

Feb.2-1959.

Special Board of Trustees Meeting.

7.30 P.M. Trustees Room.

Present: President A.Johnson, and Trustees Mierke, Goodness and Wilson, and Atty.Nesbitt.

Fire Dept.: The matter of reorganization of the fire department was discussed at length, On motion of Trustee Mierke and seconded by Goodness that Atty.Nesbitt meet with a three man committee from the Firemens Assn. and dissolve the requirements under village law with them, at the convenience of the Assn. and Atty.Nesbitt. Motion carried.

Notice of Assessment The assessors presented the completed roll and advertisements Roll "fini" of the completion forwarded to the newspaper and notices posted.

TAKE NOTICE that the assessment roll for the Incorporated Village of Palmyra for the year 1959 has been filed in the Office of the Village Clerk in the Trustees' Room in the Village Hall on East Main Street, on the 2nd.day of February, 1959, where the same may be seen and examined by any person at all times during business hours until the third Tuesday of February next and that on said third Tuesday of February at said Trustees' Room and during the eight consecutive hours beginning with 9:00 o'clock in the forenoon and 5:00 o'clock in the afternoon the Board of Trustees, or a committee of such Board, and the Assessors will meet for the purpose of completing said assessment roll and of hearing and determining complaints in relation thereto.

Dated: Feb.2nd.1959.

Sidney Trumbull

Jacob Dayton

Assessors of the
Incorporated Village of
Palmyra.

I hereby certify that the above notice was posted on Feb.2nd.1959 (Feb.1st being Sunday) at the following locations:
Village Hall bulletin board.
G.V.Union Trust " "
U.S.Postoffice- " " Palmyra.
S.L.Knapp Insurance window.
N.Y.State Elec.& Gas.Co office.Palmyra.

in the village of Palmyra N.Y. Also the above notice was delivered to the Palmyra Courier for publication in the official newspaper Feb.4th. and Feb.11th.1959.

Rowell H. Fisk

Dated. Feb.2nd.1959.

Village Clerk.

Feb.2nd.1959. Continued:

Park Lot Property: A motion by Trustees Goodness and seconded by Wilson that the village attorney prepare a purchase offer, resolution for the purchase, and arrange capital note financing for the purchase of real estate on Cuyler St. for use as a public parking lot. Motion carried.

Adjourn: Motion by Trustees Wilson and seconded by Mierke that meeting adjourn at 10.15 P.M.

R.H.Fisk, clerk.

TAKE NOTICE

That the assessment roll for the incorporated Village of Palmyra for the year 1959 has been filed in the office of the Village Clerk in the Trustees Room in the Village Hall on East Main Street, on the 2nd day of February 1959, where the same may be seen and examined by any person at all times during business hours until the third Tuesday of February next and that on said third Tuesday of February at said Trustees Room and during the eight consecutive hours beginning with 9:00 o'clock in the forenoon and five o'clock in the afternoon the Board of Trustees, or a committee of such Board, and the assessors will meet for the purpose of completing said assessment roll and of hearing and determining complaints in relation thereto.
Dated Feb. 2nd, 1959.
Sidney Trumbull
Jacob Dayton
Assessors of the Incorporated Village of Palmyra, N. Y.

STATE OF NEW YORK, }
COUNTY OF WAYNE } ss:

Virginia Hemmings
being duly sworn, says that she is the Bookkeeper
of the **Palmyra Courier-Journal**, a public newspaper, printed and published weekly at Palmyra, Wayne County, N. Y., and that a notice
of which the annexed printed slip is a true copy, was duly published therein once in each week for two successive weeks, beginning February 5, 1959 and ending February 12, 1959.

Virginia Hemmings
Sworn before me this 16th day of March 1959 }
Helen P. Parsons
Notary Public, Wayne County.

Fees _____

Feb.3rd.1959.

Special Meeting Board of Trustees.

Trustees Room 4.30 P.M.

