

VILLAGE OF PALMYRA
BOARD OF TRUSTEES
August 29, 2022 6:30 PM
REGULAR MEETING

ROLL CALL: Present: Trustees Leo (6:32pm) Luke, Perry and Wartars. Attorney Williams and Mayor Husk were excused.

OTHER ATTENDEES: Leah Bamburger and her assistant- Landlord; Fire Chiefs Mikel Hallings and Lucas Schulla,; Harry Banker and Wayne Wright-Fire Department; Deb Rothfuss- Resident; Bill Davis, Engineer from MRB; Marty Aman from Wayne County Water and Sewer Authority (WCWSA) There were others in attendance who did not sign in.

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Deputy Mayor Perry called the regular meeting to order at 6:30 pm.

APPROVAL OF MINUTES: Motion was made by Trustee Luke, seconded by Trustee Wartars to approve the minutes from August 1, 2022. Vote, 3 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion was made by Trustee Wartars, seconded by Trustee Luke to approve payment of **ABSTRACT 3B** vouchers **23-00169** through **23-00230** for **\$ 100,486.96** Vote, 3 ayes. CARRIED

REGULAR MEETING

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION

Revenue and Expenditure Reports, Capital Project and Reserves reports as of 8/27/22 were given to the Board.

Thank you note was received from Bonnie Hays regarding her street dedication

TRUSTEE REPORTS

Trustee Leo- No report

Trustee Luke– COURT AUDIT: Trustee Luke reported that the audit was completed for the office of the court on August 26, 2022, no discrepancies were found. Motion was made by Trustee Wartars, seconded by Trustee Leo to acknowledge completion of the annual court audit. Vote, 4 ayes. CARRIED

Movie in the Park: Hocus Pocus on Friday, September 16 at 7:30pm

Trustee Perry- No report

Trustee Wartars– Working with Fire Department regarding recreating form for the monthly reports that were being done previously.

Motion to accept new Fire Department member George Lewis for Fire Police pending medical was made by Trustee Perry, seconded by Trustee Luke. Vote, 4 ayes. CARRIED

Attorney Williams- Excused

Mayor Husk- Excused

OLD/NEW BUSINESS:

MARTY AMAN FROM WCWSA –On July 12 there was a public meeting at Macedon Town Hall regarding the Waste Water Treatment Plant (WWTP) bids. The bids came in more than twice what the engineers originally estimated. At that point, WCWSA looked at the steps they needed to take to bring the project closer to the projected levels. WCWSA rebid contract #2 (the force mains and pump stations) which had come in at over \$43 million. This was almost three times what engineers estimated. WCWSA broke the bid phases up to gain more contract bids. WCWSA is hopeful that between the rebid, separation of contract #2 and some reconfiguration of the plan they will see a result in savings.

WCWSA is currently holding on to the bids received from contract #1 (wastewater plant contract) and #3 (electrical contract for the plant and pump stations) because they were fairly favorable bids in this climate.

WCWSA is working to drum up additional financing, A proposal is in the works to get support from the communities to submit a new application for funding. It is an Intermunicipal grant that is capped at 30 million replacing the current 12 million capped grant.

To apply for the new grant by September 9, WCWSA must turn in old financing package and the MOU must be signed to dissolve old package. The results from applying for the financing package won't be announced until a November timeframe. WCWSA also applied for a 10 million grant through Water Quality Improvement Project (WQIP). They still have a 1 million WQIP grant and \$250,000 from the efforts of Pam Helming and Brian Manktelow to put

towards cost. Environmental Facilities Corporation and NYS Department of Environmental Conservation are supportive of project.

WCWSA and MRB ran some scenarios for the expenses based on factors WCWSA can control. At the July 12 meeting, between the bids and current financing package WCWSA thought that cost to the owner per year would be trending in the \$800-900 per year range versus the \$550 projected. (\$350 on taxes and \$50 per quarterly sewer bill) Now with rebidding, WCWSA thinks it is reasonable to be in the \$650-\$750 range. (\$450-\$550 on taxes and \$50 per quarterly sewer bill) Once bids are opened on Wednesday, they will have a handle on the total construction costs of the project.

Six million has already been spent with engineering, legal, etc. The design is effectively done, and we have a shovel ready project.

Deputy Mayor asked for clarification on the EDU estimates and if they could go higher. M. Aman said they could, it all depends on how the bids come back.

Bill Davis stressed if Palmyra did a sewer plant on its own it would be about \$790 per EDU. Marty reminded the Board that with the new EDUs coming in from Macedon and the Marquart’s proposal it will help bring the cost down per EDU.

What the Board will be voting on tonight is the signing of the new MOU. The amounts per EDU will be contingent on the funding package and are only estimates at this time.

Motion to approve signing of the MOU was made by Trustee Luke, seconded by Trustee Wartens.

ROLL CALL VOTE

Trustee Leo-Aye
Trustee Luke-Aye
Trustee Wartens-Aye
Deputy Mayor Perry- Nay
Vote, 3 ayes, 1 nay. CARRIED.

