

**VILLAGE OF PALMYRA**  
**BOARD OF TRUSTEES**  
March 16, 2026 6:00 PM  
**REGULAR MEETING**

**ROLE CALL** – Present: Mayor Perry, Trustees Luke, Parkison, Denniston and Leo. Attorney St. Martin was absent.

**OTHER ATTENDEES** – JJ Eidman, Doug Fogal, Nick Dandino and Mikel Hallings (*Palmyra Fire Company*), Gigit Graham and Dave Freeland. Other attendees were present but did not sign in.

**CALL TO ORDER** – Mayor Perry called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE** –

**BUDGET WORKSHOP #2** – Clerk-Treasurer Shaffer reviewed the proposed budget with the Board, with assistance from Rebecca Wetherby. The current tax rate is \$9.916191, with a tax cap of \$10.145742. While initial projections began at \$10.68, workshop discussions included vehicle needs for the Police, Highway, and Buildings & Grounds Departments.

While all departments were considered, it was noted that the Highway and Buildings & Grounds Departments have more immediate and significant needs for vehicle replacement and upgrades.

The Highway Department has identified the need to replace a 1998 Mack truck, which has required ongoing repairs, including transmission and leaf spring issues.

The Buildings & Grounds Department is also seeking to replace a 2004 F-450 with significant structural deterioration, including rotting floorboards and holes in both the driver's side and tailgate.

It was noted that continued repairs to both vehicles are becoming increasingly impractical and not cost-effective, and both department heads are exploring replacement options.

Additionally, the Board also reviewed rising utility costs, with gas and electric expenses projected to be just under \$98,000 for this fiscal year and increases in gasoline and diesel fuel costs are expected, as well. Health insurance premiums were also discussed; however, the Village remains under contract with the Wayne County Health Care Plan Trust for another calendar year and cannot make changes to coverage options until that term expires.

The Board agreed on the importance of anticipating higher costs than what is currently projected, particularly for utilities, and will continue reviewing and refining budget figures accordingly. We will reconvene for the third and final budget workshop on April 6th at 6:00 p.m., with the regular Board meeting to follow immediately thereafter.

This workshop concluded at 6:22 pm.

March 16, 2026

## **REGULAR MEETING –**

**PUBLIC COMMENT** – No requests were received by 5:00pm on March 13, 2026.

**APPROVAL OF MINUTES** – March 2, 2026 as submitted. Motion made by Trustee Denniston, seconded by Trustee Parkison. Votes, 4 ayes, CARRIED.

**APPROVAL OF ABSTRACT** – 10B vouchers 26-00641 through 26-00670 for \$38,474.25. Motion made by Trustee Leo, seconded by Trustee Luke. Votes, 4 ayes, CARRIED.

## **CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION –**

Dylan Becker presented on a DEC-approved Duck Box Eagle Project which will focus on repairing and replacing deteriorated duck houses along the canal trail near Maple Avenue. The project will include cleaning, rebuilding structures, and reinstalling them using safe and environmentally friendly materials. The goal is to support local wildlife conservation, with work anticipated to begin soon and be completed by summer.

2026-2027 Final Budget Workshop to be held at the Village Hall (144 E Main St)

- April 6<sup>th</sup> at 6:00pm, regular board meeting follows immediately after

The Public Hearing regarding the 2026-2027 Proposed Budget will be held on April 20<sup>th</sup> at 6:00pm, with a regular board meeting and vote to approve the proposed budget following immediately after.

## **TRUSTEE REPORTS –**

Trustee Parkison:

- Code issued two building permits and completed four inspections since our last meeting.

Trustee Denniston:

- We are still awaiting award announcements for the NY Forward Grant – Round 4 and the Municipal Parks & Rec Grant – Round 2 for the Finger Lakes region. The Village is also working on an application for the NYPLAYS Grant which is due on June 15<sup>th</sup>.

Trustee Luke:

- Water leak was recently found and repaired by our Highway and Water crews near the intersection of Stafford St. and Jackson St. DPW also sent two pumps in for routine maintenance and service. No new updates for the WWTP, at this time.

Trustee Leo:

- The Fire Department recently responded to numerous calls for downed trees due to high winds. Additionally, they'll be hosting their next Pancake Breakfast on March 22<sup>nd</sup> which includes a visit from the Easter Bunny!
- An application for a new firefighter has been received for Kevin Young. Kevin is 31 years old and does not have experience but is working to become a Rochester Police Officer and would train as an exterior firefighter, then train as an interior firefighter after successfully completing the state class.

MOTION TO APPROVE application of new firefighter Kevin Young, pending background check and physical, made by Trustee Leo, seconded by Trustee Parkison. Votes, 4 ayes, CARRIED.

- Joshua Davies was approved at the February 23<sup>rd</sup> meeting and has successfully cleared his background check and physical; he will be issued gear in the near future.
- For informational purposes, the Board discussed the requirements for individuals interested in becoming firefighters. Prospective members must first complete Exterior Firefighter training (approx. 72 hours), covering foundational skills such as ladders, equipment use, and exterior operations. Upon successful completion, candidates may advance to Interior Firefighter training (approx. 120–130 hours), which allows entry into burning structures. In total, candidates complete over 200 hours of training and then must pass required state certification exams. After which, they must obtain final approval from the Fire Chief and fellow department officers, who assess readiness within the team.

Mayor Perry:

- Highway – Crews completed a recent snow plow run, followed by emptying and washing trucks, and began cold patching in various locations as weather permitted. They continued brush and Christmas tree collection, attended a DIG Safe training seminar on the 4th, and serviced the loader. Crews also collected trash along Main Street, Park Drive, and the Marina, and performed maintenance on Hathaway, East Jackson Street, and Fayette Street.
- Buildings & Grounds – Completed one interment and repairs to the tailgate on the 2004 Ford F-450. Crews also performed lawn mower maintenance, conducted tree work (four on Fayette Street and two on Stafford Street), completed cemetery maintenance, and handled garbage pickup.
- EV Charger Project is still moving forward. At this time, we are awaiting further instruction and next steps from DEC.

## **DEPARTMENT HEAD REPORTS –**

Chief DiNardo – Police: Absent, no report.

Aubrey Shaffer – Clerk’s Office:

- Payments for water bills are due on April 15<sup>th</sup>. *Please note that any outstanding water or previous sewer charges not paid by April 30<sup>th</sup> will be relevied to the 2026 taxes.*

**OLD/NEW BUSINESS –**

None

**EXECUTIVE SESSION –**

As there were no further regular items to be discussed, a motion was made by Trustee Luke, seconded by Trustee Denniston to enter Executive Session for discussion regarding contractual and personnel matters at 6:52 pm with no vote to be held after Executive Session. Vote, 4 ayes. CARRIED.

Mayor Perry declared the return to public session at 7:43pm.

**ADJOURNMENT –**

Motion was made by Trustee Denniston, seconded by Trustee Leo to adjourn at 7:43pm. Vote, 4 ayes. CARRIED.

Next meeting will be March 16, 2026, at 6:00pm at the Village Hall.

Respectfully submitted,  
Aubrey Shaffer, Clerk-Treasurer

**NEXT MEETING –**

Please be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.