State Auditors Report.

Present: Trustees Goodness and Wilson, Treas. Theresa P. Smith, Atty. Nesbitt, and Clerk Fisk.

Dept. Audit

& Control: Mr. James Kill

- Criticisms:
1. Purchase of 91 day U.S. Govt. bills bearing interest should have a receipt on file for the funds until returned.
 2. Hotel Bills and traveling expense bills should be attached to "vouchers" and receipted.
 3. Certification of Town Clerk who reports vital statistics to Albany-for village, that "reports were made on time"
 4. Options for purchase of real property should be paid by Board of Trustees and not reimbursed to attorney.
 5. Classification ledger should be kept by Treasurer or deputy Treasurer appointed so clerk may do it.
 6. Bank accounts could be consolidated to care for Foreign Fire Insurance account, Social Security, Blue Cross, and accounted on one page in columns.
 7. Board of Trustees should "designate" people who are to collect moneys for village.
 8. Warrant on tax roll 1957-58 was not completed (all taxes were collected nevertheless).
 9. Account "Tax Arrears Board" not suitable for tax collector. (no account is provided in Manual at this time for tax ")
not
 10. Capital accounts are specific as to the particular purpose for which they were intended to be spent, vague. Should be for definite purpose.
 11. Duplicate receipts should be numbered by cemetery collector and are not presently numbered.
 12. Water billing and collecting should be separate employees, also applies to cemetery.
 13. Tree removals 1957-58 let on bid-but invoice does not clearly indicate amount of bid and mixes tree trimming costs with removals.
 14. Resolution should be in minutes for extra work which is over and above bid.
 15. Civil Defense funds from U.S. Govt. should be all contributed to village and all expenditures by village-not to fire company.
 16. Compensation insurance premiums should be divided between general fund and water fund, and not all charged to General "unallocated" fund.
 17. Police Chief phone bill paid by village and is listed under private name. Should be listed under "Village-Police Chief". (inquiry from phone company-costs would be \$4.00 per month extra)
 18. No bids were made for fire hose (\$1020.00). If annual purchases of salt or meters or other merchandise is approaching accumulative purchases of \$1000.00 bids should be put out before purchase reaches \$1000.00.
 19. No red ink should be in single entry books for disbursements. Treasurer should deposit all moneys from sale of bonds and withdraw for additional purchases rather than cash bonds and make purchase without having made deposit.

20. On Trust Accounts separate columns should be kept for principal and income. Another type of sheet purchased for this accounting.
21. Authorization for purchase of securities should be in minutes each time purchases are made.
22. Capital Funds for both General and Water should be in separate bank account and not mixed with General or Water funds, and accounted in columns for the various specific purposes that they were intended to be used. A transfer of present capital funds should be made.
23. Should appoint a Youth Commission from Community Center directors to approve vouchers for payment of Center bills and be paid from village funds, which contributions from Center and State Youth Commission be shown as income. Town should do same.
24. Trustees should audit annually Police Justice and Treasurers accounts.
25. Designate someone to set up bank account for park meter fines for forwarding to Albany Dept. of Audit and control.
26. Deposits in Columbia Savings & Loan are not legal as they have not been approved by N.Y. State as depositories, even though insured by U.S. Government up to \$10,000.00. (Present deposits are under \$10000.)
27. Water contracts with three water districts are not legal due to terms. Collections from districts should be deposited in separate account by water collector and remitted to town supervisor.
28. Living quarters furnished to Police or Water Plant Operator should be included in annual Board meeting as income other than wages and social security be provided for over cash wage.
29. Ordinance Book should be brought up to date and revised.
30. No resolution in minutes for creation of the "Dump reserve fund" and its purpose.
31. Parking meter funds should be double locked, one key with police and one key with funds custodian. A police officer should be present to watch the counting of the funds.
32. Acting police justice overlooked remitting fines for one quarter to Albany and he brought in check to cover full amount.
33. Neither Treasurer nor clerk made affidavit and oath of office in oath book for 1957-58.
34. Trust fund bonds should be registered, rather than coupon type bonds. Also registration should be in name of particular fund rather than "Village of Palmyra" only.

