

**VILLAGE OF PALMYRA**  
**BOARD OF TRUSTEES**  
September 14, 2026     6:00 PM  
**REGULAR MEETING**

**ROLE CALL** – Present: Mayor Perry, Trustee Luke, Trustee Leo, Trustee Denniston, Trustee Parkison, Attorney St. Martin, Attorney Geller.

**OTHER ATTENDEES** – Debi Price Murray, Kathryn Woodlock, Mikel Hallings, Lisa Stivers, Nick Dandino, Doug Fogal, JJ Eidman, Tracy Murphy, Richard Bacon, Dave Freeland, Rob Downey III, Christina Downey, Christina Lockenwitz, Nivek Lockenwitz, Sarah Wimer, Kim Henning, Rev. Preson Smith, David Trombino, Harry Banker, Sheryl LaDelfa, Tracy Vanderwall, Tina Bounds, Barbara Morrissey, Shawn Handley, Augie, Gary Hopkins, Rachel Henning, Kailey Kinslow, Anne Marie Short, Tricia Kuntz, Linda Valley, Kathleen Catchman, Robert Catchman, Derick Baker, Cortnie Baker, Marty Aman, Brian Bieda, Steve Kuntz, Don Valley, Don Wilson, Brian LaDue, Lisa Premyslovsky, Gigit Graham, Raymond Man, Molly Budziszewski, Bryan Morse, Steve Ellis, Laurie Ellis, Jeanna Savage.

*\*\*Other members of the audience were present who either did not sign in or whose signatures were illegible.\*\**

**PLEDGE OF ALLEGIANCE** –

**CALL TO ORDER** – Mayor Perry called the meeting to order at 6:00 pm.

**REGULAR MEETING** –

**PUBLIC COMMENT** –

**Kammy Catchman – Infrastructure concerns, recommendation for public comments:** Ms. Catchman expressed concerns regarding aging water infrastructure and hydrants in the Carroll, Hanson, and Liberty Street neighborhoods, including the potential impact on emergency response. She asked when the necessary improvements are expected to be scheduled.

Ms. Catchman also followed up on a letter submitted to Mayor Perry and the Board recommending that the public comment period be moved from the beginning to the end of Board meetings, allowing residents an opportunity to comment on matters discussed during the meeting. She clarified that she was requesting the existing three-minute public comment period be moved, rather than adding a second comment period. Mayor Perry stated that the request would be taken into consideration.

Marty Aman (WCWSA) and Bill Davis (MRB Group), addressed Ms. Catchman's concerns regarding water infrastructure. They explained that while improvements may be warranted, projects of this magnitude must be prioritized due to the significant costs ultimately borne by Village residents. They also reassured residents that, in an

emergency, fire crews could easily access hydrants connected to the 12-inch water mains on Main Street, which are within a reasonable distance and provide greater water flow.

Mayor Perry and the Trustees agreed that a water flow study of the area would be an appropriate first step to gather data, assess the existing conditions, and determine how any necessary improvements should be prioritized.

**Tracy Vanderwall – Audit, budget:** Ms. Vanderwall asked whether it was permissible for a Trustee to conduct the audit and why the Village budget was not posted on the Village website. She also stated that she had requested copies of prior vouchers beginning in May and had been advised to submit a FOIL request. Tracy further requested clarification regarding the 2025 fiscal year audit, noting that the document was unsigned and referenced May 2025 as the date of the most recent bank reconciliations.

*\*\* Ms. Vanderwall was provided a follow-up response via email on September 15, 2026, addressing the questions raised during public comment and confirming the following:*

- *A Trustee may conduct the annual internal audit, consistent with guidance previously provided to the Village by the Comptroller's Office.*
- *The adopted budget has been added to the Village website.*
- *Requests for copies of prior vouchers should be submitted through the established FOIL process due to copying fees and the need to appropriately prioritize and track records requests.*
- *The 2025 audit does not contain a signature line. The May 2025 bank reconciliations referenced in the audit correspond with the audit period of June 1, 2024 through May 31, 2025.*

**Steve & Tricia Kuntz – Emergency Management Plan for 2026 Purple Painted Lady Festival:** Ms. Kuntz expressed concerns regarding Village government and public safety, including the condition of Fire Department vehicles and equipment, recent personnel changes within the Police Department, and what she described as a lack of support for public safety departments.

She further addressed recent media reporting concerning former Police Chief Kyle DiNardo and the \$10,000 payment received from the Wayne County Fair Board. She criticized statements attributed to an unnamed Village official, questioned who provided the information to the media, and expressed concern regarding the effect of the reporting on Mr. DiNardo's reputation. She encouraged greater transparency and public involvement in Village government.