LEAH BAMBURGER: Hired land surveyor regarding the tree on the back of her property and it was determined to not be her tree. As it is the Village’s tree, we will take care of the removal. L. Bamburger trimmed the dead branches from the front tree after the meeting she attended regarding that issue.

CELL PHONE POLICY

VILLAGE OF PALMYRA CELL PHONE USAGE POLICY

It is the Village’s expectation that all cell phones will be not used during normal business hours so that normal workflow remains undisturbed. Exceptions being: Use for emergencies, while taking a break or if their supervisor is contacting them. If an employee is operating a motor vehicle or other heavy machinery for the company, the employee must refrain from using their cell phone until it becomes safe to do so. Failure to follow this cell phone policy will result in disciplinary action up to and including termination.

Motion was made by Trustee Leo, seconded by Trustee Wartens to accept the Cell Phone Policy as stated above. R. Wetherby will get this to department heads for signature. Vote, 4 ayes. CARRIED

CANALTOWN DAYS STREET & PARKING RESTRICTIONS: Motion to adopt the following regulations for Canaltown Days was made by Trustee Leo, seconded by Trustee Luke:

PARKING PROHIBITED ON BOTH SIDES OF THE STREET:

Gates Street-the entire length	Hansen Street-the entire length
Walker Street-the entire length	Cuyler Street-Main to Jackson
Liberty Street-the entire length	Canal Street-the entire length
Carroll Street-the entire length	Willow Street-the entire length
Brookside Terrace-the entire length	Canandaigua-the entire length
Maple Ave.-from Canal St. to Quaker	E. Charlotte- the entire length
Main St. - 21S to Mill Street	Williams St.-the entire length
E. Jackson St.-the entire length	Church St.-the entire length
Tremont St.-the entire length	Fayette St.-Main to Walker St.
Sunset Dr.-the entire length	Market St.-Main to Canal St.
Birdsall Pkwy.-the entire length	Mill St.-the entire length
Prospect Dr.-the entire length	West Foster St.-the entire length
Hyde Pkwy.-the entire length	Stafford St.-the entire length

HANDICAPPED PARKING ONLY - Canandaigua St.- East side from Main St. to Jackson St.

ELEMENTARY SCHOOL: Authorize Police Chief or designated appointee to restrict parking according to School District and Fire Chief request.
The Police Chief (or designated appointee) and Highway Superintendent are both authorized to make additions and deletions as required.

STREET CLOSINGS FOR CANALTOWN DAYS:

Saturday (approximately 9 am to 6 pm Main St. (21S to Holmes St.)
Sunday (approximately 9 am to 6 pm) Main St. (21S to Cuyler St.)

CLOSING FOR FLOAT COMPETITION: Saturday (approximately 1 pm to 6 pm) - Claremont Park

CLOSING FOR PARADES:

GRAND PARADE - SATURDAY (approx. 2 - 6 pm)

Stafford Street from Foster Street intersection to Main St.
Main Street from Hyde Pkwy to Holmes
Holmes from Main St. to Canal St.
Canal St. from Holmes to Williams St.
Williams St. from Canal St. to Main St.

HORSE PARADE - SUNDAY (approx. 2 - 3 pm)

Gates St. from Jackson to Main St.
Main St. from Gates to Holmes
Holmes from Main St. to Canal St.
Canal St. from Holmes to Williams
Williams St. from Canal St. to Main St.

BE IT RESOLVED that the sale of “Poppers” (throwable fireworks), stink bombs and liquid string during any parade in the Village of Palmyra be prohibited and further that the sale or use of at or during Canaltown Days is hereby prohibited.
Be it further resolved that bicycles, skateboards, and roller blades be prohibited during Canaltown Days, on Main Street between the intersections of Canandaigua/Church Streets and Fayette/Market St., the Display and Vendor areas and the Palmyra Elementary School grounds.
Be it further resolved that animals including but not limited to dogs and snakes be prohibited during Canaltown Days in these same areas. This restriction shall not apply to “seeing eye” guide dogs or therapy dogs.

BUDGET TRANSFER Motion to transfer \$580 from Contingency (A1990.4) to Law (A 1420.4) was made by Trustee Wartens, seconded by Trustee Leo. Vote, 4 ayes. CARRIED.

LETTER OF INTEREST FROM ATTORNEY RUBERY A letter was received by the Mayor from Attorney Rubery that a small group of Village residents would like to donate trees to replace those that have been cut down. Deputy Mayor Perry asked R. Wetherby to let Attorney Rubery we would like to discuss this opportunity with him.

SETTING CANALTOWN DAYS PARKING ATTENDANTS WAGE

Motion to set the hourly wage for Parking Attendants at \$15 per hour was made by Trustee Wartens, seconded by Trustee Luke. Vote, 4 ayes. CARRIED.

DEB ROTHFUSS- wanted to commend M. Boesel who has been very forthcoming regarding project on Clairmont and Stafford and the scope of project.

ADJOURNMENT: Next meeting will be September 19 at 6:30pm at the Village Hall. Motion was made by Trustee Luke and seconded by Trustee Leo to adjourn at 7:08pm. Vote, 4 ayes. CARRIED.

Respectfully submitted,
Rebecca Wetherby
Clerk Treasurer