Adjourn: Meeting adjourned at 5.50 P.M. by Mr. James Kill, auditor.

R.H. Fisk, clerk.

Feb.3rd.1959. Regular Meeting

Board of Trustees.Trustees Room.
7.30 P.M.

Present: Pres.A.B.Johnson and Trustees Goodness and Wilson.

Vouchers: were presented, audited and approved upon motion of Trustees Goodness and seconded by Wilson that they be paid from the General Fund \$3274.61 and from the Water Fund \$484.96.Motion carried.

Sewerage Commission Will meet with Trustees Mar.3rd.1959.

Firemen: On motion of Trustees Wilson and seconded by Goodness, The recommendation of the Village Attorney regarding reorganization of the fire department, the Board of Trustees will accept in principle the matter of fire commissioners and certain rules as permitted by the Village Law".Motion carried.

**Resolution
Funds for
Sewerage
Rock Drill**

The following resolution was offered by Trustee Goodness who moved its adoption, and seconded by Trustee Wilson:

WHEREAS, the Sewage Commission of the Village of Palmyra has recommended to the Board of Trustees of the Village of Palmyra that further test borings be made for the completion of plans for a sewer system and a sewage treatment plant, and

WHEREAS, it appears that there are no moneys available or provided in the general village funds for such test borings and that the estimated cost thereof will not exceed the sum of \$1,500.00; and

WHEREAS, it further appears that the present balance in the Capital Reserve Fund known as the Highway Machinery Fund is in excess of that which this Board feels will be needed for expenditure during the current year,

NOW, THEREFORE, BE IT RESOLVED, that there be established a Capital Reserve Fund known as Sewage System Test Boring Fund the purpose of which shall be to provide moneys to pay for test borings in connection with the Completion of plans for a sewer system and a sewage treatment plant, and

BE IT FURTHER RESOLVED that the Treasurer of the Village of Palmyra be and he hereby is directed to transfer the sum of \$1,500.00 from the Highway Machinery Capital Reserve Fund to the said Sewage System Test Boring Capital Reserve Fund.

President Johnson requested a voice vote on the above resolution; Trustee Goodness voted yes, Trustee Wilson voted yes, and President Johnson voted yes, and resolution was stated to be adopted.

Resolution
Establish
Capital
Fund Bank
Account.

WHEREAS, from an audit of the financial records of the Village of Palmyra it appears that there is the sum of \$7,234.94 presently in the general fund of the Village which should be properly a part of a capital funds account, more particularly, \$6,161.65 of the Machinery Fund; \$347.14 of the Heating Plant Fund; \$37.37 of the Water Tank Fund; \$188.78 of the Water Allotment Fund, and \$500.00 of the Sewer Commission Fund, and

WHEREAS, the Board of Trustees is desirous of placing these funds in the proper accounts,

NOW, THEREFORE, Be It Resolved, that the Treasurer of the Village of Palmyra be and he hereby is directed to open an account in the Palmyra Branch of the Genesee Valley Union Trust Company to be known as the Capital Funds Account and

BE IT FURTHER RESOLVED that he be and hereby is directed to transfer from the general village funds the aforesaid sum of \$7,234.94 to the said Capital Funds Account and that the sum of \$6,161.65 be credited to the Highway Machinery Fund; the sum of \$347.14 to the Heating Plant Fund; the sum of \$37.37 to the Water Tank Fund; the sum of \$188.78 to the Water Allotment Fund, and the sum of \$500.00 to the Sewage Commission Fund.

The above resolution was offered by Trustee Goodness and moved for adoption by Trustee Wilson. Pres. Johnson requested a voice voter he voting yes, Wilson voting yes, and Goodness voting yes, and the resolution was declared adopted.