**Christina Lockenwitz – Police:** Ms. Lockenwitz addressed the Board regarding the resignation of former Police Chief Kyle DiNardo and the impact of recent events on him and their family. She spoke about his dedication and years of service to the Village and Police Department and expressed disappointment with the circumstances following his resignation. Ms. Lockenwitz requested that the Village publicly correct the record, issue an apology, contact the same media outlets that reported the accusations, and hold

accountable the public official she believes was responsible for providing false information.

**Gigit Graham – Budget, Cemetery, Highway:** Ms. Graham questioned why the Clerk-Treasurer budget was approximately \$40,000 over budget, referencing line item G1325.4. She also asked whether the Buildings and Grounds Department had assisted with removing fallen trees and limbs at St. Anne Cemetery, why Village and Town highway crews allegedly could not work together, and about a judgment involving a Trustee that she had read about in the newspaper.

Later in the meeting, Mayor Perry asked Buildings and Grounds Superintendent Gary Hopkins whether Village crews had assisted with tree or limb removal at St. Anne Cemetery. Mr. Hopkins confirmed that Village crews had not provided such assistance.

*\*\* Ms. Graham was emailed on September 15th requesting clarification regarding the budget concern she referenced, as line G1325.4 did not appear to reflect the approximately \$40,000 difference mentioned. A second follow-up was sent on September 18th to confirm receipt and again request clarification. No response was received, so the matter could not be researched further.*

**Sarah Wimer – Drumlins Brewing:** Ms. Wimer requested permission to place two outdoor tables on the sidewalk in front of their business through at least the end of the season, as the rear beer garden is not yet open. Mayor Perry stated that the Board would consider the request and vote on the matter at the September 21st meeting.

#### **APPROVAL OF MINUTES –**

**MOTION TO APPROVE** August 3, 2026 minutes as submitted made by Trustee Denniston, seconded by Trustee Leo. Votes, 4 ayes, CARRIED.

#### **APPROVAL OF ABSTRACT –**

**MOTION TO APPROVE** 4A Vouchers 27-00151 through 27-00233 for \$358,881.97 made by Trustee Luke, seconded by Trustee Parkison. Votes, 4 ayes, CARRIED.

*\*\*Clerk-Treasurer Shaffer notes that this abstract is larger, primarily due to nearly \$117,027.23 in insurance renewal premiums, \$36,313.68 in property taxes for our raw water line parcels, health and dental insurance premiums for August and September and ongoing costs associated with the Tremont Street project.*

**Correction, as of 09/21/2026:** The draft agenda listed vouchers 27-00151 through 27-00233 totaling \$358,881.97 due to a minor reporting error. Vouchers 27-00151 and 27-00152 had already been approved as part of Abstract 3A so the correct Abstract 4A voucher run was 27-00153 through 27-00233, totaling \$358,599.07.

## **CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION –**

**Safety Challenge Coin presentation to Officer Daniel Evans:** Palmyra-Macedon Central School District's Director of Safety John Colella presented Officer Dan Evans with a Safety Challenge Coin in recognition of his efforts to promote student and school-zone safety. Officer Evans issued 40 citations for speeding in school zones and five citations for passing stopped school buses with activated red lights. Mr. Colella emphasized the shared responsibility of drivers, law enforcement, and the community in keeping Pal-Mac students safe and thanked Officer Evans for his continued efforts.

## **TRUSTEE REPORTS –**

**Trustee Parkison:** Code Enforcement issued 10 permits and one Certificate of Compliance, completed 10 inspections, and sent six violation letters. He also noted upcoming American Legion activities, including recognition of the U.S. Air Force birthday on September 18 and an Honor Flight trip, with participants returning to the Rochester Airport on September 20.

**Trustee Denniston – Buildings & Grounds:** Superintendent Gary Hopkins reports three interments and 10 foundations installed at the cemetery. Grounds work included tree cleanup, mowing and trimming, shrub maintenance, topsoil work, and removal of storm-damaged posts and rails. Shared services included mowing at Town cemeteries, and staff worked with the Highway Department to repair a cemetery water line. The marina remains open with daily checks ongoing. Staff also continued seasonal maintenance, Farmers Market setup and takedown, grave sales, and other routine Buildings and Grounds responsibilities.

**Trustee Luke:** The Water Department began hydrant flushing throughout the Village on September 14 and will continue through the remainder of the month. The Tremont water system extension is complete, with DPW preparing to connect four existing residential services to the new main. Trustee Luke also announced that Trick or Treat on Main Street will be held October 24 from 2:00–4:00 p.m., with information to be distributed to interested merchants in the coming weeks.

