacement and further conversations should be had as we consider long-term sustainability.
- Trustee Leo: Fire Dept had a total of 39 calls for the month of March, mostly tree/weather related problems and they are requesting permission to surplus the following items:
 - Eight helmets
 - Twenty-two coats
 - Twenty bunker pants
 - Old skid unit for side-by-side

- Four pairs of boots
- Box of old/broken radios
- AP1 (VIN: 1K9AF648XWN058710) – The Board shall have a decision in what that sells for.

MOTION TO APPROVE made by Trustee Luke, seconded by Trustee Denniston. Votes, 4 ayes, CARRIES.

Mayor Perry:

- Highway: Completed a two-day repair at 300 Jackson St. for a water leak at the Fair Grounds. The curb box was located inside the fence so now logistics will need to be coordinated for future repair responsibilities. WCF also needs to consider replacing the galvanized pipe at this juncture as this is where the bathrooms are fed.
- Buildings & Grounds / Parks / Cemetery Report (3/17/26 – 4/6/26)
 - (1) interment completed
 - Foundation work scheduled to begin this week
 - Equipment repairs completed, including mower maintenance, LED lighting upgrades, and warranty repair on Kubota tractor
 - Spring clean-up performed at cemeteries
 - PD locker room lighting upgraded to LED
 - Marina remains closed; scheduled to open May 15, 2026. New on-demand water heater received and will be installed prior to opening; boardwalk reopened to foot traffic; old benches removed
 - Ongoing maintenance includes garbage removal, updates at Spring St. house (water heater, plumbing, sump pump monitoring), and minor facility repairs

MOTION TO APPROVE the surplus of two steel benches that were removed from the Port due to rust/ damage. Motion made by Trustee Leo, seconded by Trustee Parkison. Votes, 4 ayes, CARRIES.

DEPARTMENT HEAD REPORTS –

Chief DiNardo – Police:

- The department responded to 656 calls for service in March, including 199 traffic stops and 261 property checks. A school threat incident resulted in an arrest, with the individual held overnight and subsequently released.
- There are some community concerns regarding a recently paroled individual residing in the Village, however no action can be taken at the local level.
- Preparations for the May 31 concert are complete in coordination with the Sheriff's Office.

- Chief DiNardo would like to purchase police-specific scheduling software (POSS) using remaining grant funds, at no cost to the Village, to improve timekeeping and scheduling efficiency, pending board approval.

MOTION TO APPROVE POSS Software purchase using remaining grant funds made by Trustee Luke, seconded by Trustee Denniston. Votes, 4 ayes, CARRIES.

Aubrey Shaffer – Clerk’s Office:

- Water Bills are due on April 15th. Any remaining balances owed after that time will be re-levied to your taxes.
 - Account status and electronic payment are always available by visiting the links at the top of our website (<https://www.palmyravillageny.gov>)

OLD/NEW BUSINESS –

MOTION TO SCHEDULE PUBLIC HEARING regarding the 2026-2027 Budget on Monday April 20, 2026, at 6:00pm. Motion made by Trustee Parkison, seconded by Trustee Luke. Votes, 4 ayes, CARRIES.

MOTION TO SCHEDULE PUBLIC HEARING regarding the establishment of a Board of Police Commissioners on Monday April 20th, 2026, immediately following the Budget hearing. Motion made by Trustee Leo, seconded by Trustee Denniston. Votes, 4 ayes, CARRIES.

***These will be advertised in the Times of Wayne County, on our website and on our Facebook page.*

The McQuaid Crew Team will again be hosting their “Row for Hope” event and will be overnight guests at the marina. The group is scheduled to arrive on June 8. The Clerk’s Office will ensure restroom facilities remain open overnight. This year’s group is expected to include 12 students and 2 adult chaperones, along with a 4+ shell boat, a launch, and possibly a pontoon boat.

MOTION TO APPROVE McQuaid’s overnight use of the restroom facilities at the Marina on June 8, 2026, pending proof of acceptable insurance listing the Village of Palmyra as an Additional Insured. Motion made by Trustee Luke, seconded by Trustee Parkison. Votes, 4 ayes, CARRIES.

EXECUTIVE SESSION –

As there were no further regular items to be discussed, a motion was made by Trustee Luke, seconded by Trustee Leo to enter Executive Session for discussion regarding contractual and personnel matters at 6:32 pm with no vote to be held after Executive Session. Vote, 4 ayes. CARRIED.

Mayor Perry declared the return to public session at 7:16pm.

ADJOURNMENT –

Motion was made by Trustee Denniston, seconded by Trustee Parkison to adjourn at 7:16pm. Vote, 4 ayes. CARRIED.

Next meeting will be April 20, 2026, at 6:00pm at the Village Hall.

Respectfully submitted,
Aubrey Shaffer, Clerk-Treasurer

NEXT MEETING –

Please be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.