State Board
Pollution
Reply.

Clerk instructed to reply to complaint of the Water Pollution Board that we assume that complaint be true and facts are substantiaally correct. Also that Kenneth Woodward has been appointed to bring planus up to date and test borings would be completed within 60 days. That report will be filed in Albany when plans are completed.

Mr. Woodward
Albany NY.

Eggr. Woodward proposed that he go to Albany for the purpose of obtaining any pertinent information regarding past sewerage plans and ideas of the Health Department.

Approve
J. Blazey
Thawing
Pipes.

Due to the installation of a water service pipe for several sections of a block on east Main, several stores and apartments were serviced from a pipe or main on Clinton St. which runs through several basements in order to give each water service. Due to children breaking a cellar window with snowballs and freezing of water main service ing several water consumers, John Blazey was called to thaw out water. On motion of Trustee Wilson and seconded by Trustee Goodness the charge for thawing water main was not the fault of householder, and should be paid by the

USE

Feb. 3rd. 1959-continued.

water department. Motion carried, in the amount of \$10.00.

**Tax roll
on view:**

Tax roll was deposited with clerk for viewing by property owners until Grievance Day Feb. 17th. 1959.

Timers for Park Meters. Due to worn out timers, not replaced during the last five years and inspection by factory representative as to meter problems arising this winter police dept. request 50 new timers be ordered. On motion of Trustee Goodness and seconded by Trustee Goodness that approval be given for the purchase of 50 new times on exchange basis of \$2.50 each. Motion carried.

**Street
Paint.**

Motion by Trustee Wilson and seconded by Trustee Goodness that approval be given for the purchase of 30 gallons of bright yellow street marking paint at a special low price of \$3.04 per gal. Motion carried.

**Equalization
Board Meeting.**

Notice of a meeting of Town and Village Boards and assessors at Clerks office approved by motion of Trustee Wilson and seconded by Trustee Goodness, and clerk and Village Assessor to attend hearing on sampling done by State Board on real property. Motion carried.

**No. Grade
2 opr.
Water.**

Clerk to write Henry Smith, Health Dept. Geneva N.Y. that we have no applicant available for taking test for Grade Two water plant operator.

**Certificate
unpaid taxes
1958.**

State of New York :
 : ss.
County of Wayne :

Russell H. Fisk, being duly sworn, deposes and says, that he is the Clerk of the Village of Palmyra and the Collector of Taxes of the Village of Palmyra; that the annexed is a true account of the taxes remaining unpaid upon the assessment roll of such Village for the year 1958; that the sums mentioned therein remain unpaid, and that after diligent efforts he has been unable to collect the same.

Russell H. Fisk

Sworn to before me this

20 day of January, 1959

Henry B. Mahood
Notary Public, Wayne County, N.Y.
My Commission Expires March 31,
1960

SEE

NOTICE OF TAX SALE

VILLAGE OF PALMYRA N.Y.

NOTICE IS HEREBY GIVEN: Tax sale 1958 taxes.

that, in pursuance to the provisions of the Village Law, being Chapter 64 of the laws of 1909, and the acts amendatory thereof and supplementary thereto, and of a Resolution of the Board of Trustees of the Village of Palmyra, Wayne County, New York, passed at a meeting thereof held the 3rd. day of February, 1959, I Theresa P. Smith P. Smith, Treasurer of the village of Palmyra, Wayne County, New York, will sell at public ~~market~~ auction, in the manner provided by law, on the 14th. day of March, 1959, at 10.00 A.M. Eastern Standard Time, at the Justice Court Room in the Palmyra Village Hall in said Village of Palmyra, or so much of each of the following parcels of real estate upon which Village Taxes remain unpaid as will be sufficient to discharge the tax, fees, interest, and charges which may be due thereon respectively at the time of such sale, and shall continue the same from day to day until said sale shall be completed.