**Trustee Leo:** Provided an update on the Veteran Banner Project, reporting that Gary Hopkins and John Graham of Custom 31 Graphics have been working to utilize Village-owned light poles along Main Street and that NYSEG recently approved the use of its poles on East and West Main Street. Veteran banners will be available for purchase through Custom 31 Graphics. Trustee Leo also recognized Kammy Catchman for her efforts in spearheading the project and helping bring it to fruition.

**Mayor Perry – Highway:** Crews continued work on the Tremont Street project, repaired a water leak on Division Street, and continued brush pickup.

## **DEPARTMENT HEAD REPORTS –**

**Mikel Hallings, Chief – Fire Dept:** Chief Hallings clarified that the rumored need to jump-start an emergency response vehicle was inaccurate, explaining that the issue was a brief wiring problem and that additional vehicles are readily available if needed. When questioned, Chief Hallings also addressed the status of ladder truck AP1, which is currently out of service due to its age and the cost of continued repairs. Replacement costs for a new ladder truck could be approximately \$3 million and current available used options consist of older models that will likely also require significant investment.

Mayor Perry also explained that available funds are currently better directed toward higher-priority safety equipment and repairs to other vehicles. Chief Hollings further reassured residents that the Department has adequate equipment and mutual-aid agreements with neighboring departments to provide ladder truck or other assistance when necessary. Ms. Kuntz thanked Chief Hollings for clarifying the information she had referenced was merely a rumor.

**Timothy Bryant (Officer in Charge) – Police:** Officer Bryant reported 301 total calls for service for August, including 142 property checks, 39 assists and 20 traffic stops.

Officer Bryant also requested permission to surplus the 2015 Ford Explorer. Following discussion regarding whether the vehicle should be sold with or without its current lights and siren outfitting, the Board agreed it should be surplus in whichever manner provides the greatest benefit to the Village.

Lastly, Officer Bryant requested permission to surplus five Smith & Wesson .45-caliber firearms and seven SIG SAUER firearms.

**MOTION TO DECLARE** the following Police Department property as surplus:

- 2015 Ford Explorer, with or without vehicle fittings, whichever provides the greatest benefit to the Village
- Five (5) Smith & Wesson .45-caliber firearms
- Seven (7) SIG SAUER firearms

Motion made by Trustee Leo, seconded by Trustee Parkison. Votes, 4 ayes, CARRIED.

**MOTION TO ACCEPT** Letter of Resignation for Chief Kyle DiNardo made by Trustee Denniston, seconded by Trustee Luke. Votes, 4 ayes, CARRIED.

**MOTION TO ACCEPT** Letter of Resignation for Officer Anthony Caruso made by Trustee Parkison, seconded by Trustee Denniston. Votes, 4 ayes, CARRIED.

**Aubrey Shaffer – Clerk's Office:** Clerk-Treasurer Shaffer reports continued one-on-one training with Deputy Clerk Elizabeth Gage, including voucher entry and abstract

processing. The office continues to manage a high volume of FOIL requests and resident inquiries. Accounts payable and other office workflows continue to be reviewed and streamlined.

The Clerk-Treasurer also reported working with Officer-in-Charge Tim Bryant to transition Police Department accounts and resources, including email and cell phone services.

### **OLD/NEW BUSINESS –**

**Palmyra-Macedon Work Study Program:** Ms. Renee Herrmann presented information regarding the Palmyra-Macedon High School Work Study Program and asked the Board to consider partnering with the program to provide students with an opportunity to clean headstones at the Village cemetery. The program provides students with real-world work experience while developing employment and life skills, with support and supervision from a school-employed job coach.

Ms. Herrmann explained that students would generally use water and small, gentle brushes to clean the headstones. Any additional supplies needed would be provided by the school, at no cost to the Village.

**MOTION TO APPROVE** partnership with the Palmyra-Macedon Work Study Program for the remainder of the 2026-2027 school year made by Mayor Perry, seconded by Trustee Leo. Votes, 4 ayes, CARRIED.

### **EXECUTIVE SESSION –**

As there were no further regular items to be discussed, a motion was made by Trustee Luke, seconded by Trustee Denniston to enter Executive Session for discussion regarding personnel matters at 7:06pm with no vote to be held after Executive Session. Vote, 4 ayes. CARRIED.

Mayor Perry declared the return to public session at 7:39pm.

### **ADJOURNMENT –**

Motion was made by Trustee Leo, seconded by Trustee Luke to adjourn at 7:39pm. Vote, 4 ayes. CARRIED.

Respectfully submitted,  
Aubrey Shaffer, Clerk-Treasurer

### **NEXT MEETING –**

Next meeting will be September 21, 2026 at 6:00pm at the Village Hall.

Please be courteous to those who are speaking and not talk amongst yourselves. If you need to have a conversation, please step into the hallway so that you do not disturb others who are trying to listen.