The purchaser or purchasers at such tax sale will be required to pay the amount of their respective bids to the Village Treasurer, within ten days after the sale, and upon such payment shall receive a written certificate of sale describing the real estate purchased and the sum paid therefor.

The following is a list of parcels of real estate to be sold, together with a statement of the amount of tax, fees, interest and charges thereon, to wit:

PARCEL NO.1. ~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~

House and lot, 549 Vienna St., in the name of David M. and Helen M. Bliss; bounded on the north by East Main St. East by McGuire, South by Vienna St. and West by Murray.

Taxes, fees, ~~interest~~ penalties, interest and charges \$ 53.49

PARCEL NO.2 House and lot, 411 Howell St., in the name of Roy S. and Mildred Bush; bounded on the North by DeMay, East by Howell St., South by Village line, West by village land.

Taxes, fees, penalties, interest, and charges \$ 51.66

Adjourn: On motion of Trustee Wilson and seconded by Goodness that meeting adjourn at 10.35 P.M.

R.H.Fisk, clerk.

POLICE 12 HELLER STADT

294

-2- Tax sale 1958 taxes.

102 Kent St

PARCEL NO.3. House and lot, in the name of William R. and May C. Clark; bounded on the North by Kaupp, East by Van Hanagha, South by Scott, West by Kent St.

Taxes, fees, penalties, interest and charges \$ 57.15

PARCEL NO.4 House and lot, on Towpath, in the name of Nelson H. Warner; bounded on North by Village Land, East by N.Y. State Gas and Electric, South by State Land, West by State Land.

Taxes, fees, penalties, interest and charges \$ 39.74

Feb. 16th. 1959

Theresa P. Smith,
Treasurer of Village
of Palmyra N.Y.

**NOTICE OF TAX SALE
VILLAGE OF PALMYRA, N. Y.**
NOTICE IS HEREBY GIVEN:

that, in pursuance to the provisions of the Village Law, being Chapter 64 of the laws of 1909, and the acts amendatory thereto, of and supplementary thereto, and of a Resolution of the Board of Trustees of the Village of Palmyra, Wayne County, New York, passed at a meeting thereof held the 3rd day of February, 1959, I, Theresa P. Smith, Treasurer of the Village of Palmyra, Wayne County, New York, will sell at public auction, in the manner provided by law, on the 14th day of March, 1959, at 10:00 A.M. Eastern Standard Time, at the Justice Court Room in the Palmyra Village Hall in said Village of Palmyra, or so much of each of the following parcels of real estate upon which Village Taxes remain unpaid as will be sufficient to discharge the tax, fees, interest, and charges which may be due thereon respectively at the time of such sale, and shall continue the same from day to day until said sale shall be completed.

The purchaser or purchasers at such tax sale will be required to pay the amount of their respective bids to the Village Treasurer, within ten days after the sale, and upon such payment shall receive a written certificate of sale describing the real estate purchased and the sum paid therefor.

The following is a list of parcels of real estate to be sold, together with a statement of the amount of tax, fees, interest and charges thereon, to wit:

PARCEL NO. 1 - House and lot, 549 Vienna St., in the name of David M. and Helen M. Bliss; bounded on the north by East Main St., East by McGuire, South by Vienna St. and West by Murray

STATE OF NEW YORK, } ss:
COUNTY OF WAYNE

Virginia Hemmings

being duly sworn, says that she is the Bookkeeper
of the Palmyra Courier-Journal, a public newspaper, printed and published weekly at Palmyra, Wayne County, N. Y., and that a notice
of which the annexed printed slip is a true copy, was duly published therein once in each week for three successive weeks, beginning February 19, 1959 and ending March 5, 1959.

Virginia Hemmings

Sworn before me this 16th
day of March 1959

Fees _____

Helen P. Parsons

Notary Public, Wayne County.

Adjourn: On motion of Trustee Wilson and seconded by Goodness that meeting adjourn at 10.35 P.M.

R.H.Fisk, clerk.